

NEW HAMPSHIRE BOARD OF
MENTAL HEALTH PRACTICE

BOARD MEETING MINUTES – July 17, 2015

Present: Richard Phelps, MSW, LICSW, H. Alan Goodman, Ph.D., LCMHC, Dayl H. Hufford, D.Min., LPP, Diane Vaccarello, MS, LMFT, Jane Power Kilcoyne, Ed.D., Public Member.

Not present: Honorable Joseph P. Nadeau, Public Member and Kathleen Skinner Shulman, Ed.D., Public Member.

Board meeting was called to order at 9:00 AM by Jane Power Kilcoyne, Board Chair

Draft minutes of the June 19, 2015 meeting were reviewed by the Board. Motion was made by Richard Phelps and seconded by Alan Goodman to approve the minutes with two minor editorial corrections.

Vote: For: RP, AG, JK, DH, DV
Opposed: 0
Recused: 0

I. CORRESPONDENCE

- A. **Beauregard, Rhiannon, LMFT** – The Board reviewed a letter from Ms. Beauregard asking for clarification to its administrative rules and statute regarding teletherapy. Motion was made by Alan Goodman and seconded by Diane Vaccarello to inform Ms. Beauregard that the Board has no legal grounds, at this time, to prohibit the use of SKYPE or Face Time. If she provides services to clients in New Hampshire, has a New Hampshire license and is HIPPA compliant, it appears as though she is in compliance with RSA 330-A. Motion passed unanimously.
- B. **Dumont, Glenn, LCMHC** – The Board reviewed a letter from Mr. Dumont asking if telebehavioral health is under his scope of practice as a licensed clinical mental health counselor. Motion was made by Diane Vaccarello and seconded by Dayl Hufford to inform Mr. Dumont that the Board is in the process of developing guidelines for teletherapy, refer him to AMHCA ethical code I B 6, and HIPPA requirements. Motion passed unanimously.
- C. **Collman, Karen** – The Board reviewed a letter from Ms. Collman inquiring about the current rules for obtaining a license as a clinical mental

health counselor. Motion was made by Alan Goodman and seconded by Richard Phelps to inform Ms. Collman that it is the policy of the Board not to comment on specific situations until an application is submitted for review. The Board suggests she carefully review Mhp 305.01 through Mhp 305.04 which address the educational, coursework, practical and exam requirements for LCMHC. Motion passed unanimously.

- D. **Descheneau, Lisa, MBA** – The Board reviewed an email from Ms. Descheneau asking various questions about Mhp 302.01(c)(9) concerning clinical supervision. Motion was made by Alan Goodman and seconded by Richard Phelps to respond to her questions. Motion passed unanimously.

II. ADMINISTRATIVE RULES

- A. **Rule making process** – The Board reviewed proposed amendments to Mhp 101.01 (b), Mhp 103.01, Mhp302.01 (a)(b)(k) and Mhp 402.01. Motion was made by Richard Phelps and seconded by Diane Vaccarello to approve the proposed amendments and begin the rulemaking process. Motion passed unanimously. Ms. Lynch will request a Fiscal Impact Statement and follow the procedures outlined in the NH Drafting and Procedure Manual. As required by RSA 541-A:6, I and RSA 541-A:11 the Board will hold a public hearing. The hearing is tentatively scheduled for Friday, October 16, 2015 at 9 am, however, it will be officially published in the Rulemaking Register in the near future.

- B. **Mhp 302.01(c)(9)** – The Board discussed Administrative Rule Mhp 302.01 (c)(9), effective 6/24/2015, that requires all supervisors to successfully complete one of the following: a graduate level course in clinical supervision, a clinical supervision certificate or twelve continuing education units in clinical supervision prior to entering the supervision relationship meeting the requirement set forth in Mhp 402.02 (a)(1). As part of its discussion, the Board reviewed a notice that would be included with all “Candidate for Licensure: Supervision Agreements” approved by the Board between July 17, 2015 and December 11, 2015 informing supervisors that they must meet the requirements of Mhp 302.01 (c)(9) before January 31, 2016. Motion was made by Alan Goodman and seconded by Dayl Hufford to approve the notice. Motion passed unanimously.

III. DISCUSSION

- A. The Board reviewed information relative to behavioral health professionals treating persons with substance abuse problems in New Hampshire. Lindy Keller, Dianne Pepin and Lisa Mure submitted a

summary of information relative to core competencies, current trainings and peer collaboration networks in treating persons with substance abuse problems and asked that the Board put this information on its website. The Board is not going to put this on its website, however, Alan Goodman, Dayl Hufford, Richard Phelps and Diane Vaccarello will forward this information to the president of their state professional association.

Upon the motion of Alan Goodman and seconded by Richard Phelps, the Board, by roll call vote, resolved to conduct a non-public session for the purpose of discussing applications, investigations of alleged misconduct of licensees, final disciplinary action and other adjudicatory decisions, in accordance with RSA 91-A:3, II (c), RSA 91-A:3, II (e), RSA 91-A:5, IV, *Lodge v. Knowlton*, 118 N.H. 574 (1978), RSA 330-A:29, V, and the Board's executive and deliberative privileges. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

[Non-public minutes held separately]

Upon the motion of Alan Goodman and the second of Richard Phelps, the Board by roll call vote, resolved to withhold the minutes of the preceding non-public session, with the exception of approved applications, responses to motions and disciplinary actions until they are served from public disclosure pursuant to RSA 91-A:3, III on the grounds that public disclosure would be likely to affect adversely the reputation of a person other than a Board member and to render the proposed action ineffective. Each member recorded his or her vote on the motion, which passed by the unanimous vote of all members present.

I. APPLICATIONS APPROVED FOR LICENSURE

- A. Approved mental health counselors: Bonnie Cote, Judith Duclair, Tarnya Fegan, Divina Girouard, Brenda Kummerer-Cyr, Renee Lensky, Lisa McAllister, Maria Perrotti, Aleda Stith, Jeffrey Weigle, Jennifer Savage, and Felicity Bernard.
- B. Approved clinical social workers: Megan Currie, Aaron Pawelek, Diane Therriault, Monique Barber, Heather Carroll, Shanna Frye, Jason Forbes and Kimberly Mueller.
- C. Approved marriage & family therapists – Diana Cavaliere
- D. Approved pastoral psychotherapists – no applications for review this month

II. APPROVED CANDIDATE FOR LICENSURE: SUPERVISORY AGREEMENTS

- A. Mental Health Counselors: Mujahid Ali, Lee Holder, Nancy Lucci, Melissa Davis, Kaitlyn Hespelin, Martha Huckins, Julie Jeannette, Joanne Luquette and Mary Sanker.
- B. Social Workers: Melissa Brahms, Carli Anne Gienet, Christine McKenna, Susan Zankel, Michelle Bieliunas, LaTosha Duester and Kimberly Whittemore and Jon Eaton.
- C. Marriage & Family Therapists: Frances Belcher, Kiersten Scarponi and Stephanie Chesnut.
- D. Pastoral Psychotherapists: no agreements for review

III. PROFESSIONAL CONDUCT COMMITTEE

- A. Sheila Renaud-Finnegan, LICSW has been appointed as a Professional Conduct Investigator for the Board.

IV. DISCIPLINARY ACTION

- A. Malone, Maureen, LICSW – The Board approved a Voluntary Surrender of Ms. Malone’s Independent Clinical Social Work licensed #470. Ms. Malone is no longer licensed as of July 22, 2015. A copy of this Voluntary Surrender can be viewed on nhlicenses.nh.gov.

Meeting was adjourned at 12:30 PM

Next meeting scheduled for September 11, 2015