

NH DEPARTMENT OF CORRECTIONS POLICY AND PROCEDURE DIRECTIVE	CHAPTER <u>Health Services</u> STATEMENT NUMBER <u>6.44</u>
SUBJECT: <b>MEDICAL ADMINISTRATION</b>  PROPONENT: <u>Robert MacLeod, Administrative Dir.</u> <i>Name/Title</i> <u>Medical/Forensic Services 271-3707</u> <i>Office Phone #</i>	EFFECTIVE DATE <u>02/01/06</u> REVIEW DATE <u>04/01/07</u> SUPERSEDES PPD# <u>6.44</u> DATED <u>08/15/02</u>
ISSUING OFFICER:  <hr/> <i>William Wrenn, Commissioner</i>	DIRECTOR'S INITIALS _____ DATE _____  APPENDIX ATTACHED: YES _____ NO _____
REFERENCE NO: See reference section on last page of PPD.	

I. PURPOSE:

To specify the overall authority of the Administrative Director of Medical and Forensic Services and to describe the qualifications for health staff.

II. APPLICABILITY:

To all staff involved in the delivery of health care.

III. POLICY:

It is the policy of the Department of Corrections that:

- A. The Administrative Director is responsible for the oversight of all health care personnel in the Department of Corrections. The Administrative Director reports to the Assistant Commissioner of Corrections.
- B. The Medical Director of Forensic Services is the designated authority for psychiatric treatment and care of Department of Corrections' inmates. The Chief Physician at NHSP/M is the designated health authority for medical treatment and care of Department of Corrections' inmates.
- C. Medical, psychiatric and dental matters involving medical judgement are the sole province of the physician, psychiatrist and dentist.
- D. Professional Credentials:
  1. All health staff shall be fully licensed/certified to practice in the State of New Hampshire in their respective health care disciplines. Licenses/certifications of staff are verified prior to hiring. Copies of appropriate credentials are retained on file by the professional staff organization (PSO) and the Human Resources Bureau.
  2. The duties and responsibilities of all health staff are governed by written job descriptions.
- E. Administration of Treatment:
  1. Treatment by health care personnel other than a physician, dentist, Advanced Registered Nurse Practitioner, or other independent provider is performed pursuant to

written or direct orders from personnel authorized by law to give such orders.

2. Practitioners practice within the limits of applicable laws and regulations.
- F. Students and Interns:  
The appropriate health care personnel will provide direct staff supervision for all students and interns involved in the delivery of health care.
- G. Inmate workers:  
Inmate workers will not perform any of the following duties:
1. Provide direct care services.
  2. Schedule appointments.
  3. Determine access to health care that is made available to other inmates.
  4. Handle or have access to surgical instruments, syringe needles, medications or health records.
  5. Operate diagnostic or therapeutic equipment.
- H. Health Authority and their Relationship with Facility Wardens:
1. The Administrative Director of Medical and Forensic Services shall meet at least quarterly with each Warden to discuss issues related to the delivery of health care and health care environment.
  2. The Quality Improvement Program sends monthly statistical reports that detail monthly health statistics as well as year-to-date statistics to facility Wardens.

#### REFERENCES:

Standards for the Administration of Correctional Agencies  
Second Edition Standards

Standards for Adult Correctional Institutions  
Fourth Edition Standards  
**4-4380 thru 4382; 4-4392 thru 4393; 4-4408**

Standards for Adult Community Residential Services  
Fourth Edition Standards  
**4-ACRS-4C-02, 4-ACRS-4C-17 thru 4C-18**

Standards for Adult Probation and Parole Field Services  
Third Edition Standards

Other

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