



The State of New Hampshire Insurance Department

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Notice State Residency Address Changes and Mandatory Email Addresses

Non Resident Adjusters

Effective January 1, 2012, any adjuster with a state to state residence change is *no longer required* to complete a new application and submit the amendment fee of \$50. We do require the paper address change form and a \$10 address change fee. The form can be found on our website on the PRODUCER/ADJUSTER page.

State to State changes are not allowed through the online address change options with NIPR or SBS.

In addition, Licensed Non Resident Adjusters changing residence to NH are required to pass the NH Laws and Regulations portion of the adjuster exam and relinquish their "resident license" in their former state. A Clearance letter is not required if license information can be verified on the national database.

Address changes within the same state can be processed through NIPR at www.nipr.com or SBS www.statebasedsystems.com

NH began accepting the "designated home state" for adjusters that live in states without a resident adjuster license January 1, 2011. The address change form can also be used to select a designated home state or you may email your request to producerquestions@ins.nh.gov No fee to designate a home state.

All Licensed Producers and Adjusters E-Mail Addresses

The NH Insurance Department is making strides to further reduce costs. Preparations are being developed for online renewal notifications in the future. Paper renewal notices will be eliminated. You will be required to keep the Department informed of your current business email address. Non - receipt of a renewal notice does not negate your responsibility to renew your license.

Individuals and Business entities can update the information by using the State Based Systems, www.statebasedsystems.com or the direct links listed on our website.