

## Dentists – Inactive to Active Status

In order to change your dental license status from inactive to active, you must do the following:

- Submit a written request to the Board, with **current** contact information (including home address and phone number, work address and phone number, and primary email address).
- Indicate in your request the date you last practiced dentistry:
  - If you have not been practicing for more than 3 years but less than 5 years, you must submit evidence of current CE's and completion of refresher course.
  - If 5 years or more, you must pass the entire ADEX exam, including a periodontal/scaling exam, within 6 months prior to license activation.
- Pay the difference in registration fee from inactive to active (\$220). Checks or money orders must be made payable to “Treasurer, State of New Hampshire”.
- Submit letters of good standing from any other state(s) where you have ever held a license, whether active or inactive.
- Submit proof of continuing education (40 hours) taken in the last biennium, including current BLS-HCP certification, which has a hands-on component. Proof of continuing education means copies of the certificates of attendance.
- In addition, two (2) hours of continuing education in infection control is also required.
- Once you have an active NH dentist license, if you have a DEA registration (from any state) to prescribe schedule II-IV controlled substances, you are required to register with the New Hampshire PDMP (Prescription Drug Monitoring Program).
- Effective September 1, 2016, if you have a United States Drug Enforcement Administration (DEA) license number, you shall have completed 3 contact hours of free appropriate prescriber’s regulatory board-approved online continuing education or pass an online examination, in the area of pain management and addiction disorder or a combination. Verification of successful completion of the examination or of the required continuing education shall be submitted to the Board.