



**STATE OF NEW HAMPSHIRE
DEPARTMENT OF CORRECTIONS
DIVISION OF ADMINISTRATION**

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**Corrections Special School District-Student Data Management System
Questions & Answers
NHDOC RFI 16-01-CSSD**

PowerSchool Group, LLC

Question 1: What is the NHDOC's current Student Data Management System or method that is currently in use for tracking student data?

Answer 1: We are currently using a system built in Microsoft Access. It was created in the late 90's early 2000's and currently has no support for it.

Question 2: Page 9, Section 5.1.1, Paragraph d., Item xi. Please explain "canteen conflict management reporting."

Answer 2: This is very similar to tracking students by classes and identifying when there is a conflict with a student enrolling in multiple classes during the same period. We can print a report that lets us know when an inmate is enrolled in a class and would have to change an appointment time to be able to continue in that class.

Question 3: What are the NHDOC's current Special Education solution and/or preferred Special Education solution?

Answer 3: We track all under 21 students and have developed a program that monitors all 10 steps of the Special Ed process, from intake to IEP development, transition planning dates, etc.

Question 4: What other data environment/student systems does the NHDOC currently use and/or would like the Student Data Management System to interface with?

Answer 4: The main system for tracking inmates and sharing information is the CORIS inmate management system. We have a data-warehouse that would be the interface for data to and from this system.

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Question 5: Page 9, Section 5.1.1, Paragraph d., Item ii. Please explain how the admissions process currently works.

Answer 5: An inmate will come into R&D and it is reported into the CORIS system. We run a weekly report to identify all new inmates and a Case Counselor meets with the inmate to complete an educational intake. From the intake their educational needs are identified and the corresponding programs are notified.

Question 6: What is the number of staff that will need to be trained to use the new Student Data Management System?

Answer 6: 30-40.

Question 7: What kind of training model does the NHDOC prefer? Is a "Train the Trainer" model an option?

Answer 7: Train the Trainer is a viable option.

Birch Point Software, LLC

Question 1: Page 9 of 11, Section D: 7 - Application Architecture Does "web-based applications" include custom-built software applications?

Answer 1: If it runs via a web browser, yes.

Question 2: Page 10 of 11, Section D: 9.4 - Interfaces and Interoperability: Please provide a list of current, and anticipated, data file formats and third-party vendor/systems interfacing to the Student Data Management/Information System?

Answer 2: The main system for tracking inmates and sharing information is the CORIS inmate management system. We have a data-warehouse that would be the interface for data to and from this system.

Question 3: Page 8 of 10, Section D: 2 - Location of Services: Please clarify if the State is expecting Respondent to manage this system onsite at NHDOC.

Answer 3: This is a request for Information on your software, not a request for a bid.

Follett

Question 1: Is the inmate population composed of adults only, or adults and juveniles?

Answer 1: We have a very small population that is under 21, the remainder are adults.

Question 2: What is the format of your existing data?

Answer 2: Currently all data resides in a Microsoft Access database.

Question 3: In regards to 'Transferring of Records', are records to be transferred to internal locations or locations outside of the NHDOC?

Answer 3: Both

Question 4: Does the NHDOC have a SIS system currently in place?

Answer 4: We are currently using a system built in Microsoft Access. It was created in the late 90's early 2000's and currently has no support for it.