New Hampshire Office of Highway Safety

33 Hazen Drive

1st. Floor, Rm 109A

Concord, NH 03305

Telephone: 603-271-2131

**Application Form**

**FFY 2018 Sustained Traffic Enforcement Patrol (STEP) Grant Program**

**Application Due: April 15, 2017**

**Part I Contact Information**

|  |  |
| --- | --- |
| Applicant Agency and Street Address | |
| DUNS# SAM Registration Expiration: | |
| Chief’s First Name | Chief’s Last Name |
| Chief’s Telephone | Chief’s Email Address |
| Grant Contact’s First Name | Grant Contact’s Last Name |
| Grant Contact’s Telephone | Grant Contacts Email Address |

**Part II Department and Community Profile**

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| --- | --- |
| Population of your city or town |  |
| Number of full-time officers in your city or town |  |
| Number of part-time officers in your city or town |  |
| Number of officers trained in the use of speed enforcement equipment |  |
| Did your department receive a grant in 2015 or 2016? |  |
| If your department received a grant in 2015 or 2016, were all funds used? If not, please explain why. |  |

**Part III Local Crash and Enforcement Statistics**

This section must be filled out completely for all project applications. If data is unavailable insert (N/A) for not available.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | **2014** | **2015** | **2016** | **3 Year Average** |
| Total Crashes |  |  |  |  |
| Injury Crashes |  |  |  |  |
| Fatal Crashes |  |  |  |  |
| Impaired Driving Fatal Crashes (Alcohol or Drugs) |  |  |  |  |
| Speed Related Fatal Crashes |  |  |  |  |
| Speed Related Crashes |  |  |  |  |
| Fatal Motorcycle Crashes |  |  |  |  |
| Motorcycle Crashes |  |  |  |  |
| Unbelted Fatalities |  |  |  |  |
| Unbelted Crashes |  |  |  |  |
| Unbelted Injuries |  |  |  |  |

**Part IV Total Number of Summonses**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Agency Summons Data | **2014** | **2015** | **2016** | **TOTALS** |
| All Traffic Summons |  |  |  |  |
| Speed Summons |  |  |  |  |
| CPS/Occupant Restraint Violations**\*** |  |  |  |  |
| DWI/DUI Arrests (Alcohol & Drugs) |  |  |  |  |
| Red Light Running Summons |  |  |  |  |
| School Bus Violations |  |  |  |  |

**\***Includes enforcement up to 18 years of age

**Part V Problem Statement**

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| Please describe the traffic safety (speeding, red light running, bus violations, etc.) problems in your city or town. Please provide specifics detailing the following:   * When the problem is taking place (month, day of week, time of day) * Where (specific streets, neighborhoods, etc.) * Who (demographics) * What (speeding, red light running, bus violations, etc.) * Other relevant information to your city or town (officer shortages, vacation destination, colleges in town, etc.) |

**Part VI Proposed Solution**

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| Please describe your proposed solutions for combatting the problem you described above. Solutions should be linked directly to the data you provided. Please be specific regarding:   * When patrols will take place (month, day of week, time of day) * Where patrols will take place (specific streets, neighborhoods, etc.) * What type of patrols will take place (focus on speeding, red light running, etc.) * Estimated number of patrols hours |

**Part VII Project Goals**

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| Please provide your department’s goals for this grant. Goals must be specific and measurable. For example, “Our department would like to reduce speed related crashes by 10% from 100 to 90 by September 2018.” |

**Part VIII Budget**

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| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Please provide a budget indicating how much you can realistically spend on STEP Patrols. Budget should be based on your proposed number of hours and payroll deductions (Only FICA, Medicare, and retirement).  **Requested award amount**= # of enforcement hours X average hourly rate + Total Estimated Payroll Deductions.  For example- 20 hours X $45= $900 + $225 (total payroll deductions) = $1,125 (Requested Award Amount)  **STEP Patrols**   |  |  |  |  | | --- | --- | --- | --- | | **Estimated Total # of Enforcement Hours** | **Estimated Average OT Hourly Rate** | **Total Estimated Payroll Deductions** | **Requested Award Amount for Enforcement** | |  | $ | $ | $ |   **Operation Safe Commute**   |  |  |  |  | | --- | --- | --- | --- | | **Enforcement Hours** | **Estimated Average OT Hourly Rate** | **Total Estimated Payroll Deductions** | **Award Amount** | | **48 Hours** | $ | $ | $ |   **Join the NH Clique (Must do at least 8 hours and no more than 24 hours)**   |  |  |  |  | | --- | --- | --- | --- | | **Enforcement Hours** | **Estimated Average OT Hourly Rate** | **Total Estimated Payroll Deductions** | **Award Amount** | |  | $ | $ | $ |   ------------------------------------------------------------------------------------------------------------------­­­­­---------------------  Please also provide, below, how you intend to meet the required 25% match to contribute to this project.  Matching funds are your department’s contribution to this project. For example, additional enforcement patrols, fuel costs, administrative time, and supervisor’s time that are not funded by this grant or other federal grants.   |  |  |  | | --- | --- | --- | | **Item** | **Cost** | **Total** | |  |  |  | |  |  |  | |  |  |  | |