

THE STATE OF NEW HAMPSHIRE  
Guardian ad Litem Board

**APPLICATION**  
**for**  
**RENEWAL, REINSTATEMENT or RECERTIFICATION**

Instructions:

1. Applicants must submit both this Form and the Supplemental Application for Renewal, Reinstatement or Recertification Form as well as all required supporting documentation and applicable fees.
2. Fill in all sections with the requested information. Applicant must fill in "NA," if question is not applicable.
3. Attach additional sheets if necessary.

**Part A: Personal Data**

1. Full Name \_\_\_\_\_

2. Other names by which applicant has been known since submitting the most recent application form as well as dates these names were used N/A

\_\_\_\_\_

\_\_\_\_\_

3. Applicant is (check one) Male  Female

4. Mailing Address of the Applicant's GAL Business (Will appear on all GAL contact lists)

\_\_\_\_\_

\_\_\_\_\_

5 Street Address of the Applicant's GAL Business (if different) N/A

\_\_\_\_\_

\_\_\_\_\_

6. E-Mail Address of the Applicant's GAL Business (Will appear on all GAL contact lists) N/A

\_\_\_\_\_

7. Telephone Number of the Applicant's GAL Business (required) (Will appear on all GAL contact lists)

\_\_\_\_\_

8. Language(s) other than English, including sign language, that applicant speaks N/A

\_\_\_\_\_

9. Does applicant possess a valid driver's license? Yes  No

10. Does applicant have access to reliable transportation? Yes  No

If yes, check one: The transportation is Public  Private

11. Check the courts or counties in which applicant would be willing to serve as a GAL.

	<b>Superior</b>	<b>Probate</b>	<b>District (specify which)</b>	<b>Family Division (specify which)</b>
Belknap				
Carroll				
Cheshire				
Coos				
Grafton				
Hillsborough	N <input type="checkbox"/> S <input type="checkbox"/>			
Merrimack				
Rockingham				
Strafford				
Sullivan				

12. Description of each community activity in which applicant has been involved at any time since submitting most recent application form.

13. Description of all volunteer work in which applicant has been engaged at any time since submitting most recent application form. Include dates for each.

14. The name of any organizations (other than employment) of which applicant has been a member at any time since submitting most recent application form.

**Part B: Recent Employment History**

1. For the entire period since submitting most recent application form, provide the following information:

<b>Dates</b> From To		<b>Employed</b> <i>Including self-employment</i>	<b>Retired</b> <i>If so, state from what employment</i>	<b>Full-time student</b>	<b>On Un-employment</b>	<b>Full-time Homemaker</b>	<b>Other Non-employment</b> <i>(explain)</i>
A.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
B.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
C.		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Further explanation of answers where requested (*note to which line any explanation applies*)

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2. For the entire period since submitting most recent application form, provide the following information:

Name of Employer (including self-employment)	Address & Telephone	Dates of Employment	Job Title	Full- or Part-Time?	May Board contact about this application?
<i>(current employer)</i>					Yes <input type="checkbox"/> No <input type="checkbox"/>
					Yes <input type="checkbox"/> No <input type="checkbox"/>
					Yes <input type="checkbox"/> No <input type="checkbox"/>

3. For applicant's current employer, if any, may applicant be contacted by the Board at work?

Yes  No  N/A

**Part C: Recent Education** N/A

Provide the following information regarding any additional education taken since submitting the most recent application form.

College (Graduate or undergraduate, including Law School)	Address	Dates of Attendance	Date of Graduation	Type of Degree	Major & Minor Courses of Study

**Part D: Nature of the Application**

1. Provide the dates (mm/dd/yyyy) of the most recent certification

Beginning \_\_\_\_\_ Ending \_\_\_\_\_

2. The applicant

- Is currently certified by the Board (See Question #3)
- Was formerly certified by the Board (See Question #4)



## Part E: Training & Continuing Education Credits

### Section I. Applicant currently certified by the Board only

N/A

*(If N/A checked, answer to Section B below, rather than this section)*

- a. Is the applicant subject to the terms of any settlement or agreement that includes a specification of continuing education credit?                      Yes                       No   
*(If yes, do not answer b or c; go to Section III below)*
- b. If the applicant is not subject to the terms of any settlement or agreement that includes a specification of continuing education credit, has the applicant completed at least 30 continuing education credits within the expiring period of certification giving rise to the request for renewal?                      Yes                       No
- c. Regardless of answer to Question b, has applicant attached a fully executed chart entitled “**Continuing Education Activities**” specifying all activities and providing all the requested information about each activity that applicant claims for continuing education?                      Yes                       No

### Section II. Applicants formerly certified by the Board only

N/A

*Applicants who are currently certified should answer Section I. (If N/A checked, applicant should have answered Section I.)*

- a. Is the applicant subject to the terms of any settlement or agreement that includes a specification of continuing education credit?                      Yes                       No   
*(If yes, do not answer b, go to Section III below)*
- b. If the applicant is not subject to the terms of any settlement or agreement that includes a specification of continuing education credit, is the applicant *(check one)*:
1. \_\_\_\_ Requesting new certification after applicant’s most recent certification expired while under a period of suspension.
- i. If #1 is checked, has the applicant submitted a separate written request for hearing on recertification and completed at least 35 continuing education credits as described in Gal 403.02 and Gal 403.03 within the 3-year period prior to the request for a hearing on recertification?                      Yes                       No
- ii. Regardless of the answer to question i., has applicant attached a fully executed chart entitled “**Continuing Education Activities**” specifying all activities and providing all the requested information about each activity that applicant claims for continuing education?                      Yes                       No
2. \_\_\_\_ Requesting new certification after his or her most recent certification was revoked by the Board.
- i. If #2 is checked, has the applicant submitted a separate written request for a hearing on reinstatement; again completed the training requirements specified in Gal 303.02 (in addition to that training originally taken to obtain certification) within the 3-year period prior to the request for reinstatement; and completed 15 credits of additional training of the type specified in Gal 403.02 and 403.03 within the one-year period prior to the request for reinstatement?                      Yes                       No

- ii. Regardless of the answer to question i., has applicant attached a fully executed chart entitled “**Continuing Education Activities**” specifying all activities and providing all the requested information about each activity that applicant claims for continuing education?

Yes  No

3. Requesting new certification within 90 days after the expiration of a prior period of certification in circumstances other than those described in 1. and 2. above.

- i. If #3 is checked, has the applicant completed at least 30 credits of continuing education within the 3-year period prior to the submission of the request? Yes  No

ii. Regardless of the answers to question i., has applicant

- a. Attached a fully executed chart entitled “**Continuing Education Activities**” specifying all activities and providing all the requested information about each activity that applicant claims for continuing education? Yes  No
- b. Attached a written statement of reasons for failure to request renewal prior to expiration of the prior certification? Yes  No

4. Requesting new certification more than 90 days after the expiration of a prior period of certification in circumstances other than those described in 1. and 2. above.

*If #4 is checked, **STOP**. Do not submit this form. To obtain new certification, you will be required to follow the procedures specified at Gal 401.06, which include:*

1. *Submission of a new fully executed Application for Certification form, Supplemental Application for Certification form, required supporting materials and fee as specified by Gal 302.01 (b);*
2. *Written documentation of the completion of the additional training specified at Gal 403.01 (f)*
3. *Submission of the signed written statement specified at Gal 401.06 (a) (3).*

Section III. Applicants presently or formerly certified subject to a settlement or agreement regarding continuing education. N/A

a. Has the applicant has completed credits as required by the settlement or agreement?

Yes  No

b. Regardless of your answer to Question a, has applicant attached a fully executed chart entitled “**Continuing Education Activities**” specifying all activities and providing all the requested information about each activity that applicant claims for continuing education?

Yes  No

## Part F: Recent Experience

1. Since submission of applicant’s most recent application form, has applicant been appointed as a guardian ad litem in this or any other jurisdiction? Yes  No

a. If yes, what was the total number of appointments during this period? (check appropriate answer)

From 1 – 5                       From 6 – 10                       More than 10

b. If yes, identify the courts in which appointments were received.

NH Superior               NH Probate               NH District               NH Family Division

Out of State (if checked, specify jurisdictions and courts)

2. If applicant is not an attorney, in how many family law cases has applicant been involved, either in the capacity of a witness, a representative or a decision maker, since submission of applicant's most recent application form?

\_\_\_\_\_ N/A

Describe applicant's role in each case.

3. If applicant is an attorney, how many years has applicant practiced in the area of family law?

\_\_\_\_\_ N/A

4. Has applicant attended any training offered by CASA since submission of applicant's most recent application form? Yes  No

If yes, what was the date(s) and nature of the training? \_\_\_\_\_

5. List any additional educational experiences, not listed elsewhere on this form, engaged in by applicant since submission of applicant's most recent application form, including the dates of such experience.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## Part G: Professional Record and Ethics

### Section I. Changes since last application

1. Have any of the answers provided on applicant's initial application for certification under the heading of "Professional Record and Ethics," as described at Gal 302.02 (f) changed? Yes  No

*If yes, applicant must answer Question h. on the Supplemental Application for Renewal, Reinstatement or Recertification form.*

### Section II. Fines under RSA 490:26-g

2. Has applicant ever been subject to a fine pursuant to RSA 490:26-g for failure to file a report required by any court or statute by the date the report was due? Yes  No

If yes, state which court, date and amount of fine. \_\_\_\_\_

*In addition, applicant must answer Question i. on the Supplemental Application for Renewal, Reinstatement or Recertification form.*

**Section III. Suspension, Revocation, Reinstatement**

*NOTE: For yes answers in this section, applicant must answer Question i. on the Supplemental Application for Renewal, Reinstatement or Recertification form.*

3. Has the applicant ever been suspended from any activity as a guardian ad litem in any jurisdiction other than New Hampshire under circumstances described in Gal 303.01 (i)?                      Yes                         No
4. Has the applicant ever had an application for license, certification, registration or approval to practice as a guardian ad litem denied in a jurisdiction other than New Hampshire?                      Yes                         No     
 If yes, does applicant have a current license, certification, registration or approval in that jurisdiction?                      Yes                         No
5. Has the applicant ever had any certification, registration, approval or appointment as a guardian ad litem revoked in a jurisdiction other than New Hampshire under circumstances described in Gal 303.01 (j)?                      Yes                         No
6. Has the applicant ever had any certification, registration, approval or appointment as a guardian ad litem revoked in New Hampshire by an entity other than the Board under circumstances described in Gal 303.01 (k)?                      Yes                         No
7. Has the applicant ever had his or her certification revoked by the Board?                      Yes                         No

**Section IV. Board Penalties, Sanctions**

*NOTE: For yes answers in this section, applicant must answer Question i. on the Supplemental Application for Renewal, Reinstatement or Recertification form.*

8. Has the applicant ever been assessed sanctions or penalties by the Board?                      Yes                         No
9. If the answer to Question 8 is yes, fill in the chart below for each sanction or penalty.    N/A

Type of Sanction or Penalty	Date of Sanction or Penalty	Reversed or Overturned on Appeal?	Pending on Appeal?	Pending on a Request for Reconsideration or other Alteration by the Board?	Terms of Sanction or Penalty been Completed?	Sanction Designed to Continue past date of prior certification?
		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

10. If the answer to Question 8 is yes, excluding sanctions or penalties that were reversed or overturned on appeal and excluding the imposition of counseling and treatment, were sanctions or penalties imposed on the applicant by the Board for more than two incidents? Yes  No  N/A

**Part H: Other Information**

1. Have any of the answers provided on the initial certification application form in the Section entitled "Other Information" changed? Yes  No

If yes, provide a description of the specific manner in which the information provided has changed.

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2. Does the applicant meet the requirements of Gal 303.01(c) - (h) and Gal 303.01 (l)? *(See attached sheet)*

Yes  No

3. List the dates on which the applicant first completed the initial training required to qualify for initial certification.

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4. Has the applicant ever been denied certification by the Board? Yes  No

If yes, give date and reason for denial.

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5. If the applicant was first certified by the Board before September 15, 2007, is applicant requesting a waiver of continuing education or experience requirements pursuant to gal 401.11?

Yes  No  N/A

6. To the extent not specified on the applicant's initial application form or in response to part H, 1. above, whether the applicant has ever been a party to any family law or domestic relations proceeding, or any other non-criminal court case, proceeding or action of any type, in this or any other jurisdiction, including but not limited to any civil, equity, landlord/tenant, probate, bankruptcy, forfeiture or other action, proceeding or matter of any type whatsoever, other than traffic or parking offenses charged as a violation or cases in which the person served solely in the capacity of a guardian ad litem:

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**Part I: References**

Has any recommendation for your certification as a Guardian ad Litem been rescinded by the person who made the recommendation?

Yes  No

*If yes, applicant must answer Question o. on the Supplemental Application for Renewal, Reinstatement or Recertification form.*

**Part J: Signature Certification**

I certify that

- The information provided by me on or in connection with this application form is, to the best of my knowledge and belief, true, accurate and complete and the documentation provided in support of the application is a true and complete version of the documentation submitted;
- I acknowledge that the information provided on the application form and the documentation provided to support the application is public information except to the extent exempted from public disclosure pursuant to RSA 91-A, court order, RSA 490-C or orders issued thereunder;
- I also specifically acknowledge that any and all information submitted to the Board may be divulged by the Board to any potential appointing court as well as to such other entities or persons provided for by the GAL rules or other law, including the New Hampshire judicial branch family division;
- I further acknowledge that, pursuant to RSA 641:3, knowingly making a false representation on the application form is punishable as a misdemeanor.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name

**Pursuant to RSA 641:3, false statements made on this form are punishable by law.**

**Attachment to Application for Renewal, Reinstatement  
or Recertification form:**

**Excerpt from Rules of the Guardian ad Litem Board:**  
**Gal 303.01 (c) – (h) and Gal 303.01 (l)**  
*(effective September 15, 2007)*

*[For use with Question H. 2. of Application for Renewal, Reinstatement  
or Recertification form. This is not a full list of all required qualifications. Other  
provisions apply. Consult the official version of the rules of the Board for full  
requirements]*

Gal 303.01 Requirements for Certification. An applicant for certification shall: . . .

. . . (c) Hold either:

- (1) A bachelor's degree from an accredited college or university plus at least 3 years of experience in professional or volunteer activities dealing with children or incapacitated adults, consisting of at least 200 hours of experience in each of the 3 years;
- (2) An associate's degree from an accredited college or university plus at least 5 years of experience in professional or volunteer activities dealing with children or incapacitated adults, consisting of at least 200 hours of experience in each of the 5 years; or
- (3) An advanced degree from an accredited college or university beyond a bachelor's degree, for which a bachelor's degree is a prerequisite, plus at least one year of experience in professional or volunteer activities dealing with children or incapacitated adults, consisting of at least 200 hours of experience in that year;

(d) Be at least 25 years of age;

(e) Never have been convicted of or pleaded guilty to any felony in any jurisdiction which has not been reversed or overturned on appeal or annulled;

(f) Never have been convicted of or pleaded guilty to:

- (1) Any misdemeanor in any jurisdiction involving a child or incapacitated adult as a victim or, in the case of offenses involving attempt, conspiracy, or solicitation, as the intended victim, which has not been reversed or overturned on appeal or annulled;
- (2) Any misdemeanor involving domestic violence as defined in RSA 173-B:1, IX, as further specified in RSA 173-B: 1, I so as to include either commission or attempted commission of an offense, which has not been reversed or overturned on appeal or annulled;
- (3) Solicitation or conspiracy to commit a misdemeanor involving domestic violence under (2) above, which has not been reversed or overturned on appeal or annulled;
- (4) Any misdemeanor committed contrary to the law of a jurisdiction other than the state of New Hampshire which would constitute domestic violence, as described under (a) (2) above, or, solicitation or conspiracy to commit that offense, if

committed in, or charged by, the state of New Hampshire, which has not been reversed or overturned on appeal or annulled;

(5) Any misdemeanor which has not been reversed or overturned on appeal or annulled arising under:

- a. RSA 641:2, false swearing;
- b. RSA 641:3, unsworn falsification;
- c. RSA 641:4, false reports to law enforcement;
- d. RSA 645:1, indecent exposure and lewdness;
- e. RSA 638:1, forgery;
- f. RSA 633:3-a, stalking;
- g. RSA 633:4, interference with custody;
- h. RSA 644:4 harassment;
- i. RSA 632-A:4, sexual assault;
- j. RSA 631:2-a, simple assault;
- k. RSA 631:3, reckless conduct;
- l. RSA 633:3, false imprisonment;
- m. RSA 634:1, arson;
- n. RSA 634:2, criminal mischief;
- o. RSA 635:1, burglary;
- p. RSA 635:2 criminal trespass;
- q. RSA 637, theft; or
- r. The law of a jurisdiction other than the state of New Hampshire, if the misdemeanor would constitute any of the offenses listed in (f) (5) above if committed in, or charged by the state of New Hampshire;

(6) Any misdemeanor involving an attempt, conspiracy or solicitation to commit those offenses listed in subparagraph (5) above which has not been reversed or overturned on appeal or annulled; or

(7) More than 2 misdemeanors of any type, regardless of the jurisdiction in which they arose, that have not been reversed or overturned on appeal or annulled;

(g) Not currently be an individual listed on the central registry of founded abuse and neglect reports, nor ever have been the subject of a founded report of child abuse or neglect in this or any other jurisdiction;

(h) Be of good character . . .

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. . . (l) If presently or formerly authorized to practice as an attorney in this or any other jurisdiction, never have been disbarred . . .

Continuing Education Activities for \_\_\_\_\_  
Name of Applicant

\_\_\_\_\_  
Signature of Applicant

Total number of credits required \_\_\_\_\_

Total Number of credits claimed \_\_\_\_\_

Title of Activity	Topics Covered	Date	Sponsor or Provider	Activity Type*	# of Credits Claimed

I. Has applicant retained documentation verifying each activity, attendance and number of credits as required by Gal 403.09? Yes  No

II. Is applicant claiming any credits for Activity Type d, g, or i (below) Yes  No

If yes, what is the percentage for those credits of the total credits claimed? \_\_\_\_\_

(Note: a maximum of 75% may be claimed)

- \*Activity Type: (See Gal 403.03 for more specific information)
- (a) – Certification course as described in Gal 303.02 (b) (1) or (c)
  - (b) – Review course sponsored by the Board as described in Gal 403.07
  - (c) – Training session approved by the Board according to Gal 403.04
  - (d) – Instructor of any course or training listed in (a), (b) or (c)
  - (e) – Instructor or mentor for supplemental training, supervised training or supplemental education described at Gal 402.01
  - (f) – Activity approved under Supreme Court Rule 53 that meets requirements of Gal 403.02 (a), (c) – (e)
  - (g) – Instructor of activity approved under Supreme Court Rule 53 that meets requirements of Gal 403.02 (a), (c) – (e)
  - (h) – College/university class or course that meets requirements of Gal 403.02 (a) – (e) and in which applicant received a grade of “B” or better
  - (i) – Instructor of college/university class or course that meets requirements of Gal 403.02 (a) – (e)
  - (j) – Presiding officer or investigator for matter before the Board
  - (k) – Other: not specified above. See Gal 403. 05 (Submit page entitled “Other Continuing Education” [GAL Form 12] for each of these activities)

**Note:** This form is part of the Application for Renewal, Reinstatement or Recertification form. Pursuant to RSA 641:3, false statements made on this form are punishable by law.



THE STATE OF NEW HAMPSHIRE  
Guardian ad Litem Board

**SUPPLEMENTAL APPLICATION**  
for  
**RENEWAL, REINSTATEMENT or RECERTIFICATION**

*Instructions:*

1. Applicants must submit both this Supplemental Application Form and the Application Form for Renewal, Reinstatement or Re-certification as well as all required supporting documentation and applicable fees.
2. Fill in all sections with the requested information. Applicant must fill in "NA," if question is not applicable
3. Attach additional sheets if necessary.

a. Full Name \_\_\_\_\_

b. Street Address of Applicant's Residence  
\_\_\_\_\_  
\_\_\_\_\_

c. Home Telephone Number \_\_\_\_\_

d. Other Telephone Numbers not listed elsewhere on this form or the Application for Renewal, Reinstatement or Re-Certification form \_\_\_\_\_ N/A

e. Provide the following information about all (part- and full-time) employers, except current employer, since submitting the most recent application form. N/A

<b>Names of employers</b>	<b>Reason for leaving each employment</b>

f. Since submission of the most recent application form, regardless of whether action was reversed or overturned on appeal, has applicant has ever

1. Been disbarred or ever suspended from practice of any profession?

Yes  No

2. Been reprimanded, censured, had certification, registration, or licensure in any profession revoked or otherwise been disciplined, sanctioned or disqualified from professional practice of any type by any professional organization or other entity supervising or overseeing a profession in this or any other jurisdiction?

Yes  No

3. Had his or her certification, registration, approval or appointment as a GAL in any jurisdiction revoked or suspended as the result of misconduct in the performance of his or her duties as a guardian ad litem or as the result of failure to be of good character?

Yes  No

4. Otherwise been disciplined, reprimanded or sanctioned for activity undertaken as a guardian ad litem?

Yes  No

g. If any portion of question f. is yes, provide a **brief** summary, which includes: N/A

1. A description of the facts giving rise to the action.
2. A description of the reason for such action, including whether it was claimed applicant engaged in misconduct in performance of his or her GAL duties or that applicant was not of good character.
3. The procedural history of the matter, including whether action was reversed or overturned on appeal.

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h. If the applicant answered Yes to Part G, “Professional Record and Ethics,” Question 1 of the Application for Renewal, Reinstatement or Re-Certification form, specifically describe what information has changed and how. N/A

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i. If the applicant answered Yes to any of Questions 2 – 10 under Part G, “Professional Record and Ethics,” of the Application for Renewal, Reinstatement or Re-Certification form, and to the extent the following is not covered in those answers, give a **brief** summary which includes: N/A

1. A description of the facts giving rise to each action, including dates and name of each entity that took each action.
2. A description of the reason for each such action
3. The procedural history of each matter.

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j. Has applicant ever been a defendant in any criminal proceeding or been charged with or arrested for any criminal matter in this or any other jurisdiction, which has not been annulled?

Yes  No

m. If the answer to question j. is Yes, provide the following information for each case or matter: N/A

	Case 1	Case 2
Name & Docket # <i>(or other identifying information)</i>		
Jurisdiction & Name of Court (if any)		
Date Matter Initiated		
Each Offense Charged or for which arrested**		
Felony?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Misdemeanor?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
If misdemeanor, would or did conviction or guilty plea bring the total number of applicant's misdemeanors to more than two?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Involved Child or Incapacitated Adult as victim or intended victim?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Involved Domestic Violence as defined in RSA 173-B:1, I & IX (including attempt, conspiracy or solicitation to commit that offense) <i>[For offenses outside NH, would offense constitute Domestic Violence as defined above (including attempt, conspiracy or solicitation to commit that offense), if committed in, or charged under the laws of, NH?]</i>	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>
Matter Still Pending?	Yes <input type="checkbox"/> No <input type="checkbox"/>	Yes <input type="checkbox"/> No <input type="checkbox"/>

\*\*If offense or matter involved "attempt," "conspiracy," or "solicitation," also indicate the underlying offense.

Provide a procedural history of each case or matter, including whether there was a conviction or guilty plea and any appellate history of the matter.

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1. Does applicant know of any reason, other than a potential conflict of interest, why he or she should not be appointed as a guardian ad litem? Yes  No

If yes, provide an explanation of those reasons \_\_\_\_\_

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m. Has the applicant ever been subject to a restraining order in this or any other jurisdiction?

Yes  No

If Yes, provide the following information

1. Name and docket number of the case \_\_\_\_\_

2. Jurisdiction and name of the court in which the matter was pending  
\_\_\_\_\_

3. Date the restraining order was issued \_\_\_\_\_

4. Description of the circumstances giving rise to the order  
\_\_\_\_\_  
\_\_\_\_\_

5. Procedural history of the case \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Is the matter still pending? Yes  No

n. Has the applicant ever been held in contempt of court in this or any other jurisdiction? Yes

No

If Yes, provide the following information

1. Name and docket number of the case \_\_\_\_\_

2. Jurisdiction and name of the court in which the matter was pending  
\_\_\_\_\_

3. Date of the contempt finding \_\_\_\_\_

4. Description of the circumstances giving rise to the finding of contempt  
\_\_\_\_\_  
\_\_\_\_\_

5. Procedural history of the case \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Is the matter still pending? Yes  No

o. If the applicant answered Yes to Part I “References,” of the Application for Renewal, Reinstatement or Re-Certification form, provide the following information: N/A

1. Identification of the recommendation at issue \_\_\_\_\_
  2. Date recommendation was rescinded \_\_\_\_\_
  3. Reason recommendation was rescinded \_\_\_\_\_
- 
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p. If not provided in connection with a prior application that resulted in certification, has applicant attached a completed “Log of Professional or Volunteer Experience” dealing with children or incapacitated adults?

Yes  No   NA (log was previously submitted)

q. Has applicant ever been subject to a report of child abuse or neglect in this or any other jurisdiction?

Yes  No

If Yes, provide the following information:

1. Jurisdiction in which report was issued \_\_\_\_\_
2. Date of the report \_\_\_\_\_
4. Description of the circumstances to which report related

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4. Outcome of the matter, including whether report was determined founded

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t. Has the applicant accepted at least one publicly funded case for each calendar year of the most recent certification? (*See 503.18*) Yes  No

If No, provide the reasons.

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## Signature Certification

I certify that

- The information provided by me on or in connection with the supplemental application form is to the best of my knowledge and belief, true, accurate and complete and the documentation provided in support of the application is a true and complete version of the documentation submitted;
- I acknowledge that the information provided on the supplemental application form and the documentation provided to support the application is public information except to the extent exempted from public disclosure pursuant to RSA 91-A, court order, RSA 490-C or orders issued thereunder;
- I also specifically acknowledge that any and all information submitted to the Board may be divulged by the Board to any potential appointing court as well as to other such entities or persons as provided by the GAL rules or other law, including the New Hampshire judicial branch family division;
- I further acknowledge that, pursuant to RSA 641:3, knowingly making a false representation on the supplemental application form is punishable as a misdemeanor.

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Signature

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Date

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Print Name

**Pursuant to RSA 641:3, false statements made on this form are punishable by law.**



John H. Lightfoot, Jr.  
Chairman

# State of New Hampshire Guardian ad Litem Board

25 Capitol Street - Room 120, Concord, New Hampshire 03301  
TDD Access: Relay NH 1-800-735-2964  
Web site: [www.nh.gov/gal](http://www.nh.gov/gal)

Phone: (603) 271-1199  
Fax: (603) 271-5440  
E-mail: [gal.board@nh.gov](mailto:gal.board@nh.gov)

GAL Form 5  
5/1/2011

## WAIVER OF CONFIDENTIALITY

I acknowledge and state that the application form, supplemental application form, supporting documentation and any other material received by the Guardian ad Litem Board from or about me may be disclosed to:

1. The Supreme, Superior, District, Probate and any other state court located in the State of New Hampshire, including the New Hampshire Judicial Branch Family Division;
2. The Federal District Court or any other court of the United States located in New Hampshire;
3. Any other court in any jurisdiction other than the above, and any certifying board, which requests information on the applicant in connection with the appointment, registration or certification of me as a guardian ad litem;
4. CASA, if I am a CASA volunteer; and
5. Any other person or entity not prohibited by law.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Print Name