

## EXISTING DATA LOCATIONS

The Department maintains plan records in multiple locations. The following is intended to provide general assistance in locating these resources but should not be considered all encompassing.

### Past & Current Project Links:

NHDOT Intranet Home Page: Engineering Tools > GIS Interactive Maps – NH Roads

Browse to project location, use the ‘NHDOT Maps’ pull down to select ‘NHDOT Projects’, select blue circled ‘I’ information to pull up information window, hit on the blue circle then hit on the map to pull up available project plans for the selected locations. Scroll down to completed projects and hit on plan icon to view plans.

### Past & Current Project Numbers & Plans:

NHDOT Intranet Home Page: Engineering Tools > GIS Interactive Maps – Project Viewer

### As-Built Scanned Plans:

Home Page: Engineering Tools > Project Record Plans (by Town)

Home Page: Engineering Tools > GIS Interactive Maps – Project Viewer

V:\Projects\ProjectArchives\12322

### Existing ROW Plans:

V:\Bureaus\B14-FinanceContracts\Archive

V:\Bureaus\B50-ROW\Scanned ROW Record Plans

### Records Room & Archives:

Not all plans have been scanned so additional project information may be available from Records or Archives. Contact Records personnel for assistance. If located plans may be of assistance to future designers, you may want to have them scanned and arrange to have them added to the Project Record Plans (by Town) which is maintained by Audit.

District Offices: Check with the District Office to determine if they have old plans or cross sections.

Bridge & Large Culvert Plans: To begin, the Route number, Town, and Bridge Number must be known.

### Locating a Bridge number:

Home Page: Divisions/Bureaus > Bureau of Planning & Community Assistance (Document Library) > Bridges > Document Library > Maps > Town Bridge Maps or NH Bridges

### Locating Bridge Plans:

1. Determine if plans were already scanned:  
Home page > Engineering Tools > GIS Interactive Maps – NH Roads or Project Viewer
2. If not, look in  
V:\Bureaus\B14-FinanceContracts\Archive Bridge), scan for bridge number and plans
3. If not, walk into Bridge Design Bureau, turn right, go past Tub files on right and stop at small green index files organized by Route Number, or District. Find the route number, scan for town and bridge index card. Near the mid-top of the card there is a file number (e.g. 2-5-1-7); write number down. Go to basement records room and locate TUB 2, Folder 5-1, and look for the 7<sup>th</sup> project back from the front of the file. (\*Contact Bridge Design before pulling plans)
4. If plans would be useful for future reference, have plans scanned at print shop so they can put them on the V: drive in Step 2 above.