

For information on becoming a *Cashier* see [Sources of additional information](#) within this brochure.

For information on youth employment opportunities, contact a career counselor at your high school or employment counselor or job and information center coordinator at your local NH Employment Security Office.

Berlin (752-5500)

151 Pleasant Street, P.O. Box 159, 03570-0159

Claremont (543-3111)

404 Washington Street, P.O. Box 180, 03743-0180

Concord (228-4100)

10 West Street, P.O. Box 1140, 03302-1140

Conway (447-5924)

518 White Mountain Highway, 03818-4205

Keene (352-1904)

109 Key Road, 03431-3926

Laconia (524-3960)

426 Union Avenue, Suite 3, 03246-2894

Lebanon (448-6340)

85 Mechanic Street, 03766-1506

Littleton (444-2971)

646 Union Street, Suite 100, 03561-5314

Manchester (627-7841)

300 Hanover Street, 03104-4957

Nashua (882-5177)

6 Townsend West, 03063-1217

Portsmouth (436-3702)

2000 Lafayette Road, 03801-5673

Salem (893-9185)

29 South Broadway, 03079-3026

Somersworth (742-3600)

6 Marsh Brook Drive, 03878-1595



For more information on this series of brochures, or to find out about our other products, contact us at:

New Hampshire Employment Security
Economic and Labor Market Information Bureau
32 South Main Street, Concord, NH 03301-4857
Phone: (603) 228-4124, E-mail: elmi@nhes.nh.gov, Web site: www.nh.gov/nhes/elmi

SOC 41-2011
NHCRN 03/09

So, you want to be a ...



Cashier

Marketing, Sales & Service

Projected to be among the occupations with the most openings
(New Hampshire Occupational Projections, 2006-2016)

Here are a few things
you should know.



Your gateway to New Hampshire workforce and career information



You'll want to know a few things about this career

Average Hourly Wage

\$9.12

Expected 10 year Growth

3%

Average Annual Openings

1,110

Training/Education Needed

Short On-the-Job or Military Training
Provides opportunities for many young people with no prior experience. May require a high school diploma, good opportunities expected because of the large number of openings per year

Basic Skills

Listening, speaking, math

Job Skills

Math, service orientation, speaking, social perceptiveness, active listening, reading comprehension, writing, monitoring, operation and control, critical thinking, active learning, coordination, instructing

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Tasks

Source: O*Net Online

1. Receives payment by cash, check, credit card, vouchers, or automatic debits.
2. Issue receipts, refunds, credits, or change due to customers.
3. Count money in cash drawers at the beginning of shifts to ensure that amounts are correct and that there is adequate change.
4. Greet customers entering establishments.
5. Maintain clean and orderly checkout areas.
6. Establish or identify prices of goods, services or admission, and tabulate bills using calculators, cash registers, or optical price scanners.
7. Issue trading stamps, and redeem food stamps and coupons.
8. Resolve customer complaints.
9. Answer customers' questions, and provide information on procedures or policies.
10. Cash checks for customers.

Interests (Holland Code)

CE

(Conventional, Enterprising)

Career Cluster

Marketing, Sales and Service

Working Conditions

Comfortable, well lighted clean environment.
(May stand for long periods of time)

Average Work Week

Hours vary
(The Monday through Friday, 9 to 5 workweek is the exception. Most also work Saturdays, evenings, and holidays)

Sources of Additional Information

NH Employment Security
(Contact office nearest you or go online to www.nh.gov/nhes)

National Retail Federation
325 7th Street NW,
Suite 1100
Washington, DC 20004
www.nrf.com

National Association of Convenience Stores
1600 Duke Street
Alexandria, VA 22314
www.nacsonline.com