



The State of New Hampshire Insurance Department

21 South Fruit Street, Suite 14
Concord, NH 03301

Roger A. Seigny
Commissioner

Revised July 11, 2008

Alexander K. Feldvebel
Deputy Commissioner

PRODUCERS----ADJUSTERS----BUSINESS ENTITIES ADDRESS CHANGE REQUEST

Adjusters cannot use this form if changing their state of residence. Please complete a NEW adjuster application, and include fees applicable to the new state of residence.

Producers shall notify this Department within 30 days of an address change. Individual Producers and Adjusters with a home state license may change address information electronically without fee via www.nipr.com

Producers and Adjusters can change address information electronically by subscribing to our subscription Online Licensee Service; see website for details

Instructions: Send completed form and fee to "Attention Licensing Division". Please complete all sections. Make checks payable to "NH Insurance Department"

- Manually processed address changes require a \$10 fee per NHRSA 400-A:29. Address changes will not be processed manually without the required fee
- Updated license will only be sent if an additional \$10 paper license fee accompanies this request

Licensee Name _____

Social Security Number or NH License Number or National Producer Number

Current residential physical location address (not a post office box)

Street _____

City/Town _____

State and zip code _____

Current business address

Business Name _____

Street _____

City/Town _____

State and zip code _____

Business Email _____

Business Phone _____

Mailing address to receive correspondence and renewal notices

Street/rural route/postal box _____

City/Town _____

State and zip code _____

Licensee Signature and Date _____

Department Use Only:

\$10 Processing Fee Received _____

\$10 Paper License Fee Received _____