

Adopt Mtec 401.01 to 404.02 to read as follows:

CHAPTER Mtec 400 REGISTRATION RENEWAL AND REINSTATEMENT

PART Mtec 401 RENEWAL OF REGISTRATION; REINSTATEMENT

Mtec 401.01 Expiration of Registration.

(a) A registration to practice as a medical technician shall automatically expire on June 30 of the second year from the date issued by the board; provided that the length of an initial registration to practice may be adjusted to establish a cycle to coincide with the June 30 renewal date. (b) An expired registration shall not be renewed, but upon application, may be reinstated in accordance with Mtec 401.04.

(c) If a registration has expired, the registrant shall not practice as a medical technician until such time as a new or reinstated registration has been granted by the board.

Mtec 401.02 Renewal of Registration

(a) A registration to practice as a medical technician shall be renewed for 2 years upon approval by the board of an application for renewal submitted prior to the date of registration expiration.

(b) Any registrant wishing to renew an existing registration shall submit a renewal application on a form provided by the board with the following information:

- (1) Name; as it should appear on the registration;
- (2) Any other name used, including a maiden name, if different from (1) above;
- (3) Home street and mailing address,
- (4) Telephone number and e-mail address;
- (5) Existing registration number;
- (6) Place of current employment, with business address and telephone number(s);
- (7) A list of all places where the applicant has been employed at any time during the two year period ending upon the date of the application, together with:
 - a. The address of the employer;
 - b. Dates that the employment began and ended; and
 - c. The reason for leaving the employment.
- (8) A letter of explanation for a “yes” answer to any of the following questions:
 - a. Have you ever received disciplinary action against any license, certification or registration, in any state or jurisdiction including reprimand, probation, suspension, revocation, education or practice stipulations, fines or voluntary surrender?

b. Have you previously or currently been impaired by or diverted any chemical substances that impaired your ability to practice?

c. Have you been convicted of a felony under the laws of the United States or any state of any offense involving moral turpitude?

(9) The applicant's signature on a statement, which shall acknowledge that:

a. The information and documentation provided on all parts of the application form and submitted to support the application is complete and accurate to the best of the applicant's information and belief;

b. Knowingly making a false statement in the application is a misdemeanor under RSA 641:2, I; and

c. The applicant has read RSA 328-I and the rules of the board, and promises that if registered, will abide by them.

(10) The date the applicant signed the application.

(c) The filing fee established by the board at Mtec 305.01.

(d) Within 60 days of the date the application is on file with the board, the board shall request the applicant to provide additional information or documentation determined to be needed to clarify the application or any materials related to the application.

(e) The board shall approve or deny the application within a reasonable time, not to exceed 90 days from:

(1) The date the application is on file with the board; or

(2) The date of the response to a request pursuant to Mtec 303.02 (g).

(e) Pursuant to RSA 328-I:6, V, once an application has been approved by the board, a temporary registration may be issued, pending receipt of the criminal history records check results.

Mtec 401.03 Denial of Renewal.

(a) Renewal of registration shall be denied if:

(1) The applicant has failed to furnish complete or accurate information on the renewal application; or

(3) The applicant no longer continues to meet the requirements of RSA 328-I and these rules relative to registration, or

(4) The applicant has not paid the fee established by the board at Mtec 305.01.

(b) If the application is denied, the applicant shall be provided:

- (1) A written order specifying why the application has been denied for failure to comply with one or more requirements of RSA 328-I or Mtec 304.02; and
- (2) An opportunity to request a hearing for reconsideration pursuant to Mtec 205 on the deficiency issues identified by the board.

(c) Any such request for a hearing shall be submitted to the board within 30 days from the date of the board's notification of denial, failing which the denial shall be deemed final.

Mtec 401.04 Reinstatement of Registration.

(a) A registrant whose registration has expired may at any time thereafter apply for reinstatement of the registration on a form supplied by the board, and provide the following information:

- (1) Name, as it should appear on the registration;
- (2) Any other name used, including a maiden name, if different from (1) above;
- (3) Former registration number, if any;
- (4) () Home street and mailing address;
- (5) Telephone number and e-mail address;
- (6) The applicant's intended or current occupation, profession or job;
- (7) A list of all places where the applicant has been employed at any time since registration lapsed and ending upon the date of the application, together with:
 - a. The name and address of the employer;
 - b. Dates that the employment began and ended; and
 - c. The reason for leaving the employment.
- (8) A letter of explanation for a "yes" answer to any of the following questions:
 - a. Have you ever received disciplinary action against any license, certification or registration in any state or jurisdiction, including a reprimand, probation, suspension, revocation, education or practice stipulations, fines or voluntary surrender?
 - b. Are you currently, or have you previously been impaired by or diverted any chemical substances that impaired your ability to practice?

c. Have you ever been convicted of a felony under the laws of the United States or any state or any offense involving moral turpitude?

(9) The applicant's signature on a statement, which shall be signed, dated and acknowledged before a Notary Public or Justice of the Peace that:

a. The information and documentation provided on all parts of the application form and submitted to support the application is complete and accurate to the best of the applicant's information and belief;

b. Knowingly making a false statement in the application is a misdemeanor under RSA 641:2, I; and

c. The applicant has read RSA 328-I and the rules of the board, and promises that if registered, will abide by them.

(b) The request for reinstatement shall be accompanied by the fee established by the board pursuant to Mtec 305.01.

(c) If the applicant's registration expired more than 5 years prior to the date of the request for reinstatement, the applicant shall also provide:

(1) A signed criminal history records check form, seeking both a NH and a federal records check in accordance with the procedure specified by the NH Department of Safety at Chapter Saf-C 5700, Operation of the Central Repository: Criminal Records.

(2) A 2 inch by 2 inch passport quality photograph taken within 90 days of the date of the application; and

(3) The fee for the criminal history records check as required by Mtec 305.01.

(d) Within 60 days of the date the application is on file with the board, the board shall request the applicant to provide additional information or documentation determined to be needed to clarify the application or any materials related to the application.

(e) The board shall approve or deny the application within a reasonable time, not to exceed 90 days from:

(1) The date the application is on file with the board; or

(2) The date of the response to a request pursuant to Mtec 303.02 (g).

(f) Pursuant to RSA 328-I: 6, V, once an application has been approved by the board, a temporary registration may be issued, pending receipt of the criminal history records check results.

(g) A request for reinstatement shall be denied if:

- (1) The applicant has failed to furnish complete or accurate information on the reinstatement application; or
- (2) The applicant no longer continues to meet the requirements of RSA 328-I and these rules relative to registration, or
- (3) The applicant has not paid the fee established by the board at Mtec 305.01.

(h) If the application is denied, the applicant shall be provided:

- (1) A written order specifying why the application has been denied for failure to comply with one or more requirements of RSA 328-I or Mtec 304.02; and
- (2) An opportunity to request a hearing for reconsideration pursuant to Mtec 205 on the deficiency issues identified by the board.

(i) Any such request for a hearing shall be submitted to the board within 30 days from the date of the board’s notification of denial, failing which the denial shall be deemed final.

APPENDIX

RULE NUMBER	STATUTE IMPLEMENTED
401.01- 401.04	RSA 328-I:4; 328-I:8-9
401.01	RSA 126-A:10-a,I-a(a)
401.02	RSA 328-I:8
401.03	RSA 328-I:9
401.04	RSA 328-I:4; RSA 328-I:7

