

**PETITION AND QUESTIONNAIRE
FOR ADMISSION TO THE BAR OF NEW HAMPSHIRE**

NOTICE TO APPLICANT:

1. Fill out petition and other forms and sign under oath. Print legibly or use typewriter.
2. Supreme Court Rule 42 specifically places the burden of proof upon the applicant to establish good moral character and states that a finding that applicant has not met this burden is justified if applicant fails to answer any question on this form (or any related question propounded by the Committee on Character and Fitness or the Supreme Court). The application will be summarily rejected if all questions on the form are not fully answered. Answer “none” or “not applicable” or with other suitable descriptive wording where pertinent.
3. An applicant seeking admission by motion has the burden of establishing that the jurisdiction that is the basis for the applicant’s motion for admission would allow admission without examination of New Hampshire lawyers under circumstances comparable to those allowed by New Hampshire Rule 42.
4. The applicant’s attention is also directed to the following:
 - a. requirements set forth in New Hampshire Supreme Court Rule 42(7)(a) for completion of the practical skills course.
 - b. requirement created by Supreme Court orders unifying New Hampshire Bar and requiring membership in New Hampshire Bar Association, which includes payment of annual bar dues and Professional Conduct Committee assessment - see also New Hampshire Supreme Court Rule 42A which provides that the non-payment of annual bar dues is grounds for suspension.
 - c. provisions set forth under New Hampshire Supreme Court Rule 50-A requiring all active members of the bar to annually certify compliance with client trust accounting provisions of New Hampshire Supreme Court Rule 50 unless they have filed a notice of declination under rule 50(1)F, Authorization to Financial Institutions, on or before August 1st of each year.
 - d. annual New Hampshire minimum continuing legal education requirements set forth in New Hampshire Supreme Court Rule 53.
 - e. provisions set forth in New Hampshire Supreme Court Rule 55 for annual assessment of members of the New Hampshire Bar Association to fund the Public Protection Fund.(Additional information on the above requirements is available on the web site of the New Hampshire Supreme Court at www.courts.state.nh.us.)
5. The completed and signed petition and one photocopy of it must be filed. If the applicant is applying for admission without examination, the applicant also must file a completed and signed motion for admission and one photocopy of it. Two copies must be submitted of college diplomas or certificates, of law school diplomas or certificates, of military service discharge certificates and of other official documents.
6. A passport size photo must be attached.

7. All fees related to admission to the bar, including the examination or motion fee and the fee for character and fitness investigation, are non-refundable.
8. Successful completion of the Multistate Professional Responsibility Examination (MPRE) is a prerequisite for admission. A scaled score of 79 is required. The applicant's MPRE score must be reported by the National Conference of Bar Examiners directly to New Hampshire. If an applicant has already taken the MPRE but did not request that the score be certified to New Hampshire, the applicant must arrange for the National Conference of Bar Examiners to certify the score to New Hampshire. The telephone number of the MPRE Records Department is (319) 337-1304.
9. All application materials should be sent to:
 - Office of the Clerk of Court
 - N.H. Supreme Court
 - 1 Charles Doe Drive
 - Concord, New Hampshire 03301

(g) Employment

List your employment for the past five years, including part-time employment (attaching additional sheets as necessary):

Name of Employer/Supervisor's Name	Current Street Address, City, State & Zip Code	From	To
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

2. List every residence, address and place where you have lived within the last ten years (attach additional sheets, if necessary):

CITY AND STATE	STREET AND NUMBER	FROM MO/YEAR	TO MO/YEAR
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

3. Educational background:

(a) High School:

(1) _____ From _____ to _____
Name and Location Month Year Month Year

(2) _____ From _____ to _____
Name and Location Month Year Month Year

Completed? _____
(YES or NO)

(b) College or University (including graduate school):

(1) _____ From _____ to _____
Name and Location Month Year Month Year

(2) _____ From _____ to _____
Name and Location Month Year Month Year

Received Degrees? _____ If so, what Degrees? _____
(YES or NO)

Remarks: Honors, etc. _____
Attach two copies of diploma or two certificates of graduation signed by college registrar.

(c) Law School:

(1) _____ From _____ to _____
Name and Location Month Year Month Year

(2) _____ From _____ to _____
Name and Location Month Year Month Year

Received Degrees? _____ If so, what Degrees? _____
(YES or NO)

Remarks: Honors, etc. _____
Attach two copies of diploma or two certificates of graduation signed by law school registrar.

4. Have you ever been the subject of any disciplinary proceeding or charges at any academic institution or have you ever been dropped, suspended, placed on probation, expelled or requested to resign from any school, college, university or law school, or requested or advised by any such school or institution to discontinue your studies therein?

(YES or NO)

If yes, state *on a separate sheet of paper*, the name of each institution taking such action as well as the cause, circumstances, and date of each such occurrence.

5. Are you now or have you ever been a member of the armed forces of the United States or any other country including the National Guard or any of the reserve components? _____

(YES or NO)

(a) If yes, provide the following information:

i. Dates (periods) of active duty: _____

ii. Branch of Service: _____

iii. Highest rank achieved and Service Number used: _____

iv. If you have been discharged, provide the date and type of discharge: _____

Provide two copies of discharge or DD214, whichever is applicable.

(b) As a member of the armed forces were any disciplinary charges, either formal or informal, including, but not limited to, actions under Article 15 of the Uniform Code of Military Justice, court martial charges made or proceedings instituted against you?

(YES or NO)

(c) If yes, attach a statement of the date, the nature of the charge, the facts, disposition of the matter and the location and designation of the military establishment where such proceedings took place.

(d) As a member of the armed services, were you asked to resign or given the opportunity to resign in lieu of judicial or administrative proceedings being instituted or carried out against you? If so, on a separate sheet of paper provide a full explanation of the reasons for such action.

6. (a) Provide the information requested regarding your credit transactions during the last five years.

NAME OF CREDITOR	MAILING ADDRESS AND ZIP CODE OF CREDITOR	FROM/TO
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_____	_____	_____
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_____	_____	_____
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_____	_____	_____
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_____	_____	_____
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(b) Provide the information requested on any loans that you have.

NAME AND ADDRESS OF LENDER	DATE INCURRED	DATE LAST PAYMENT MADE	BALANCE DUE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(c) Provide the requested information regarding any delinquent accounts, i.e. that have been due for more than 90 days.

NAME AND ADDRESS OF CREDITOR	DATE INCURRED	DATE LAST PAYMENT MADE	BALANCE DUE
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

(d) On a separate sheet, provide an explanation for, and describe your arrangements for making payment of, any arrearages owed to creditors listed in (b) and/or (c).

(e) Have any judgments or contempt orders ever been entered against you? _____
(YES or NO)

If yes, on a separate sheet of paper, provide details concerning the legal proceeding brought against you that gave rise to the judgment, the names of the parties, the court in which each such action was brought, the date and amount of the judgment and the date each such judgment was satisfied. Please also indicate if any such judgments or contempt orders are outstanding, and describe your plans for resolving them.

7. Are you now or have you ever been a party to any suit in equity, action at law, suit in bankruptcy or other statutory proceeding, matter in probate, incompetency, guardianship, divorce, arbitration, mediation or alternative dispute resolution, or any other civil judicial or administrative proceeding of any nature or kind? _____
(YES or NO)

If so, give the following information on each proceeding:

DATE	COURT NAME AND LOCATION	NATURE OF PROCEEDINGS	NAME OF PLAINTIFFS	NAME OF DEFENDANTS	DISPOSITION
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

8. Have you ever been arrested or have you ever been charged with any offense by complaint or indictment? Such offenses include felonies, misdemeanors, and motor vehicle violations. However, they do not include (1) offenses charged by traffic tickets that were disposed of by acquittal or were disposed of by guilty or *nolo contendere* pleas without further proceedings, unless the number of such offenses is three or more, in which case they are included and all must be listed, or (2) offenses for which the record of your arrest and/or conviction was annulled after a petition brought by you pursuant to statute was granted.

(YES or NO)

If yes, give the following information for each offense:

DATE	COURT NAME AND LOCATION	NATURE OF PROCEEDINGS	DISPOSITION
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

9. (a) Have you ever been refused a fidelity, surety or other bond? _____
(YES or NO)

If so, state the facts and circumstances.

(b) Has anyone ever sought to cancel or recover under a fidelity or surety bond covering you? _____
(YES or NO)

If so, state the facts and circumstances.

If amounts have been paid on your behalf please indicate the following:

- a. Name of Surety
- b. Address of Surety
- c. Amount of money paid by Surety
- d. Date money paid
- e. Reason for the bond

10. Have you ever been terminated, suspended, requested to resign, or permitted to resign in lieu of termination from any employment?

(YES or NO)

If so, state the circumstances, the name and current address of the employer and the dates of your employment.

11. Are you currently addicted to the use of narcotics, drugs or intoxicating liquors? _____
(YES or NO)

If yes, state the details.

12. Do you currently have any condition (including but not limited to, substance abuse, alcohol abuse, or a mental, emotional, or nervous disorder or condition) which in any way currently affects, or if untreated could affect, your ability to practice law in a competent and professional manner? _____
(YES or NO)

If yes, please state the details.

13. Have you within the past ten years undergone treatment or consulted any doctor or other health care professional about the use of drugs, narcotics, intoxicating liquors, or any condition reported in response to question 12 above?

(YES or NO)

If yes, state the details, circumstances, and names and present addresses of the doctors or other health care professionals so consulted.

You should direct each of the foregoing doctors or health care professionals to furnish directly to the Court any information requested by the Court in respect to such treatment. You should understand that the Committee on Character and Fitness will be requesting reports from all treating doctors or other health care professionals concerning such treatment.

14. List five persons who have known you well for at least five years immediately prior to the date of this questionnaire:

NAME	CURRENT STREET ADDRESS	CURRENT CITY, STATE AND ZIP CODE
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

15. (a) Have you ever had a license other than as an attorney at law, the procurement of which required proof of good character (i.e. certified public accountant, real estate broker, etc.)? _____
(YES or NO)

(b) If yes, state every other application and examination (if applicable) taken by you for a license granted by a local, state or federal agency, the procurement of which required proof of good character. DO NOT LIST APPLICATIONS TO THE BAR. State the date, name and address of the authority to whom it was addressed, and the disposition made, with the reasons therefore, as to each application.

(c) Have you ever been suspended, had your license revoked, or been reprimanded, censured or otherwise disciplined or disqualified as the holder of any such license or as a holder of any public office? _____
(YES or NO)

If yes, state the date, and the name and address of the authority in possession of the record thereof.

(d) Have you ever been denied a license for a business, trade, or profession? _____
(YES or NO)

If yes, please provide the details.

(e) Have there ever been or are there now any charges, complaints, or grievances (formal or informal) pending concerning your conduct as a member of any other profession, or as a holder of public office? _____
(YES or NO)

If yes, please provide the details.

16. PRIOR APPLICATIONS FOR ADMISSION

(a) List every state or foreign country in which you have ever submitted an application to be admitted by examination (**including prior applications in New Hampshire**), motion or diploma privilege, or to be reinstated or readmitted to the bar. Provide a brief narrative explanation of the circumstances surrounding any withdrawals or failures to be admitted (other than those due to failing the examination).

■ State or foreign country _____ Not admitted due to (circle one)
failed exam withdrew application other

Applied for admission by (circle one): exam motion diploma reinstatement

Dates of all applications made (Mo/Yr) _____

Dates of all examinations taken (Mo/Yr) _____

Admitted or readmitted (Mo/Day/Yr) _____

If admitted, attorney bar number _____

Explanation _____

■ State or foreign country _____ Not admitted due to (circle one)
failed exam withdrew application other

Applied for admission by (circle one): exam motion diploma reinstatement

Dates of all applications made (Mo/Yr) _____

Dates of all examinations taken (Mo/Yr) _____

Admitted or readmitted (Mo/Day/Yr) _____

If admitted, attorney bar number _____

Explanation _____

■ State or foreign country _____ Not admitted due to (circle one)
failed exam withdrew application other

Applied for admission by (circle one): exam motion diploma reinstatement

Dates of all applications made (Mo/Yr) _____

Dates of all examinations taken (Mo/Yr) _____

Admitted or readmitted (Mo/Day/Yr) _____

If admitted, attorney bar number _____

Explanation _____

(b) Have you ever been disbarred, suspended, censured, or otherwise reprimanded or disqualified as an attorney?

(YES or NO)

(c) Have there ever been letters of complaint, grievances or charges (formal or informal) submitted to any disciplinary authority concerning your conduct or have there ever been, or are there now any charges, complaints or grievances (formal or informal) pending against you?

(YES or NO)

(d) If you answered yes to either (b) or (c) above, provide the following information:

Name of Regulatory Agency _____

Address _____

City _____ State _____ Zip Code _____

Agency Action _____ Date _____

Explanation _____

(e) Have you ever been sanctioned or disqualified from participating in any case?

(YES or NO)

If yes, please provide the following information:

Case No. _____ Style (Caption) of Action _____

Name of court _____

Address of court _____

City _____ State _____ Zip Code _____

Disqualified from Mo/Yr _____ To Mo/Yr _____

Reason(s) for disqualification _____

Attach copy of sanction or disqualification.

17. If you are currently a member of the bar in any state, foreign country or the District of Columbia, please furnish:

(a) Two certificates of admission in such state, foreign country or district; and

(b) Two certificates of the Clerk of Court having jurisdiction over such admission that you are a member in good standing.

18. Do you advocate the overthrow of the Government of the United States or that of any state by force and violence?

(YES or NO)

SIGNATURE OF APPLICANT

I UNDERSTAND THAT THIS QUESTIONNAIRE IS OF A CONTINUING NATURE AND THAT I MUST GIVE CORRECTLY AND FULLY THE INFORMATION HEREIN SOUGHT AS OF THE DATE OF MY APPEARANCE TO BE SWORN IN AS AN ATTORNEY. I WILL, THEREFORE, BEFORE SUCH APPEARANCE, NOTIFY THE COURT AS TO ANY CHANGE IN RESPECT TO ANY MATTER IN REGARD TO WHICH INFORMATION IS HEREIN SOUGHT, AS TO ANY FACTS HEREAFTER DEVELOPED, AND AS TO ANY SUBSEQUENT INCIDENT WHICH MAY HAVE ANY BEARING UPON ANY INFORMATION HEREIN SOUGHT.

SIGNATURE OF APPLICANT

State of _____)
County of _____)SS.

On this the _____ day of _____, 20____, before me, the undersigned officer, personally appeared _____ to me personally known (or satisfactorily proven to be) the person whose name is affixed to the attached questionnaire, and made oath that the statements therein contained are true to the best of his or her knowledge and belief.

NOTARY PUBLIC

(My Commission Expires)_____

NOTICE TO APPLICANT

THE TWO SIGNERS OF THE FOLLOWING CERTIFICATE MUST BE ABLE TO ATTEST TO THE APPLICANT'S GOOD MORAL CHARACTER. THEY MAY BE, IF NECESSARY, TWO OF THE FIVE REFERENCES FURNISHED IN ANSWER TO QUESTION 14.

1. We are not related by blood or marriage to _____ who is seeking admission to the Bar of New Hampshire.
2. We have known said applicant for the number of years shown after our respective signatures, and believe applicant to be of good moral character.
3. We have no knowledge that said applicant has been guilty of any criminal or disgraceful conduct.

SIGNATURE OF CERTIFIER (PRINTED NAME) Years Known_____

ADDRESS OF CERTIFIER IF CERTIFIER'S NAME IS NOT LISTED IN ANSWER TO QUESTION NO. 14.

SIGNATURE OF CERTIFIER (PRINTED NAME) Years Known_____

ADDRESS OF CERTIFIER IF CERTIFIER'S NAME IS NOT LISTED IN ANSWER TO QUESTION NO. 14

FOR OFFICE USE ONLY

Character and Fitness Approval _____
Yes or No

Court Approval _____
Yes or No

Fees Received: Filing \$_____

Character and Fitness \$_____

Number of times exam previously taken _____

