

**NHDOT Natural Resource Agency Coordination Meeting**  
**Wednesday June 15, 2016**  
**John O. Morton Building, 7 Hazen Drive, Concord, NH**  
**9:00 am, Bureau of Environment Conference Room (Room 161)**

**AGENDA**

The following projects/items will be discussed, in approximately this order, at approximately the times listed.

**9:00 Finalize the March 16, 2016 Meeting Minutes**

**9:05 Hooksett 14950 (Non-Federal)** – The NH 3A/Hackett Hill Road intersection in Hooksett currently experiences heavy commuter traffic volumes, with lengthy delays and a high crash rate. The intent of the project involves the evaluation, design and construction of improvements to the intersection to address these capacity and safety issues. The timeline for the project consists of advertising Fall 2015 with an expectation for construction in Spring 2016.–([location map & AIR](#)). TFMoran will present.

*Environmental concerns:* Wetlands, Water Quality, Flood plains, EFH, Rare Species, Protected Shoreland, Fisheries/Stream Crossings.

**9:25 North Hampton 24457, X-A002(909)** – This project involves roadway improvements to the intersections of US Route 1 with North Road west and North Road east, as well as the rehabilitation or replacement of Bridge 148/132 carrying US Route 1 over the Boston & Maine Railroad (BMRR). The bridge was constructed in 1935 and consists of a simple span concrete tee-beam bridge with cast-in place concrete railings. The bridge has a total length of 42 feet. The curb to curb width is 34 feet to accommodate one-lane of traffic in each direction and a center turn lane. The bridge carries approximately 17,000 vehicles per day. It is on the Department’s Red List of deficient structures and is #46 on the 2013 Bridge Priority List. ([location map & AIR](#)). GM2 will provide an initial project review.

*Environmental concerns:* Wetlands, Coastal Zone, Rare Species

**9:40 Pease On-Airport Obstruction Removal and Lighting, 16-04-2014**

Removal of airspace obstructions (trees and vegetation) on-airport property and installation of a pole mounted hazard beacon and obstruction light on-airport property. Area of obstruction removal is approximately 28 acres, including approximately 2.5 acres in wetlands. Preference for upland areas is to remove trees and convert to mowable grassland via forestry mulching. Preference for wetland areas is to ensure future maintenance and prevention of obstructions. Post construction areas must minimize wildlife attraction.–([location map & AIR](#)). Hoyle, Tanner and Associated will provide an initial project review.

*Environmental concerns:* Wetlands, Rare Species

**9:55 Rumney 40569 (Non-Fed)** - Rehabilitate the bridge that carries Quincy Road over Brook (157/063). The existing structure is a concrete arch bridge that has a 16’-0” span and a 27’-3” deck width. Proposed work consists of installing a toewall on the east abutment, repairing abutment spalls and placing riprap. ([location map & AIR](#)). Bureau of Bridge Maintenance will provide a project update. *Environmental concerns:* Wetlands, stream crossings.

**10:00 Sunapee (112/074), 41013 (Non-Fed)**- Rehabilitate the bridge that carries Rte. 103B over Sucker Brook (112/074). The existing structure is a concrete rigid frame bridge that has a span of 18’-0” and a width of 30’-0”. Proposed work consists of the following: place sandbag cofferdams and temporary scaffolding, replace the deck, repair substructure and place riprap. ([location map & AIR](#)). Bridge Maintenance will provide an initial project review. *Environmental concerns:* Wetlands, stream crossings

**10:15 Sunapee (067/078), 41014 (Non-Fed)** - Rehabilitate the bridge that carries Rte. 103 over Sugar River (067/078). The existing structure is a three span concrete slab bridge. The bridge has a total length of 100'-5" and a width of 44'-3.5". Proposed work consists of the following: place sandbag cofferdams, encase steel H-Pile piers with concrete and place riprap. ([location map & AIR](#)). The Bureau of Bridge Maintenance will present an initial review.

*Environmental concerns:* Wetlands, Stream Crossings.

**10:30 Salem (095/052), 14012 (Non-Fed)** Rehabilitate the bridge that carries the I-93 Rest Area Exit over Policy Brook (095/052). The existing structure is a twin multi-plate pipe arch. Each pipe arch opening has a span of 8'-10" and a rise of 6'-1". The pipes are 132'-10" long. Proposed work consists of the following: place sandbag cofferdams, install concrete inverts, and place riprap at the inlet and outlet. ([location map & AIR](#)). The Bureau of Bridge Maintenance would like to discuss wetland impacts and mitigation for the project.

*Environmental concerns:* Wetlands, stream crossings

**10:45 Salem (098/049), 14012 (Non-Fed)** Rehabilitate the bridge that carries the I-93 Rest Area Entrance over Policy Brook (098/049). The existing structure is a twin multi-plate pipe arch. Each pipe arch opening has a span of 8'-10" and a rise of 6'-1". The pipes are 132'-10" long. Proposed work consists of the following: place sandbag cofferdams, install concrete inverts, and place riprap at the inlet and outlet. ([location map & AIR](#)). The Bureau of Bridge Maintenance would like to provide an initial review of this project.

*Environmental concerns:* Wetlands, stream crossings

**11:00 Brief discussion about posting Wetland Applications & Plans on the DOT Website to eliminate the need to send hard copies to some agencies who are typically cc'd.**

**End Approx: 11:15**

Note: The next scheduled meeting is July 20, 2016 in the Bureau of Environment Conference Room (Room 161).

# Hooksett 14950 (Non-Federal)



#14950 Locus Map  
Hooksett, NH  
1 inch = 400 Feet  
March 22, 2013

CARTOGRAPHIC ASSOCIATES, INC.

[www.ca-info.com](http://www.ca-info.com)

Data shown on this map is provided for planning and informational purposes only. The Municipality and Cartographic Associates, Inc. are not responsible for any use for other purposes or misuse or misrepresentation of this map.







**NHDOT MONTHLY NATURAL RESOURCE AGENCY  
COORDINATION MEETING  
AGENDA ITEM REQUEST FORM**



**PROJECT NAME:** North Hampton  
**FEDERAL NO.:** X-A002(909)  
**STATE NO.:** 24457  
**AD DATE:** 2021

**PROJECT MANAGER:** Keith Cota  
**DOT ENV. MANAGER:** Marc Laurin  
**DESIGNER(S):** GM2 Associates

**REQUESTED MEETING DATE (click to view possible dates):** June 15, 2016

**PROJECT DESCRIPTION**

This project involves roadway improvements to the intersections of US Route 1 with North Road west and North Road east, as well as the rehabilitation or replacement of Bridge 148/132 carrying US Route 1 over the Boston & Maine Railroad (BMRR). The bridge was constructed in 1935 and consists of a simple span concrete tee-beam bridge with cast-in-place concrete railings. The bridge has a total length of 42 feet. The curb to curb width is 34 feet to accommodate one-lane of traffic in each direction and a center turn lane. The bridge carries approximately 17,000 vehicles per day. It is on the Department's Red List of deficient structures and is #46 on the 2013 Bridge Priority List.

**TYPE OF REVIEW (check all that apply)**

- Initial Review
- Mitigation Issues
- Other Issues:
- Review of Alternatives
- Issues during Construction
- Wetland Impacts
- Post-construction Issues

**RESOURCES OR CONCERNS (check all that apply to project)**

- Water Quality/Impaired Waters
- Wetlands (File# if applicable)
- Protected Shoreland (File# if applicable)
- Fisheries/Stream Crossings
- Rare Species/Natural Communities
- Conservation Land
- Coastal Zone
- NH Designated River: Name
- Floodplains/Floodways
- Essential Fish Habitat
- Unknown at this Time
- Other:

**NH NATURAL HERITAGE BUREAU FILE NUMBER:** 15-0873

**WHAT IS YOUR GOAL/ DESIRED OUTCOME FOR THIS REVIEW?**

The project team is seeking input on any potential resource concerns within the project area prior to completing an analysis of alternatives.

**THIS PROJECT WAS PREVIOUSLY REVIEWED ON THE FOLLOWING DATES:**

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**NAMES AND E-MAIL ADDRESSES FOR ALL NON-DOT ATTENDEES:**

Jennifer Mercer (jmercerc@gm2inc.com)                      Tom Levins (tlevins@gm2inc.com)  
 Darren Blood (dblood@gm2inc.com)                              Christine Perron (cperron@mjinc.com)

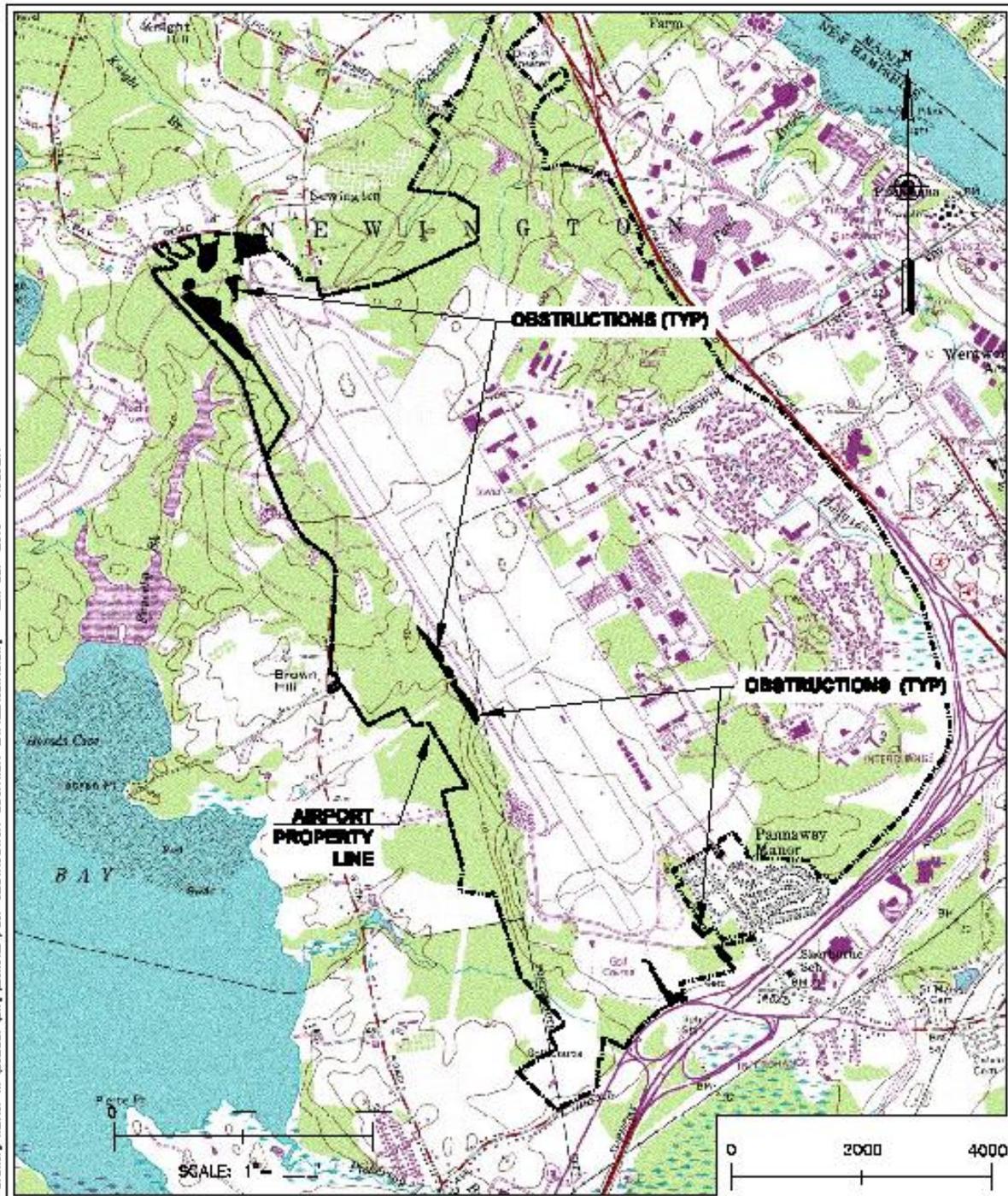
**HOW MUCH TIME DO YOU NEED (including Q&A)? (A normal review takes approx. 15 min.)** 15 minutes

**MINUTES WILL BE PREPARED BY:** Christine Perron

**WILL YOU HAVE A POWERPOINT PRESENTATION?**     YES             NO

**LOCATION MAP ATTACHED**     X

Pease On-Airport Obstruction Removal and Lighting, 16-04-2014



Drawing name: H:\0602057.dwg | C:\h1b\p54-obstruction-LOCATION-0611.dwg | Jun 02, 2016 - 11:09am

		150 Dow Street Manchester, NH 03101-1227 Tel: 603-868-5555 Fax: 603-868-4188 Web Page: www.hoyletanner.com <small>Hoyle, Tanner &amp; Associates, Inc.</small>			PORTSMOUTH INTERNATIONAL AT PEASE PORTSMOUTH, NEW HAMPSHIRE		FIGURE <b>1</b>
		CHG. BY: JRL    DR. BY: DDS    DES. BY: MCR    DATE: JUNE, 2016    SCALE: AS SHOWN			OBSTRUCTION REMOVAL - DESIGN ONLY LOCATION MAP		



**NHDOT MONTHLY NATURAL RESOURCE AGENCY  
COORDINATION MEETING  
AGENDA ITEM REQUEST FORM**



**PROJECT NAME:** Pease On-Airport Obstruction  
Removal and Lighting

**PROJECT MANAGER:** \_\_\_\_\_

AIP (Airport Improvement  
Program) Through NH APBG

**DOT ENV. MANAGER:** \_\_\_\_\_

**FEDERAL NO.:** Program

**STATE NO.:** 16-04-2014

**DESIGNER(S):** Hoyle, Tanner and Associates, Inc.

**AD DATE:** \_\_\_\_\_

**REQUESTED MEETING DATE (click to view possible dates):** June 15, 2016

**PROJECT DESCRIPTION**

Removal of airspace obstructions (trees and vegetation) on-airport property and installation of a pole mounted hazard beacon and obstruction light on-airport property. Area of obstruction removal is approximately 28 acres, including approximately 2.5 acres in wetlands. Preference for upland areas is to remove trees and convert to mowable grassland via forestry mulching. Preference for wetland areas is to ensure future maintenance and prevention of obstructions. Post construction areas must minimize wildlife attraction.

**TYPE OF REVIEW (check all that apply)**

- |   |  |  |
|---|--|--|
| <input checked="" type="checkbox"/> Initial Review    | <input checked="" type="checkbox"/> Review of Alternatives     | <input checked="" type="checkbox"/> Wetland Impacts          |
| <input checked="" type="checkbox"/> Mitigation Issues | <input checked="" type="checkbox"/> Issues during Construction | <input checked="" type="checkbox"/> Post-construction Issues |
| <input type="checkbox"/> Other Issues:                |  |  |

**RESOURCES OR CONCERNS (check all that apply to project)**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Water Quality/Impaired Waters             | <input checked="" type="checkbox"/> Rare Species/Natural Communities | <input type="checkbox"/> Floodplains/Floodways  |
| <input checked="" type="checkbox"/> Wetlands (File# if applicable) | <input type="checkbox"/> Conservation Land                           | <input type="checkbox"/> Essential Fish Habitat |
| <input type="checkbox"/> Protected Shoreland (File# if applicable) | <input type="checkbox"/> Coastal Zone                                | <input type="checkbox"/> Unknown at this Time   |
| <input type="checkbox"/> Fisheries/Stream Crossings                | <input type="checkbox"/> NH Designated River: <u>Name</u>            | <input type="checkbox"/> Other:                 |

**NH NATURAL HERITAGE BUREAU FILE NUMBER:** NHB REVIEW NHB15-1 1

**WHAT IS YOUR GOAL/ DESIRED OUTCOME FOR THIS REVIEW?**

**Introduce the project to the respective permitting agencies and initiate discussion of potential permitting pathways as well as identify any unidentified concerns about the project and its associated impacts communicate the purpose and need for the project and gather feedback on the proposed clearing and final design in both upland and wetland areas to ensure future maintainability and prevention/minimization of future obstruction growth.**

**THIS PROJECT WAS PREVIOUSLY REVIEWED ON THE FOLLOWING DATES:**

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**NAMES AND E-MAIL ADDRESSES FOR ALL NON-DOT ATTENDEES:**

**Ms. Maria Stowell PE Pease Development Authority m.stowell peasedev.org Jared Sheehan Environmental Compliance Coordinator Pease Development Authority j.sheehan peasedev.org Bill Hopper Airport Manager Pease Development Authority b.hopper peasedev.org Andrew Pomeroy Airport Operations Manager Pease Development Authority a.pomeroy peasedev.org imberly Peace Environmental Coordinator Hoyle Tanner and Associates kpeace holetanner.com Michael Rogerson Project Manager Tanner and Associates mrogerson holetanner.com**

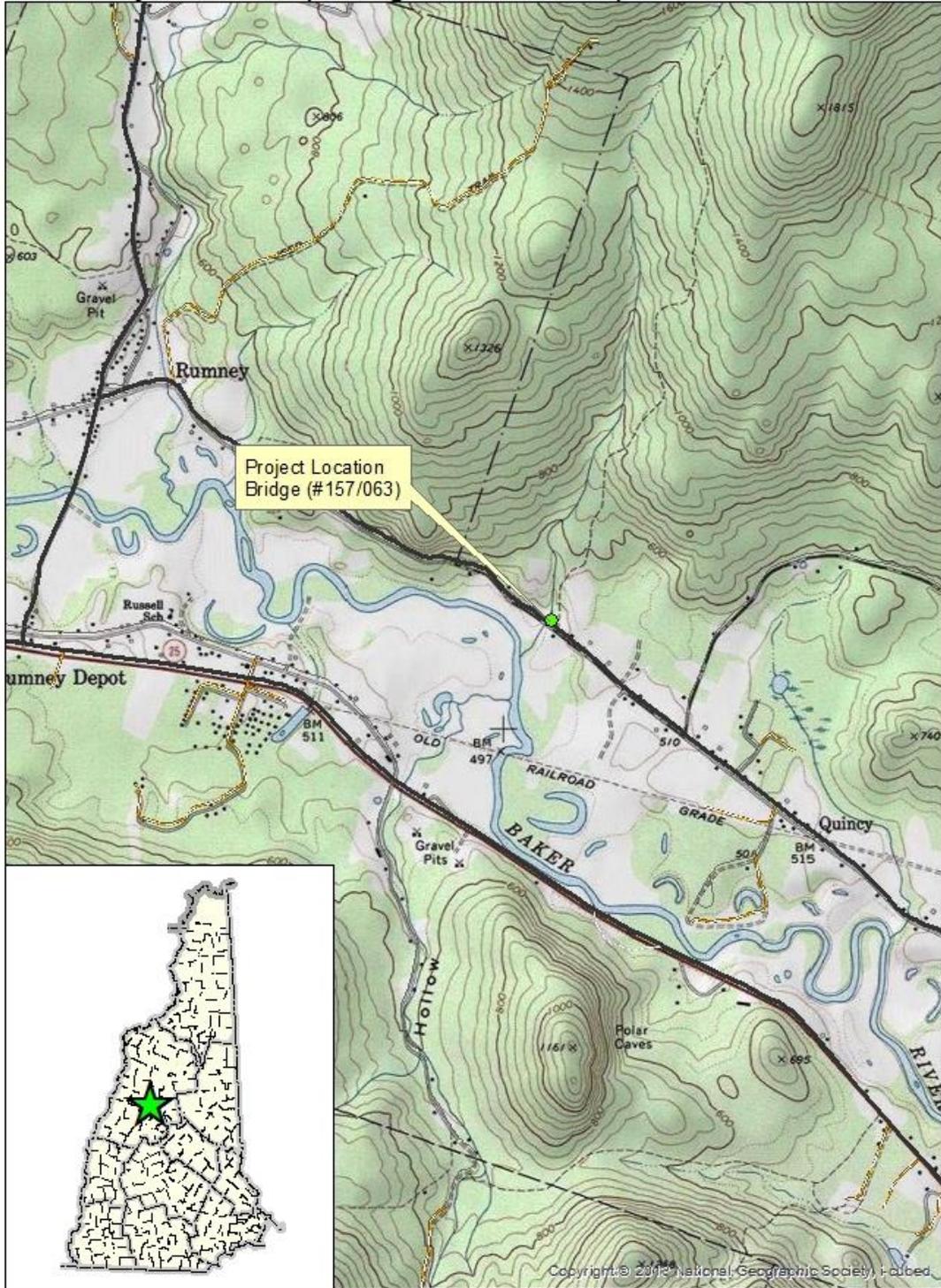
**HOW MUCH TIME DO YOU NEED (including Q&A)? (A normal review takes approx. 15 min.)** 15 minutes  
**MINUTES WILL BE PREPARED BY: Proposed:** Michael Rogerson and/or Kimberly Peace of Hoyle, Tanner.

**WILL YOU HAVE A POWERPOINT PRESENTATION?** YES NO

**LOCATION MAP ATTACHED**

Rumney 40569 (Non-Fed)

Rumney, 40569 (Bridge# 157/063)



0 0.25 0.5 1 Miles

1:24,000



NHDOT MONTHLY NATURAL RESOURCE AGENCY  
COORDINATION MEETING  
AGENDA ITEM REQUEST FORM



PROJECT NAME: Rumney 157/063  
FEDERAL NO.: Non-Federal  
STATE NO.: 40569  
AD DATE: \_\_\_\_\_

PROJECT MANAGER: Steve Johnson  
DOT ENV. MANAGER: Matt Urban  
DESIGNER(S): Anthony Weatherbee  
\_\_\_\_\_

**REQUESTED MEETING DATE (click to view possible dates):** June 15, 2016

**PROJECT DESCRIPTION**

Rehabilitate the bridge that carries Quincy Road over Brook (157/063). The existing structure is a concrete arch bridge that has a 16'-0" span and a 27'-3" deck width. Proposed work consists of installing a toewall on the east abutment, repairing abutment spalls and placing riprap.

**TYPE OF REVIEW (check all that apply)**

- Initial Review
- Mitigation Issues
- Other Issues:
- Review of Alternatives
- Issues during Construction
- Wetland Impacts
- Post-construction Issues

**RESOURCES OR CONCERNS (check all that apply to project)**

- Water Quality/Impaired Waters
- Wetlands (File# if applicable)
- Protected Shoreland (File# if applicable)
- Fisheries/Stream Crossings
- Rare Species/Natural Communities
- Conservation Land
- Coastal Zone
- NH Designated River: Name
- Floodplains/Floodways
- Essential Fish Habitat
- Unknown at this Time
- Other:

**NH NATURAL HERITAGE BUREAU FILE NUMBER: NHB16-1750**

**WHAT IS YOUR GOAL/ DESIRED OUTCOME FOR THIS REVIEW?**

Obtain concurrence on proposed design prior to submitting permit application.

**THIS PROJECT WAS PREVIOUSLY REVIEWED ON THE FOLLOWING DATES:**

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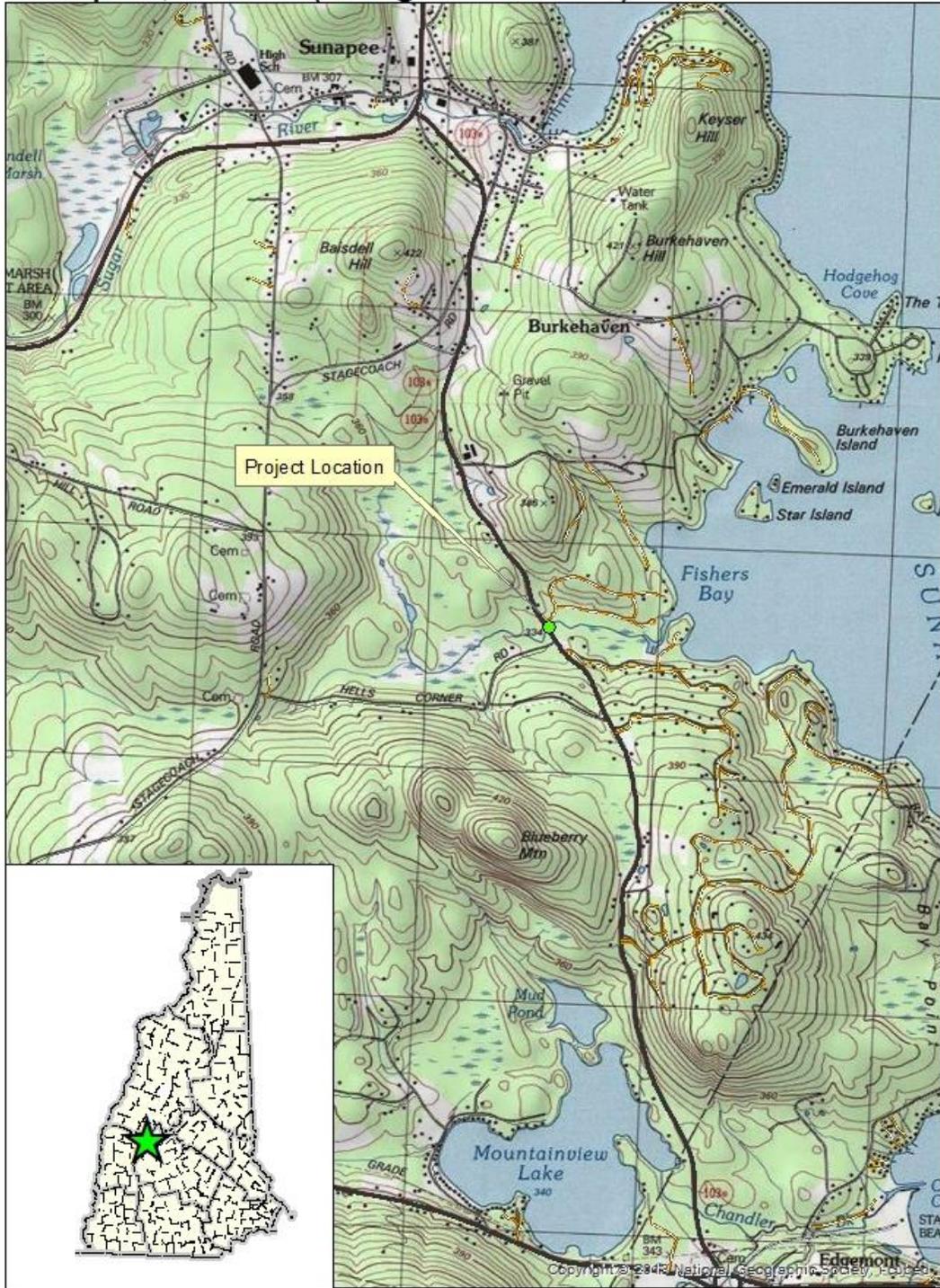
**NAMES AND E-MAIL ADDRESSES FOR ALL NON-DOT ATTENDEES:**

Click here to enter text.

**HOW MUCH TIME DO YOU NEED (including Q&A)? (A normal review takes approx. 15 min.)** 15 minutes  
**MINUTES WILL BE PREPARED BY:** Anthony Weatherbee and Matt Urban  
**WILL YOU HAVE A POWERPOINT PRESENTATION?**  YES  NO  
**LOCATION MAP ATTACHED**  YES

Sunapee (112/074), 41013 (Non-Fed)

Sunapee, 41013 (Bridge# 112/074)



0 0.25 0.5 1 Miles

1:24,000



**NHDOT MONTHLY NATURAL RESOURCE AGENCY  
COORDINATION MEETING  
AGENDA ITEM REQUEST FORM**



**PROJECT NAME:** Sunapee 112-074                      **PROJECT MANAGER:** Steve Johnson  
**FEDERAL NO.:** Non-Federal                      **DOT ENV. MANAGER:** Matt Urban  
**STATE NO.:** 41013                                      **DESIGNER(S):** Anthony Weatherbee  
**AD DATE:** \_\_\_\_\_

**REQUESTED MEETING DATE (click to view possible dates):** June 15, 2016

**PROJECT DESCRIPTION**

Rehabilitate the bridge that carries Rte. 103B over Sucker Brook (112/074). The existing structure is a concrete rigid frame bridge that has a span of 18'-0" and a width of 30'-0". Proposed work consists of the following: place sandbag cofferdams and temporary scaffolding, replace the deck, repair substructure and place riprap.

**TYPE OF REVIEW (check all that apply)**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Initial Review | <input type="checkbox"/> Review of Alternatives     | <input checked="" type="checkbox"/> Wetland Impacts |
| <input type="checkbox"/> Mitigation Issues         | <input type="checkbox"/> Issues during Construction | <input type="checkbox"/> Post-construction Issues   |
| <input type="checkbox"/> Other Issues:             |   |   |

**RESOURCES OR CONCERNS (check all that apply to project)**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Water Quality/Impaired Waters             | <input type="checkbox"/> Rare Species/Natural Communities | <input type="checkbox"/> Floodplains/Floodways  |
| <input checked="" type="checkbox"/> Wetlands (File# if applicable) | <input type="checkbox"/> Conservation Land                | <input type="checkbox"/> Essential Fish Habitat |
| <input type="checkbox"/> Protected Shoreland (File# if applicable) | <input type="checkbox"/> Coastal Zone                     | <input type="checkbox"/> Unknown at this Time   |
| <input type="checkbox"/> Fisheries/Stream Crossings                | <input type="checkbox"/> NH Designated River: <u>Name</u> | <input type="checkbox"/> Other:                 |

**NH NATURAL HERITAGE BUREAU FILE NUMBER: NHB16-1751**

**WHAT IS YOUR GOAL/ DESIRED OUTCOME FOR THIS REVIEW?**

Obtain concurrence on proposed design prior to submitting permit application.

**THIS PROJECT WAS PREVIOUSLY REVIEWED ON THE FOLLOWING DATES:**

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**NAMES AND E-MAIL ADDRESSES FOR ALL NON-DOT ATTENDEES:**

Click here to enter text.

**HOW MUCH TIME DO YOU NEED (including Q&A)? (A normal review takes approx. 15 min.)** 15 minutes

**MINUTES WILL BE PREPARED BY:** Anthony Weatherbee will type Matt Urban's notes

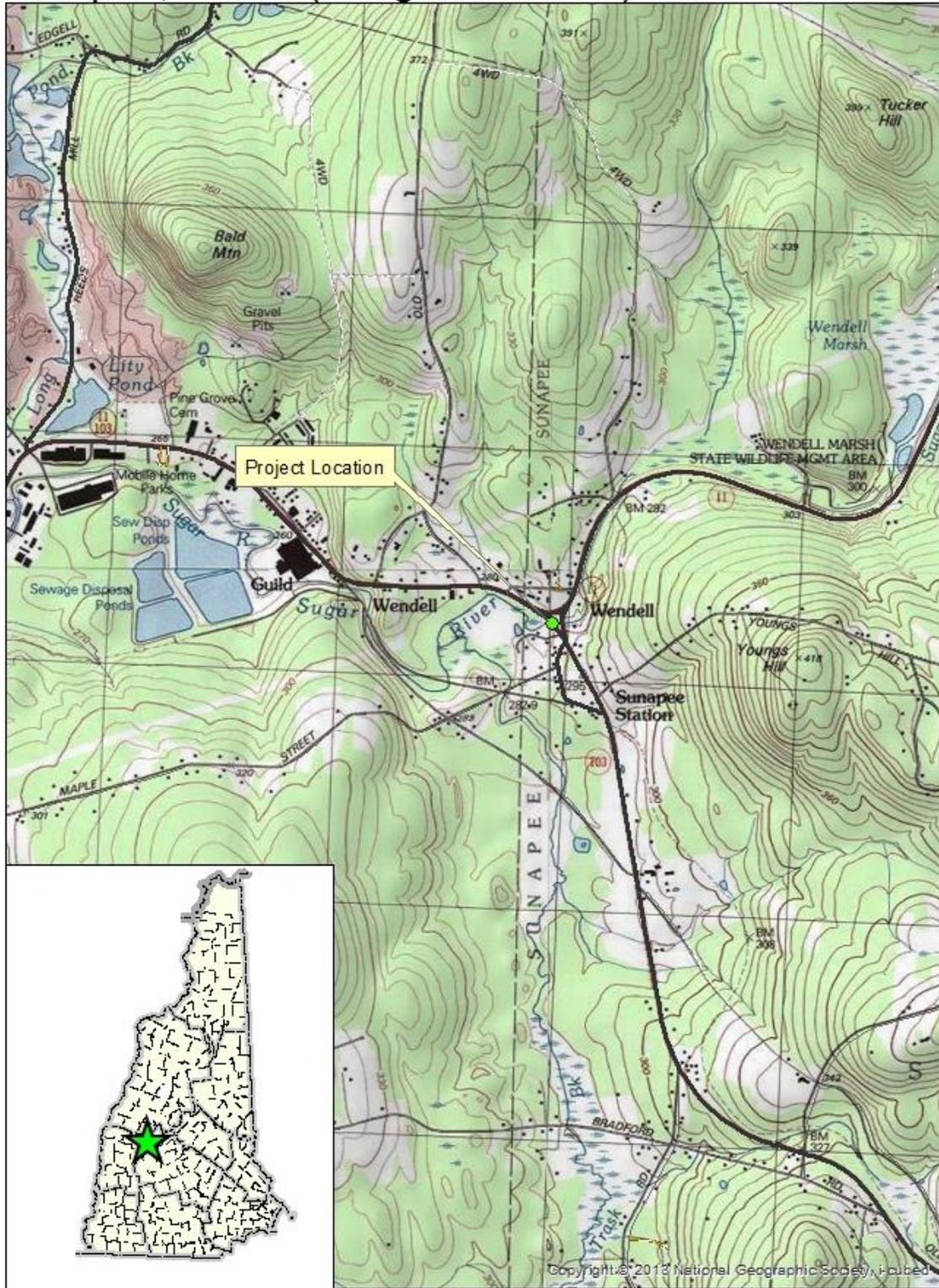
**WILL YOU HAVE A POWERPOINT PRESENTATION?**     YES                       NO

**LOCATION MAP ATTACHED**     YES

Sunapee (067/078), 41014 (Non-Fed)



Sunapee, 41014 (Bridge# 067/078)



0 0.25 0.5 1 Miles

1:24,000

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**NHDOT MONTHLY NATURAL RESOURCE AGENCY  
COORDINATION MEETING  
AGENDA ITEM REQUEST FORM**



**PROJECT NAME:** Sunapee 067/078  
**FEDERAL NO.:** Non-Federal  
**STATE NO.:** 41014  
**AD DATE:** \_\_\_\_\_

**PROJECT MANAGER:** Steve Johnson  
**DOT ENV. MANAGER:** Matt Urban  
**DESIGNER(S):** Anthony Weatherbee  
 \_\_\_\_\_

**REQUESTED MEETING DATE (click to view possible dates):** June 15, 2016

**PROJECT DESCRIPTION**

Rehabilitate the bridge that carries Rte. 103 over Sugar River (067/078). The existing structure is a three span concrete slab bridge. The bridge has a total length of 100'-5" and a width of 44'-3.5". Proposed work consists of the following: place sandbag cofferdams, encase steel H-Pile piers with concrete and place riprap.

**TYPE OF REVIEW (check all that apply)**

- |  |   |   |
|--|---|---|
| <input checked="" type="checkbox"/> Initial Review | <input type="checkbox"/> Review of Alternatives     | <input checked="" type="checkbox"/> Wetland Impacts |
| <input type="checkbox"/> Mitigation Issues         | <input type="checkbox"/> Issues during Construction | <input type="checkbox"/> Post-construction Issues   |
| <input type="checkbox"/> Other Issues:             |   |   |

**RESOURCES OR CONCERNS (check all that apply to project)**

- |  |   |   |
|--|---|---|
| <input type="checkbox"/> Water Quality/Impaired Waters             | <input type="checkbox"/> Rare Species/Natural Communities | <input type="checkbox"/> Floodplains/Floodways  |
| <input checked="" type="checkbox"/> Wetlands (File# if applicable) | <input type="checkbox"/> Conservation Land                | <input type="checkbox"/> Essential Fish Habitat |
| <input type="checkbox"/> Protected Shoreland (File# if applicable) | <input type="checkbox"/> Coastal Zone                     | <input type="checkbox"/> Unknown at this Time   |
| <input type="checkbox"/> Fisheries/Stream Crossings                | <input type="checkbox"/> NH Designated River: <u>Name</u> | <input type="checkbox"/> Other:                 |

**NH NATURAL HERITAGE BUREAU FILE NUMBER: NHB16-1754**

**WHAT IS YOUR GOAL/ DESIRED OUTCOME FOR THIS REVIEW?**

Obtain concurrence on proposed design prior to submitting permit application.

**THIS PROJECT WAS PREVIOUSLY REVIEWED ON THE FOLLOWING DATES:**

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**NAMES AND E-MAIL ADDRESSES FOR ALL NON-DOT ATTENDEES:**

Click here to enter text.

**HOW MUCH TIME DO YOU NEED (including Q&A)? (A normal review takes approx. 15 min.)** 15 minutes

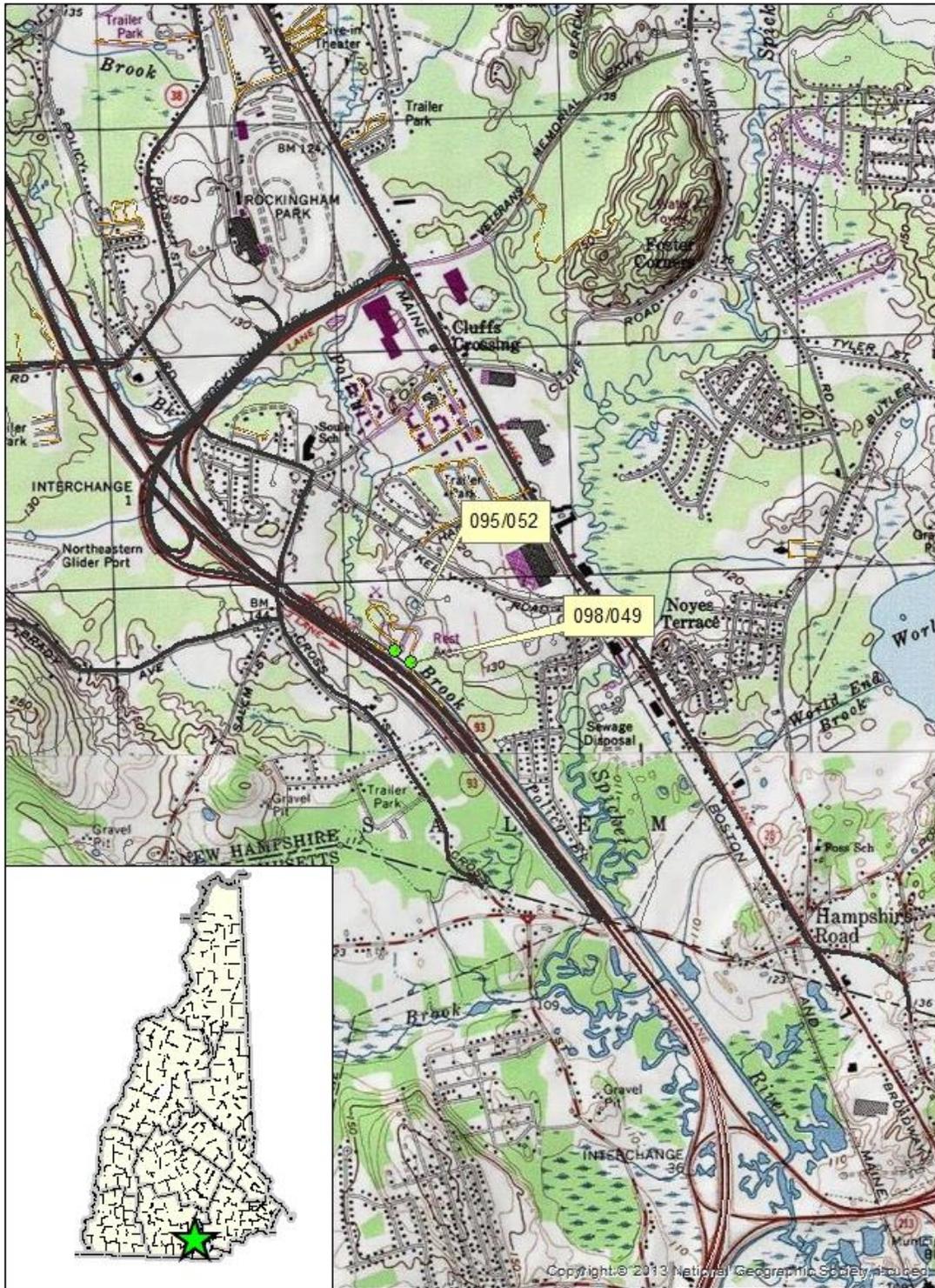
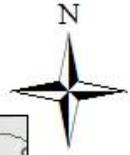
**MINUTES WILL BE PREPARED BY:** Anthony Weatherbee will type Matt Urban's notes

**WILL YOU HAVE A POWERPOINT PRESENTATION?**  YES  NO

**LOCATION MAP ATTACHED**  YES

Salem (095/052), 14012 (Non-Fed)

Salem 14012 (095/052) and (098/049)



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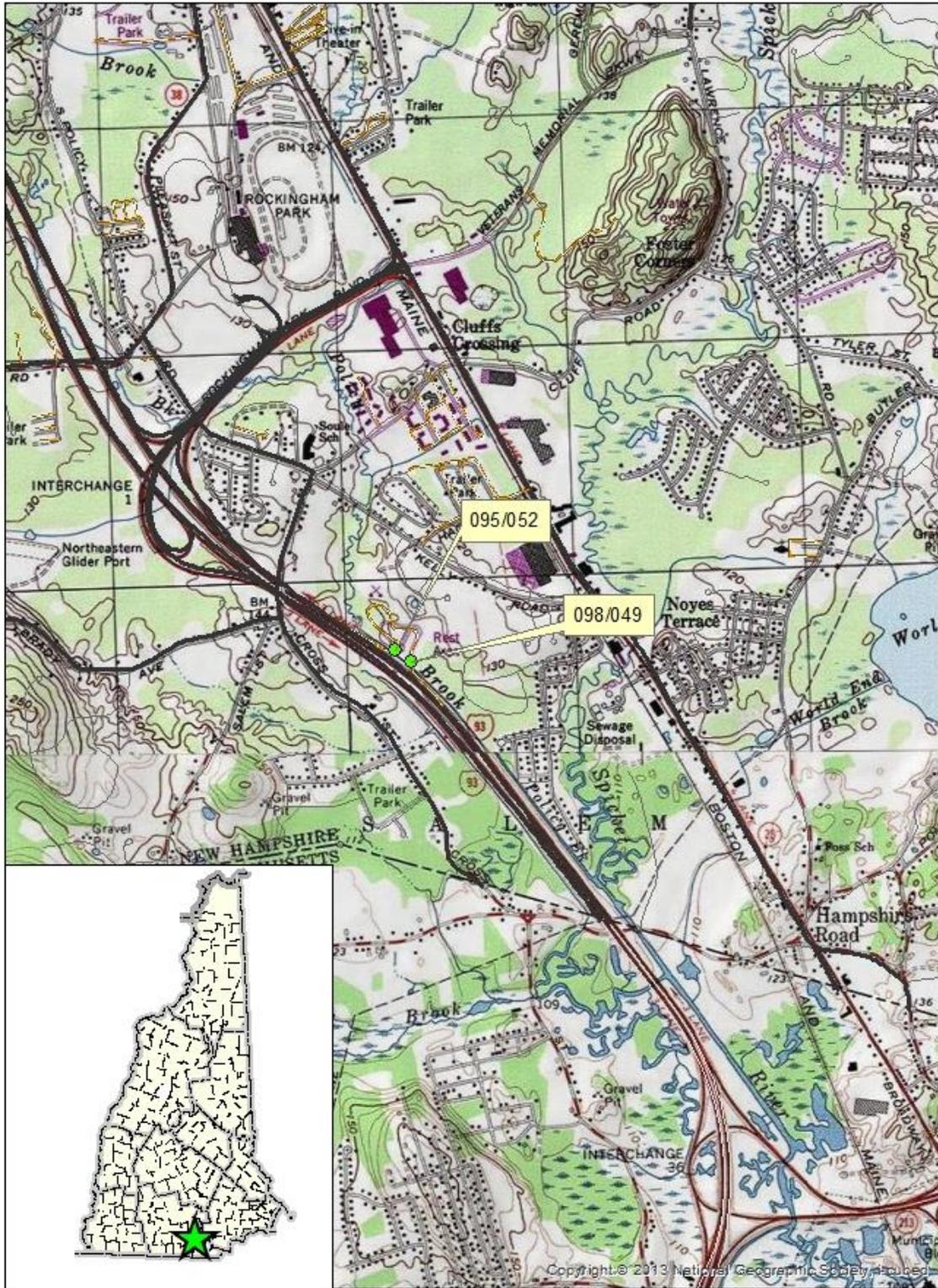
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Salem (098/049), 14012 (Non-Fed)

Salem 14012 (095/052) and (098/049)



0 0.25 0.5 1 Miles

1:24,000



NHDOT MONTHLY NATURAL RESOURCE AGENCY  
COORDINATION MEETING  
AGENDA ITEM REQUEST FORM



PROJECT NAME: Salem 098/049  
FEDERAL NO.: Non-Federal  
STATE NO.: 14012 - 2  
AD DATE: \_\_\_\_\_

PROJECT MANAGER: Steve Johnson  
DOT ENV. MANAGER: Matt Urban  
DESIGNER(S): Anthony Weatherbee  
\_\_\_\_\_

REQUESTED MEETING DATE (click to view possible dates): June 15, 2016

**PROJECT DESCRIPTION**

Rehabilitate the bridge that carries the I-93 Rest Area Entrance over Policy Brook (098/049). The existing structure is a twin multi-plate pipe arch. Each pipe arch opening has a span of 8'-10" and a rise of 6'-1". The pipes are 132'-10" long. Proposed work consists of the following: place sandbag cofferdams, install concrete inverts, and place riprap at the inlet and outlet.

**TYPE OF REVIEW (check all that apply)**

- Initial Review
- Mitigation Issues
- Other Issues:
- Review of Alternatives
- Issues during Construction
- Wetland Impacts
- Post-construction Issues

**RESOURCES OR CONCERNS (check all that apply to project)**

- Water Quality/Impaired Waters
- Wetlands (File# if applicable)
- Protected Shoreland (File# if applicable)
- Fisheries/Stream Crossings
- Rare Species/Natural Communities
- Conservation Land
- Coastal Zone
- NH Designated River: Name
- Floodplains/Floodways
- Essential Fish Habitat
- Unknown at this Time
- Other:

NH NATURAL HERITAGE BUREAU FILE NUMBER: NHB16-1744

**WHAT IS YOUR GOAL/ DESIRED OUTCOME FOR THIS REVIEW?**

Obtain concurrence on proposed design prior to submitting permit application.

**THIS PROJECT WAS PREVIOUSLY REVIEWED ON THE FOLLOWING DATES:**

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**NAMES AND E-MAIL ADDRESSES FOR ALL NON-DOT ATTENDEES:**

Click here to enter text.

HOW MUCH TIME DO YOU NEED (including Q&A)? (A normal review takes approx. 15 min.) 15 minutes

MINUTES WILL BE PREPARED BY: Anthony Weatherbee will type Matt Urban's notes

WILL YOU HAVE A POWERPOINT PRESENTATION?  YES  NO

LOCATION MAP ATTACHED  YES