

To File a Complaint or Concern

If you wish to file a complaint or register a citizens concern, please do one of the following :

- Complete the back of this form and mail to:
NHLC Division of
Enforcement & Licensing
50 Storrs Street
P.O. Box 1795
Concord, NH 03302
- Call the NHLC Division of
Enforcement & Licensing Help Desk
(603) 271-3521 and tell the person
you'd like to file a complaint or
concern. We'd be happy to mail you
the form to complete and return to
us, or assist you in completing it.
- Go to the NHLC website at:
www.nh.gov/liquor/enforcement
Select "Contact Us" to access the form.
- Visit us at 50 Storrs Street and tell
any employee you wish to file a
complaint or concern.

State of New Hampshire Liquor Commission (NHLC)

Division of Enforcement & Licensing



How to File a Citizen Complaint or Concern

Our Policy

The NHLC Division of Enforcement & Licensing welcomes your feedback on concerns you may have with regard to enforcement, or how we may have fallen short of meeting our goal to provide outstanding service to the New Hampshire Community.

We recognize that the public has a right to expect efficient, fair and impartial law enforcement and liquor licensing. To that end the Division has established policy that provides a fair and equitable system by which complaints or concerns from the public are thoroughly, completely, and impartially investigated.

Feel free to contact us at (603) 271-3521 should you wish to provide us with feedback on our performance.

Sincerely,
Mark C. Armaganian, Chief, Division of
Enforcement & Licensing



**State of New Hampshire
Liquor Commission
Division of Enforcement & Licensing**



NOTIFICATION OF CITIZEN CONCERN

Please check the following box(s) indicating potential tobacco / liquor law or administrative rule violations or concerns

- | | | |
|--|---|---|
| <input type="checkbox"/> Tobacco prohibited sales to minors | <input type="checkbox"/> Alcohol – Prohibited sales to minors | <input type="checkbox"/> Alcohol –Buying for minors |
| <input type="checkbox"/> Alcohol – over service / service to an Intoxicated individual | <input type="checkbox"/> Alcohol – After hours service | <input type="checkbox"/> Alcohol – Disorderly premise |
| <input type="checkbox"/> Employees consuming alcohol | <input type="checkbox"/> Alcohol - Advertising | <input type="checkbox"/> Other _____ |

Name of Licensee : _____

Name of Individual of concern (if known) _____

Address (location): _____
Number Street City/Town

Explanation of Concern:

Please give a detailed description to include dates, times, names and as much information as possible.

Thank you for your taking the time to register your concern. The New Hampshire Liquor Commission, Division of Enforcement and Licensing values the input of the individuals that we serve. Working together will make a difference in enforcing New Hampshire's liquor laws and administrative rules that ultimately impact the safety of our communities.

- ☐ Feel free to contact me for follow up on this concern

Name: _____ Date & Time: _____

I am (check one) ☐ A Customer ☐ Connected to Alcohol Industry ☐ Law Enforcement ☐ A Parent/Youth

Telephone #: _____ Cell #: _____

Email Address: _____ The best time to reach you: _____

- ☐ I wish to remain anonymous in registering this concern

(Please note that choosing to remain anonymous can negatively impact our ability to effectively investigate and ultimately resolve your concern)

Please mail your concern to:

or

**NHLC Division of Enforcement & Licensing
P.O. Box 1795
Concord NH 03302-1795
Fax 603-271-3758
licensing@liquor.nh.gov**

Division Contact Information

Send as attachment w/email to: