

TITLE COMPANIES

COMPANY NAME: _____ NAIC Company Code: _____

Contact: _____ Telephone: _____

REQUIRED FILINGS IN THE STATE OF: New Hampshire Filings Made During the Year 2024

| (1) Checklist | (2) Line # | (3) REQUIRED FILING FOR THE ABOVE STATE | (4) NUMBER OF COPIES* | | | (5) DUE DATE | (6) FORM SOURCE* * | (7) APPLICABLE NOTES |
|------------------|---------------|--|--------------------------|------|---------|-------------------|--------------------------|-------------------------|
| | | | Domestic | | Foreign | | | |
| | | | State | NAIC | State | | | |
| | | I. NAIC FINANCIAL STATEMENTS RSA 400 A: 36 | | | | | | |
| | 1 | Annual Statement (8 1/2" x 14") | 1 | EO | xxx | 3/1 | NAIC | |
| | 2 | Printed Investment Schedule detail (Pages E01-E29) | 1 | EO | xxx | 3/1 | NAIC | |
| | 3 | Quarterly Financial Statement (8 1/2" x 14") | 1 | EO | xxx | 5/15, 8/15, 11/15 | NAIC | |
| | | II. NAIC SUPPLEMENTS | | | | | | |
| | 4 | Actuarial Opinion | 1 | EO | xxx | 3/1 | Company | |
| | 5 | Investment Risk Interrogatories | 1 | EO | xxx | 4/1 | NAIC | |
| | 6 | Management Discussion & Analysis | 1 | EO | xxx | 4/1 | Company | |
| | 7 | Schedule SIS | 1 | N/A | xxx | 3/1 | NAIC | |
| | 8 | Supplemental Compensation Exhibit | 1 | N/A | xxx | 3/1 | NAIC | |
| | 9 | Supplemental Schedule of Business Written By Agency | 1 | N/A | xxx | 4/1 | NAIC | |
| | | III. ELECTRONIC FILING REQUIREMENTS | | | | | | |
| | 10 | Annual Statement Electronic Filing | xxx | EO | xxx | 3/1 | NAIC | |
| | 11 | March .PDF Filing | xxx | EO | xxx | 3/1 | NAIC | |
| | 12 | Supplemental Electronic Filing | xxx | EO | xxx | 4/1 | NAIC | |
| | 13 | Supplemental .PDF Filing | xxx | EO | xxx | 4/1 | NAIC | |
| | 14 | Quarterly Statement Electronic Filing | xxx | EO | xxx | 5/15, 8/15, 11/15 | NAIC | |
| | 15 | Quarterly .PDF Filing | xxx | EO | xxx | 5/15, 8/15, 11/15 | NAIC | |
| | 16 | June .PDF Filing | xxx | EO | xxx | 6/1 | NAIC | |
| | | IV. AUDIT/INTERNAL CONTROL RELATED REPORTS RSA 400:36 and NH Ins. 4500-Annual Financial Reporting | | | | | | |
| | 17 | Accountants Letter of Qualifications | 1 | EO | xxx | 6/1 | Company | |
| | 18 | Audited Financial Reports | 1 | EO | xxx | 6/1 | Company | |
| | 19 | Audited Financial Reports Exemption Affidavit | 1 | N/A | xxx | | Company | |
| | 20 | Communication of Internal Control Related Matters Noted in Audit | 1 | EO | xxx | 8/1 | Company | |
| | 21 | Independent CPA (change) | 1 | N/A | xxx | | Company | |
| | 22 | Management's Report of Internal Control Over Financial Reporting | 1 | N/A | xxx | 8/1 | Company | |
| | 23 | Notification of Adverse Financial Condition | 1 | N/A | xxx | | Company | |
| | 24 | Request for Exemption to File | 1 | N/A | xxx | | Company | |
| | 25 | Relief from the five-year rotation requirement for lead audit partner | 1 | EO | xxx | 3/1 | Company | |
| | 26 | Relief from the one-year cooling off period for independent CPA | 1 | EO | xxx | 3/1 | Company | |
| | 27 | Relief from the Requirements for Audit Committees | 1 | EO | xxx | 3/1 | Company | |
| | | V. STATE REQUIRED FILINGS*** | | | | | | |
| | 28 | Corporate Governance Annual Disclosure*** RSA 401-D:3 | 1 | 0 | xxx | 6/1 | Company | Lead State Only |
| | 29 | Filings Checklist (with Column 1 completed) | 1 | 0 | xxx | | State | |
| | 30 | Form B-Holding Company Registration Statement RSA 401-B:4 and NH Ins. 1500 Section 1501.12 and 1501.13 | 1 | 0 | xxx | 8/1 | Company | |

| (1) Checklist | (2) Line # | (3) REQUIRED FILING FOR THE ABOVE STATE | (4) NUMBER OF COPIES* | | | (5) DUE DATE | (6) FORM SOURCE* | (7) APPLICABLE NOTES |
|------------------|---------------|---|--------------------------|------|---------|-----------------|---------------------|------------------------------|
| | | | Domestic | | Foreign | | | |
| | | | State | NAIC | | | | |
| | 31 | Form F-Enterprise Risk Report *** RSA 401-B4 and NH Ins. 1500 Section 1501.18 | 1 | 0 | xxx | 8/1 | Company | Lead State Only |
| | 32 | ORSA **** RSA 401-C | 1 | 0 | xxx | 9/1 | Company | Lead State Only |
| | 33 | Premium Tax RSA 400-A | 1 | 0 | 1 | 3/15 | State | Contact Amy Duhaime |
| | 34 | State Filing Fees RSA 400-A | 1 | 0 | 1 | 3/15 | State | Renewals on Premium Tax Form |
| | 35 | Signed Jurat | 1 | 0 | xxx | | NAIC | |
| | 36 | Group Capital Calculation (File with lead state only) RSA 401 | 1 | 0 | xxx | 8/1 | Company | Lead State Only |

*If XXX appears in this column, this state does not require this filing, if hard copy is filed with the state of domicile and if the data is filed electronically with the NAIC. If N/A appears in this column, the filing is required with the domiciliary state. EO (electronic only filing).

**If Form Source is NAIC, the form should be obtained from the appropriate vendor.

***For those states that have adopted the NAIC Corporate Governance Annual Disclosure Model Act, an annual disclosure is required of all insurers or insurance groups by June 1. The Corporate Governance Annual Disclosure is a state filing only and should not be submitted by the company to the NAIC. Note however that this filing is intended to be submitted to the lead state if filed at the insurance group level. For more information on lead states, see the following NAIC URL: http://www.naic.org/public_lead_state_report.htm.

****For those states that have adopted the NAIC updated Holding Company Model Act, a Form F Filing is required annually by holding company groups. Consistent with the Form B filing requirements, the Form F is a state filing only and should not be submitted by the company to the NAIC. Note however that this filing is intended to be submitted to the lead state. For more information on lead states, see the following NAIC URL: http://www.naic.org/public_lead_state_report.htm

*****For those states that have adopted the NAIC Risk Management and Own Risk and Solvency Assessment Model Act, a summary report is required annually by insurers and insurance groups above a specified premium threshold. The ORSA Summary Report is a state filing only and should not be submitted by the company to the NAIC. Note however that this filing is intended to be submitted to the lead state if filed at the insurance group level. For more information on lead states, see the following NAIC URL: http://www.naic.org/public_lead_state_report.htm

| | | NOTES AND INSTRUCTIONS (A-K APPLY TO ALL FILINGS) | |
|--|---|---|---|
| | A | Required Filings Contact Person: | Domestic-Patricia Gosselin Patricia.M.Gosselin@ins.nh.gov Foreign-Linda Zalinskie Linda.M.Zalinskie@ins.nh.gov Taxes-Amy Duhaime premiumtax@ins.nh.gov |
| | B | Mailing Address: | 21 South Fruit Street, Suite 14 Concord NH, 03301 |
| | C | Mailing Address for Filing Fees: | 21 South Fruit Street, Suite 14 Concord NH, 03301 |
| | D | Mailing Address for Premium Tax Payments: | 21 South Fruit Street, Suite 14 Concord NH, 03301 Attn: Amy Duhaime |
| | E | Delivery Instructions: | |
| | F | Late Filings: | Taxes-Amy Duhaime Annual Statement-Company will be fined \$25.00 per day for a late filing. Company's license may be suspended. |
| | G | Original Signatures: | Original signatures are required on all filings from Domestic Companies. Tax Forms must have original signatures. |
| | H | Signature/Notarization/Certification: | Annual and Quarterly Statements must be Notarized. |
| | I | Amended Filings: | Domestic-Patricia Gosselin Patricia.M.Gosselin@ins.nh.gov Foreign-Linda Zalinskie Linda.M.Zalinskie@ins.nh.gov Taxes-Amy Duhaime premiumtax@ins.nh.gov |
| | J | Exceptions from normal filings: | Domestic Companies should apply at least 30 days prior to the due date to receive an exemption or extension. |
| | K | Bar Codes (State or NAIC): | N/A |
| | L | Signed Jurat: | Original Signatures required on all filings from Domestic Companies |
| | M | Administrative Assessment Invoices RSA 400-A:39 | Due within 45 days of invoice date Contact-Jennifer Goodwin premiumtax@ins.nh.gov |

**General Instructions
For Companies to Use Checklist**

Please Note: This state’s instructions for companies to file with the NAIC are included in this Checklist. The NAIC will not be sending their own checklist this year.

Electronic filing is intended to be filing(s) submitted to the NAIC via the NAIC Internet Filing Site which eliminates the need for a company to submit diskettes or CD-ROM to the NAIC. Companies are not required to file hard copy filings with the NAIC.

Column (1) Checklist

Companies may use the checklist to submit to a state, if the state requests it. Companies should copy the checklist and place an “x” in this column when submitting information to the state.

Column (2) Line #

Line # refers to a standard filing number used for easy reference. This line number may change from year to year.

Column (3) Required Filings

Name of item or form to be filed.

The *Annual Statement Electronic Filing* includes the annual statement data and all supplements due March 1, per the *Annual Statement Instructions*. This includes all detail investment schedules and other supplements for which the *Annual Statement Instructions* exempt printed detail.

The *March.PDF Filing* is the .pdf file for the annual statement, detail for investment schedules and all supplements due March 1.

The *Supplemental Electronic Filing* includes all supplements due April 1, per the *Annual Statement Instructions*.

The *Supplemental.PDF Filing* is the .pdf file for all supplements due April 1.

The *Quarterly Electronic Filing* includes the quarterly statement data.

The *Quarterly.PDF Filing* is the .pdf for quarterly statement data.

The *June.PDF Filing* is the .pdf file for the Audited Financial Statements and Accountants Letter of Qualifications.

Column (4) Number of Copies

Indicates the number of copies that each foreign or domestic company is required to file for each type of form. The Blanks (EX) Task Force modified the 1999 *Annual Statement Instructions* to waive paper filings of certain NAIC supplements and certain investment schedule detail, if such investment schedule data is available to the states via the NAIC database. The checklists reflect this action taken by the Blanks (EX) Task Force. XXX appears in the “Number of Copies” “Foreign” column for the appropriate schedules and exhibits. **Some states have chosen to waive printed quarterly and annual statements from their foreign insurers and to rely upon the NAIC database for these filings. This waiver could include supplemental annual statement filings. The XXX in this column might signify that the state has waived the paper filing of the annual statement and all supplements.**

Column (5) Due Date

Indicates the date on which the company must file the form.

Column (6) Form Source

This column contains one of three words: “NAIC,” “State,” or “Company.” If this column contains “NAIC,” the company must obtain the forms from the appropriate vendor. If this column contains “State,” the state will provide the forms with the

filing instructions (generally, on its web site). If this column contains “Company,” the company, or its representative (e.g., its CPA firm), is expected to provide the form based upon the appropriate state instructions or the NAIC *Annual Statement Instructions*.

Column (7) Applicable Notes

This column contains references to the Notes to the Instructions that apply to each item listed on the checklist. The company should carefully read these notes before submitting a filing.

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