

**APPROVED CONTINUING EDUCATION PROGRAMS
FOR CALENDAR YEAR 2016
AS OF NOVEMBER 2, 2016**

HOME STUDY / ON-LINE PROGRAMS (Maximum of 5 Hours per year)

1. Thanos Institute home study and online courses for 2016:
 - Bereavement and the Funeral Director
 - Forensic Pathology for Funeral Directors
 - Management Skills for Funeral Directors
 - Unexpected, Traumatic Death and the Funeral Director
 - A Student Dies, A School Mourns...Are You Prepared?
 - Restorative Art & Cosmetology
 - OSHA Compliance & FTC Rules
 - Embalming
 - Grief Counseling for the Funeral Director
 - Organ Tissue Donation and the Funeral Director
 - Ethics in Funeral Service

2. FuneralCE online courses for 2016:

• Bloodborne Pathogens	2 hours
• Communicating Effective with Seniors	2 hours
• Conflict Resolution for Funeral Directors	3 hours
• Cremation Best Practices	3 hours
• Funeral Customs with Military Honors – video	3 hours
• Insuring Funeral Homes	5 hours
• Intercultural Burials	5 hours
• Managing Grief: A Guide for the Funeral Professional	5 hours
• OSHA Practical Standards for Funeral Professionals	4 hours
• OSHA Workplace Rights	2 hours
• Pre-Need Planning	5 hours
• Public Speaking for Funeral Directors	5 hours
• Understanding Social Security: Case Studies for the Funeral Director	4 hours
• Working Ethically with Seniors	2 hours

3. Practicum Strategies online or home study courses for 2016 (5 hours each):
 - Business Morals and Ethics and the Funeral Director
 - Everyday Ethics in Funeral Service
 - Motivation & Coaching for the Successful Funeral Director
 - Managing Stress for Funeral Professionals
 - The Vanguard of Competition and the Funeral Profession
 - Hazardous Chemicals and Toxic Substances
 - Complying with “The Funeral Rule”
 - Pre-Planning for Funeral Home Business Interruptions
 - Grief 101 for Funeral Directors

- Funeral Profession & Consumer Behavior
 - Coping with Stress as a Funeral Director
 - Sacred / Sensitive... and Sane
 - Funeral Values
 - A Review of Basic Embalming Procedures
 - Moral Dilemmas Facing the Funeral Profession
 - Dealing with Communicable Disease/AIDS
 - Universal Precautions / HIV and AIDS
 - Job Burnout in Funeral Service
 - Investment Management for the Funeral Director
 - OSHA: A Practical Guide for Funeral Service Professionals
 - How Do We Tell the Children
 - Cremation: The Concept, The Client, The Caring
 - Cremation: The Process
 - Preneed Funeral Planning – A Basic Course
 - Introduction to Accounting for the Funeral Director
 - Understanding and Completing the Certificate of Death
 - Power Communication for Funeral Professionals
 - Marketing 101 for Funeral Directors
 - Intermediate Marketing for Funeral Directors
 - Ethics for Funeral Directors
 - Living with the FTC’s Funeral Rule
 - OSHA for Small Business
 - Employee Recruitment and Retention in Funeral Service
 - Embalming Chemistry
 - Cremation: Yesterday, Today and Tomorrow
3. National Funeral Directors Association webinar entitled “Embalming Risk Management” (1 hour) to be held January 14, 2016.
 4. National Funeral Directors Association webinar entitled “At the Intersection of Profit & Service: The Funeral Home in 2016” (1 hour) was held January 28, 2016.
 5. National Funeral Directors Association webinar entitled “What to Say and What to Do: Critical Ways to Connect with the World’s Most Powerful Consumer” (1 hour) was held February 11, 2016.
 6. SCI Management – Dignity University online and home study courses for 2016.
 - Back Safety 1.5 hours
 - Bloodborne Pathogens 1.5 hours
 - Complaint Resolution 1 hour
 - Cremation Theory 2 hours
 - Formaldehyde Awareness Training 1 hour
 - FTC – Funeral Rule 2 hours
 - Hazard Communication 1.5 hours
 - Hospice Explained 1 hour
 - Jewish Funeral Traditions 1 hour

- Managing Change 1 hour
 - Respiratory Protection 1.25 hours
 - The Cremation Consumer 1.5 hours
7. National Funeral Directors Association webinar entitled “Leading the Conversation: How to Connect with Senior Adults in the Arrangement Conference” to be held May 26, 2016.
 8. National Funeral Directors Association webinar entitled “Marketing Cremation for Profitability” to be held March 10, 2016.
 9. National Funeral Directors Association home study programs including DVD’s, Books, CD-ROMs and Audio CDs (hour for hour not to exceed 5 hours). The book “A Cemetery Should be Forever” was denied credit.
 10. The International Order of the Golden Rule webinar entitled “All You Need to Know to Reach Your Families – Creating a Facebook Business Page” to be held February 11, 2016.
 11. The International Order of the Golden Rule webinar entitled “Maintaining Quality & Production Personnel” to be held March 8, 2016.
 12. The International Order of the Golden Rule webinar entitled “Do’s and Don’ts: A Closer Look at Prep Room Safety” to be held April 7, 2016.
 13. Funeral Service Academy online programs.
 - Funeral Home Safety Overview 1 hour
 - Safety within Funeral Homes 2 hours
 - Complying with the Federal Trade Commission Funeral Rule 3 hours
 - OSHA Compliance Guidance for Funeral Homes 5 hours
 - Grief and Cultural Competence: Jewish Traditions 1 hour
 - Grief and Cultural Competence: Hispanic Traditions 1 hour
 - Grief and Cultural Competence: The African American Diaspora 1 hour
 - Embalming: Disease & Conditions 3 hours
 - Embalming: Autopsies & Conditions 1 hour
 14. National Funeral Directors Association Online Learning Center courses for 2016:
 - Communicable Diseases: Safeguarding the Funeral Professional 2 hours
 - Communicable Diseases: What Every Funeral Home Must Know 3 hours
 - Conflict Management for Funeral Directors – Successful Interpersonal Communications 4 hours
 - Deathcare Marketing – 25 FAQs 5 hours
 - Embalming Perspectives and Paradigms Challenged 5 hours
 - Embalming Risk Management 2 hours
 - Embalming the Obese Case 3 hours
 - Five Ways to Improve Prep Room Ventilation & Protect Your Health 2 hours
 - Funeral Service Ethics 2 hours
 - Marketing a Funeral Home for Long-Term Profitability 3 hours
 - Offering Funeral Packages in Compliance with the FTC Funeral Rule 2 hours
 - Personnel Management in Funeral Service 4 hours
 - Professional Ethics in Funeral Service: NFDA’s Code of Conduct 1 hour

- Serving Hispanic Families 4 hours
- The Funeral – A Chance to Touch, A Chance of Serve, A Chance to Heal 4 hours
- Understanding a Child’s Grief 3 hours
- Understanding & Creating Exceptional Funeral Experiences 3 hours
- Understanding and Managing Grief 5 hours
- Understanding the Practice of the FTC Funeral Rule 3 hours
- What to Do When Families Say “No Religion, Please” 2 hours

15. National Funeral Directors Association correspondence program entitled “Certified Preplanning Consultant (CPC)” (5 hours).

16. Education Workers Group (funeralcontinuingeducation.com) online courses for 2016:

- Upselling Without Upsetting the Client 1 hour
- Understanding Hospice and Palliative Care 1 hour
- Modern Funeral Customs 1 hour
- Limiting Exposure to HIV / AIDS 2 hours
- Complying with the FTC Funeral Rule 2 hours
- Funeral Products and the Environment 2 hours
- OSHA Compliance for Funeral Homes 2 hours
- Helping Parents Cope with Unexpected Death 1 hour
- Ethics, Attitude and Customer Service 3 hours
- When Children Die: Guidance for the Final Arrangements 1 hour
- Helping Parents Help Children Cope with Death 1 hour
- Burial with Military Honors – Best Practices 3 hours
- Funerary Ethics and Best Practices 2 hours
- Perinatal Bereavement and Memorialization 2 hours
- The Sociology of Death 2 hours
- Restorative Art and Modern Techniques 3 hours

17. National Funeral Directors Association webinar entitled “New Campaign Tools to Inspire Families to Have the Talk of a Lifetime” to be held February 25, 2016.

18. National Funeral Directors Association webinar entitled “Focus on OSHA: Hazard Communication & Bloodborne Pathogens Compliance” to be held April 7, 2016.

19. National Funeral Directors Association webinar entitled “Annual All-Staff Training with the FTC Funeral Rule Coordinator” (2 hours) to be held May 5, 2016.

20. National Funeral Directors Association webinar entitled “Relationship Marketing: Your ‘Secret Weapon’ to Dramatically Increase Profitability” (1 hour) to be held June 16, 2016.

21. The International Order of the Golden Rule webinar entitled “How to Write an Obituary Worth Reading” to be held June 16, 2016.

22. The International Order of the Golden Rule webinar entitled “Funeral Directors and Legal Advice: Don’t Take the Risk” to be held July 14, 2016.

23. The International Order of the Golden Rule webinar entitled “Where Does My Business Stand? Benchmarks in Profitability” to be held August 25, 2016.
24. The International Order of the Golden Rule webinar entitled “7 Integrated Components of HR for Small Firms with Limited Resources” to be held September 22, 2016.
25. The International Order of the Golden Rule webinar entitled “People Skills that Build Trust and Lead to Repeat & Referral Calls” to be held November 10, 2016.
26. National Funeral Directors Association webinar entitled “Proposed Revisions to Wage and Hour Regulations” (1 hour) to be held July 14, 2016.
27. National Funeral Directors Association home study program entitled “2016 Annual All-Staff Training with the FTC Funeral Rule Coordinator” (1 hour).
28. National Funeral Directors Association webinar entitled “Hospice from the Inside Out” (1 hour) to be held August 11, 2016.
29. National Funeral Directors Association webinar entitled “Investing in Key Employees” (1 hour) to be held November 10, 2016.
30. National Funeral Directors Association webinar entitled “The Update on VA Burial Benefits” (1 hour) to be held December 1, 2016.
31. National Funeral Directors Association webinar entitled “Be Prepared! New DOL Overtime Compensation Wage & Hour Regulations” (1 hour) to be held November 17, 2016.