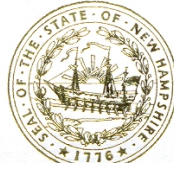


JOINT BOARD OF LICENSURE AND CERTIFICATION
STATE OF NEW HAMPSHIRE

57 Regional Drive
Concord, N.H. 03301-8518

LOUISE LAVERTU
EXECUTIVE DIRECTOR

Telephone 603-271-2219
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PROFESSIONAL ENGINEERS
ARCHITECTS
LAND SURVEYORS
FORESTERS
PROFESSIONAL GEOLOGISTS
NATURAL SCIENTISTS
LANDSCAPE ARCHITECTS
COURT REPORTERS
HOME INSPECTORS

**NH COURT REPORTER
RENEWAL NOTICE**
Late Notice

Our records indicate that your present license expired **October 31, 2009**. Therefore your renewal, fee continuing education and \$1,000 surety bond are now **past** due.

The renewal fee is **\$240.00** for the following two years and is payable on or before **November 30, 2009**. Please make check payable to: **Treasurer, State of NH** and submit with the completed form below. If you do not wish to renew your license, please check the space provided, so that we may update our records. **You should refrain from practicing as a Court Reporter in this state until your license has been renewed. Individuals practicing without a current license may become subject to disciplinary action.**

Please submit the completed form with fee, current NCRA or NCVA transcript, and documentation of current \$1,000 surety bond. Make check payable to: **Treasurer, State of New Hampshire or complete and return the enclosed credit card form.**

NAME _____ **LICENSE#** _____

HOME ADDRESS _____

_____ **PHONE #** _____

BUSINESS NAME/ADDRESS _____

_____ **PHONE #** _____

EMAIL ADDRESS _____

Before you mail your application to the Board, please check the following items carefully. Your attention to these details will make it possible for the Board Staff to process your application without delay.

Have you included the following:

_____ **CURRENT NCRA OR NCVA TRANSCRIPT**

_____ **PROOF OF CURRENT \$1,000 SURETY BOND**

_____ **\$240.00 RENEWAL FEE - CHECK OR CREDIT CARD FORM**

COURT REPORTER

CHECK ONE:

- | | YES | NO |
|--|--------------------------|--------------------------|
| 1. Have you ever been convicted of any felony or any misdemeanor, or a violation? If so, name the court, the details of the offense and the date of conviction and the sentence imposed? | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Have you ever lost or been denied registration/licensure as a court reporter or been disciplined by another licensing/registration board in any other state and if so, an explanation of the circumstances? | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. Has any License ever been disciplined, suspended or revoked, if so why? | <input type="checkbox"/> | <input type="checkbox"/> |

If yes, include complete details and submit on additional sheet.

RULES OF PROFESSIONAL CONDUCT:

To the best of my understanding, knowledge and belief, I have adhered to the ethical and professional standards of New Hampshire Code of Administrative Rules Rep 500;

CONTINUING EDUCATION:

I attest that the information contained in this form and the attached current NCRA or NVRA transcript is true and correct to the best of my knowledge and belief and complies with the minimum continuing education requirement of RSA 310-A:178 and Rep. 403;

I further acknowledge that the provision of false information in the application is a basis for disciplinary action by the board:

SIGN HERE



Signature

Find us on-line at www.nh.gov/jtboard/home.htm

You may pay your fee with a credit card by filling out this form. Please make sure that all information is correct and up to date. Indicate what the fee is for under transaction type.

Transaction Type: _____ Amount Due: _____

Card Type: (please circle one) Visa Mastercard **(required)**

Card Number: _____ **(required)**

Expiration Date: Month: _____ Year: _____ **(required)**

Billing Name and Address (your billing address must match the address associated with the credit card you are using.)

Name on Card: _____

Billing Address: _____

City: _____

State/Province: _____

Zip/Postal Code: _____

Country: _____

Authorization Signature: _____