

# FY10 Traditional Arts Apprenticeship Grant Application Form

**DEADLINE: April 20, 2009** (Postmarked)

PLEASE TYPE OR PRINT CLEARLY



## 1. MASTER ARTIST INFORMATION

Name:	Daytime Phone:
Mailing Address:	Evening Phone:
City/Town:	FAX:
State/Zip:	Email:
Ethnic/Cultural Background:	Website:
Date of Birth: (optional)	Place of Birth: (optional)

## 2. APPRENTICE INFORMATION

Name:	Daytime Phone:
Mailing Address:	Evening Phone:
City/Town:	FAX:
State/Zip:	Email:
Ethnic/Cultural Background:	Website:
Date of Birth: (optional)	Place of Birth: (optional)

## 3. TRADITIONAL ART FORM (PROJECT TITLE)

## 4. CERTIFICATION

I certify that the foregoing statements are true and complete to the best of my knowledge.

\_\_\_\_\_  
*Signature – Master Artist*

\_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature – Apprentice*

\_\_\_\_\_  
*Date*

**Note of age requirement: The apprentice should be at least 12 years of age.**

**If apprentice is 12 to 17 years of age, a parent or guardian must sign below:**

I agree to provide necessary assistance to the apprentice named above in support of the proposed Traditional Arts Apprenticeship project outlined in this application.

\_\_\_\_\_  
*Signature of Parent or Guardian*

\_\_\_\_\_  
*Date*

### For NHSCA Office Use Only

FY: \_\_\_\_\_

Activity Type: \_\_\_\_\_

AIE%: \_\_\_\_\_

App. #: \_\_\_\_\_

Arts Discipline: \_\_\_\_\_

Race/Ethnicity: \_\_\_\_\_

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**5. PROJECT DATES:**


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**Starting Date:** \_\_\_\_\_ (no earlier than September 15, 2009)

**Ending Date:** \_\_\_\_\_ (no later than June 30, 2010)

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**6. AMOUNT REQUESTED:** (Use figures from budget worksheet Pages 3 & 4)
 

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**MASTER ARTIST REQUEST**                      \$ \_\_\_\_\_ (Maximum \$2,400)

+

**APPRENTICE REQUEST**                      \$ \_\_\_\_\_ (Maximum \$1,000)

**= COMBINED TOTAL REQUEST:**

\$ _____ (Maximum \$3,400)
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**7. MEETING PLAN:**


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A *Traditional Arts Apprenticeship* is a period of intensive study. The *Apprenticeship* should take place over a 6-10 month period. Apprenticeship teams should meet for a minimum of 80 hours and can request funding for up to 96 hours of meeting time. The length of time may vary depending on the difficulty of the art form and the experience level of the apprentice. Please plan out your meetings below. You will use the **Total # of meetings** to calculate mileage and the **Total # of hours** to calculate the master artist fees in Sections 8 & 9.

Total number of months: \_\_\_\_\_

# of meetings per month X \_\_\_\_\_

=

\_\_\_\_\_

**Total # of meetings**

*(Use this to calculate mileage request)*

# of hours per meeting X \_\_\_\_\_

=

\_\_\_\_\_

**Total # of hours**

*(Use this to calculate master artist fees)*

**8. MASTER ARTIST BUDGET:**

The maximum combined request for the master artist + apprentice is: **\$3,400**

Within this amount,  
 the maximum request for a **master artist** is: **\$2,400**  
 the maximum request for an **apprentice** is: **\$1,000**

Please calculate your request below:

**MASTER ARTIST FEES:**

\_\_\_\_\_ Hours x \$25 per hour → \$ \_\_\_\_\_ (A)

**SUPPLIES:**

If it is necessary to purchase supplies or materials for the *Apprenticeship*, please list them and the estimated costs. Materials should be consumable supplies such as wood splints, fabric, feathers, guitar strings, audio cassette tapes, etc.

Master Artist Supplies	Estimated Cost

**TOTAL MASTER ARTIST SUPPLIES** → \$ \_\_\_\_\_ (B)

**Master Artist Travel:**

Round Trip From: \_\_\_\_\_ To: \_\_\_\_\_

# of Miles per round trip: \_\_\_\_\_

# of Meetings: X \_\_\_\_\_

Equals Total # of Miles \_\_\_\_\_

X \$.50 per mile

= **MASTER ARTIST MILEAGE REQUEST** → \$ \_\_\_\_\_ (C)

**OTHER EXPENSES** (Please tell us what this request is for):

\_\_\_\_\_ → \$ \_\_\_\_\_ (D)

**TOTAL MASTER ARTIST REQUEST** →..... \$ \_\_\_\_\_ (E)  
 (Maximum \$2,400)



## 9. APPRENTICE BUDGET:

**Sorry! No fees for apprentices.**

### SUPPLIES:

If it is necessary to purchase supplies or materials for the Apprenticeship, please list them and the estimated costs. Materials should be consumable supplies such as wood splints, fabric, feathers, guitar strings, audio cassette tapes, etc. If tools are needed for the apprentice to work with, the cost should not exceed \$500 and can be included in the budget. Tools purchased should remain with the apprentice at the end of the project.

Apprentice Supplies	Approximate Cost

**TOTAL APPRENTICE SUPPLIES** → \$ \_\_\_\_\_ (A)

### Apprentice Travel:

Round Trip From: \_\_\_\_\_ To: \_\_\_\_\_

# of Miles per round trip: \_\_\_\_\_

# of Meetings: X \_\_\_\_\_

Equals Total # of Miles \_\_\_\_\_

X \$.50 per mile

**= APPRENTICE MILEAGE REQUEST** → \$ \_\_\_\_\_ (B)

### OTHER EXPENSES (Please tell us what this request is for):

\_\_\_\_\_ → \_\_\_\_\_ (C)

**TOTAL APPRENTICE REQUEST** → ..... \$ \_\_\_\_\_ (D)  
(Maximum \$1,000)

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**10. MASTER ARTIST - NARRATIVE QUESTIONS:**

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**PLEASE PRINT OR TYPE YOUR ANSWERS  
YOU CAN ATTACH ADDITIONAL SHEETS IF NEEDED**

Please describe the traditional art form you want to teach and why you consider it a traditional art.

How did you learn the traditional art form you want to teach? How long have you been actively involved in it?

Explain why you feel it is important to preserve this tradition.

**MASTER ARTIST CONT.**

Please list any recognition awards or certificates of appreciation that you have received for your work in the community.

Have you had any experience teaching this tradition to others? yes no

If yes, please list any other apprentices you have trained or workshops, demonstrations, or lectures you have given.

Why do you want to teach this particular apprentice?

Have you been funded for a State Arts Council Traditional Arts Apprenticeship grant with this same apprentice before?

No

Yes If yes, please list the year/s and explain why you need continued support from the NH State Council on the Arts.

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## 11. APPRENTICE – NARRATIVE QUESTIONS:

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PLEASE PRINT OR TYPE YOUR ANSWERS  
YOU CAN ATTACH ADDITIONAL SHEETS IF NEEDED

Explain how you first became interested in the tradition you want to study.

What is your current skill level?

Why do you want to participate in this Apprenticeship and work with this particular master artist?

Explain how you plan to preserve this tradition and share it with others after you complete your Apprenticeship.

Are you related to the master artist?

No

Yes If yes, please explain why you need continued support from the NH State Council on the Arts.

Have you been funded for a State Arts Council Traditional Arts Apprenticeship with the same master artist?

No

Yes If yes, please list the year/s and explain why you need continued support from the NH State Council on the Arts.

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## 12. PROJECT PLAN: MASTER ARTIST & APPRENTICE COMPLETE TOGETHER

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PLEASE PRINT OR TYPE YOUR RESPONSE  
YOU CAN ATTACH ADDITIONAL SHEETS IF NEEDED

Please give a detailed outline of what you plan to cover during the Apprenticeship. Include the skills, techniques, processes, materials, etc. you plan to cover. **BE SPECIFIC!**

*For projects involving crafts, list the craft items you plan to complete.*

*For projects involving music or dance, list the music or dance pieces that you plan to cover.*

What skill level is the apprentice expected to achieve by the end of the Apprenticeship?

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## 13. COMMUNITY PRESENTATION:

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Each master / apprentice team is required to give a community presentation within six months of the completion of the Apprenticeship. This can be at a local library, school, fair, gallery, or community event. The Traditional Arts Program usually sponsors an Apprenticeship Showcase each summer. Grantees in crafts and or performing traditions may be invited to utilize this opportunity as their required community presentation. If your Apprenticeship is funded, what type of community presentation would you hope to give?

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## 14. WORK SAMPLES & SUPPORT MATERIALS:

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**Work samples and support materials are required.** Applications without these materials will not be considered for funding. For master artists, the work samples should illustrate the artistic excellence. For apprentices, the work samples should illustrate the level of experience in the art form.

**Here is what you need to send, depending upon your art form:**

**CRAFTS:** images (up to 20) prints, slides or digital images on disc.

**MUSIC:** audio recording, a video or DVD. \* Still images are optional.

**DANCE:** Video or DVD. \* Still images are optional.

**LETTERS OF SUPPORT:**

**MASTER ARTIST: 2 Letters Required**

Letters should speak to the community's recognition of the master artist's work and the importance of the tradition to the community.

**APPRENTICE: 2 Letters Required**

Letters should speak to dedication and commitment of the apprentice and the sincerity of his or her intent to pass on the tradition to others.

Please check off what you are enclosing or planning to send:

**Master Artist:**  letters of support     images     DVD/video     audio recording

**Apprentice:**  letters of support     images     DVD/video     audio recording

## **HELPFUL INFORMATION ON PREPARING WORK SAMPLES & SUPPORT MATERIALS:**

**SUPPORT LETTERS** can be attached to the application form **or** mailed directly to the NH State Council on the Arts Traditional Arts Program. Please make sure the artist's full name and art form appears in the content of the letter.

**IMAGES:** (By signing this application, you give permission for the reproduction of photos submitted as work samples in NHSCA promotional publications. Please indicate the name of photographer on images or on a separate sheet if you would like appropriate credit to accompany any reproduction of the image/s!)

**PHOTOGRAPHS** should be mounted on photo album pages with no more than 20 images featuring the work of the master artist and 20 images featuring the work of the apprentice. Please identify images with labels explaining whose work is featured.

**COLOR SLIDES** should be submitted in a slide sheet with no more than 20 slides featuring the work of the master artist and 20 slides featuring the work of the apprentice. Please identify images with labels explaining whose work is featured.

**DIGITAL IMAGES** can be submitted on CD-R or DVD. Images can be jpeg or tif files. Size can be approximately 5"x8" @ 300 dpi. Please do not embed digital images in a Power Point presentation.

**AUDIO-TAPES** should include musical selections of approximately 3-10 minutes featuring the master artist and another selection featuring the apprentice. Please identify each performance with a brief announcement.

**VHS TAPES OR DVDS** should include a 3-10 minute performance of the master artist and of the apprentice. If more than one individual is featured, please provide a sheet of paper explaining how to identify the master artist and/or apprentice. If submitting a VHS tape, please cue it up to the section to be viewed by the panel.

**ORIGINAL ARTWORK** such as a quilt, basket, or wood carving, etc. may be submitted for review. However, the State Arts Council cannot assume responsibility for the loss, damage, or return shipping of these items. When submitting original work, please pack it in a suitable box and label both the item and the box. Applicants will be notified when the item/s can be picked up.