

New Hampshire  
State Council on the

*Arts*



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# Arts Jobs: Putting NH to Work

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- ❖ Applicant Pool
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# Arts Jobs: Putting NH to Work

- ❖ NEA has awarded \$293,100 to the State Arts Council through the American Recovery and Reinvestment Act (ARRA) (aka “stimulus funds”).
- ❖ \$243,100 of this is available for FY10 Arts Jobs grants



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# Arts Jobs: Putting NH to Work

❖ Arts Jobs grants are **ONLY** to support job retention, specifically:

❖ **salary support** for jobs that have been lost or are in jeopardy as a result of the economic downturn,

**AND/OR**

❖ **contracted services** (including artists) that have been cancelled or are in jeopardy as a result of the economic downturn.



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# Arts Jobs: Putting NH to Work Eligibility

- ❖ Non-profit **arts** organizations currently eligible for Operating Grant support and submitted applications for FY2010-FY2011

**OR**

- ❖ Non-profit organizations, state, federal, county or municipal governments, or units within post-secondary educational institutions that have received a Traditional Arts, Community Arts, or Organizational Support Project grant, or Cultural Facilities grant in the past 4 years (FY2006-FY2009):



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# Arts Jobs: Putting NH to Work Eligibility

This applicant pool addresses NEA guidelines:

- ❖ Serving a variety of underserved communities that may face barriers to arts participation due to age, disability, occupation, income, ethnicity, or geographic remoteness.
- ❖ Demonstrated capacity for carrying out projects that meet both state and federal reporting requirements.



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# Arts Jobs: Putting NH to Work Eligibility

- ❖ Identifies a manageable yet far-reaching number of applicants enabling rapid and effective implementation of funds.
- ❖ Represents a broad spectrum of organizations ranging in size.



# Arts Jobs: Putting NH to Work

## Restrictions

- ❖ Eligible orgs can only receive one ARRA funded grant, regardless of source (NEA, NEFA, NHSCA.)
- ❖ Applicant organizations must be physically located in New Hampshire, **NOT** just incorporated in the state;





# Arts Jobs: Putting NH to Work

## Restrictions

- ❖ Grant award may **not** be used for:
  - ❖ funding new positions, whether temporary or permanent;
  - ❖ fund raising or development positions;
  - ❖ programming costs or other administrative costs; or
  - ❖ previously incurred debts or deficits.



# Arts Jobs: Putting NH to Work

## Application Highlights

- ❖ For rapid implementation, the application, narrative, budget and support materials are concise.
- ❖ Be concise in your narrative & budget!



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# Arts Jobs: Putting NH to Work

## Application Highlights

❖ **Drafts:** Submit the week of April 27<sup>th</sup>

❖ **Grant Amount:**

**\$10,000 or \$20,000**

There will be **NO** partial funding!

❖ **NO MATCH** is required!

❖ You must select a one or two year grant period for expending all funds (FY10 – FY11).



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# Arts Jobs: Putting NH to Work

## Application Support Materials

- ❖ 11 sets (1 original + 10 copies):
  - *Arts Jobs* Application & Budget Form;
  - Narrative questions (no more than three pages);
  - Organizational staffing chart and brief biographies of key staff;
  - List of current board members with addresses and occupations;
  - Job description/contract and a copy of the employment or contract notification letter of the most recent employee (with personal information redacted) for which funds are being requested OR a copy of the contract or contract notification letter for the artists or other contracted personnel you are unable to contract with due to the fiscal downturn; and
- ❖ 1 copy of 990 Form



# Arts Jobs: Putting NH to Work Application Support Materials

## Two samples:

- ❖ Brochures or program books that provide an overview of your arts programming over the past two years.

## One copy:

- ❖ Completed New Hampshire Nonprofit Checklist



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# Arts Jobs: Putting NH to Work DEADLINE

## May 8, 2009

(Postmark Date!)



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# Arts Jobs: Putting NH to Work Evaluation

- ❖ Artistic Excellence & Administrative Capacity
- ❖ Impact of Request on New Hampshire's Arts Work Force
- ❖ Quality of Proposal and Performance Measurements



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# Arts Jobs: Putting NH to Work

## Review Process

- ❖ Standard peer panel review process.
- ❖ FY2010-11 two-year Operating Grant panel.  
(Allows for consolidation of resources & reduction of administrative costs.)





# Arts Jobs: Putting NH to Work

What happens after my application is submitted?

- ❖ Staff review for eligibility & completeness
- ❖ Panel review and recommendations
- ❖ Arts Council approval of recommendations
- ❖ Governor & Executive Council approval
- ❖ Notification of awards will occur after July 1, 2009



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# Arts Jobs: Putting NH to Work

## Grant Award Highlights

- ❖ Grant agreements must be returned by July 22, 2009 . Failure to return the grant agreement by July 22 could result in cancellation of the grant and reallocation of funds!
- ❖ All Arts Jobs grant must be approved by Governor & Executive Council (plan cash flow accordingly!)
- ❖ Grants will be processed as a single payment (even for 2 year grants!)



# Arts Jobs: Putting NH to Work Reporting Highlights

- ❖ Reporting requirements are determined by the Office of Management & Budget (OMB) & the NEA.
- ❖ The State Arts Council will be required to maintain completely separate documentation of Arts Jobs grants for auditing and transparency purposes.



# Arts Jobs: Putting NH to Work Reporting Highlights

- ❖ Quarterly reporting will be required.
- ❖ Grant recipients will be fully informed of the reporting requirements at the time the grant agreement is issued.
- ❖ It is expected that no extensions will be allowed.



# Arts Jobs: Putting NH to Work Reporting Highlights

- ❖ Grant recipients will be required to obtain a DUNS number ([www.dnb.com](http://www.dnb.com)) and register with the federal Central Contractor Registry (CRR, [www.ccr.gov](http://www.ccr.gov))
- ❖ If you are not registered, you may want to consider starting now.



# Arts Jobs: Putting NH to Work

## Questions and Discussion



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Thank you for your attention.

We hope the Arts Jobs grants can help  
you keep the arts work force in  
New Hampshire strong!



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