

STATE OF NEW HAMPSHIRE  
Executive Council  
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EXECUTIVE COUNCILORS:  
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COLIN VAN OSTERN  
DEBORA B. PIGNATELLI

**To:** All Cities and Towns in District One  
**From:** Executive Councilor Kenney  
**Date:** September 17, 2014

The Governor and Executive Council met on Wednesday, September 17, 2014 at the Seacoast Science Center, Rye, NH and considered an agenda of approximately 91 items.

The next scheduled Governor and Council meeting will be held on Wednesday, October 1, 2014 at 10:00 AM at the New Hampshire Food Bank, Manchester, NH. These meetings are open to the public.

The items below in ***Bold/Italics*** are of significance to District One.

**CONSENT CALENDAR AGENDA**

#1 **MOP 150, I, B (1): Expenditure Approvals**

**DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT**

**#A.** Authorized the Division of Parks and Recreation to advance \$130 in cash to a Community Recreation Staff Member to attend the National Association of State Outdoor Recreation Liaison Officers Conference being held in Vancouver, WA from September 23-27, 2014. **100% Park Funds. Unanimous Vote**

**DEPARTMENT OF SAFETY**

**#B.** Authorized the request of the Division of State Police for one Trooper to travel over 300 miles on way in a State Police issued unmarked state vehicle in the amount of \$1,421.32 to attend the FBI National Academy – 258<sup>th</sup> Session in Quantico, VA from October 5, 2014 through December 20, 2014. Effective upon G&C approval. **81% Highway, 19% Turnpike Funds. Unanimous Vote**

**STATE TREASURY**

**#C.** Authorized to issue a warrant from funds not otherwise appropriated in the amount of \$55,614 and the Commissioner of the Treasury to issue checks in the amount of \$55,613.90 to the rightful owners of abandoned or unclaimed funds. **Unanimous Vote**

#2 **MOP 150, I, B (2): Approval of Acceptances**

**DEPARTMENT OF TRANSPORTATION**

**#A.** Authorized the Division of Operations, Public Works Committee to accept as a gift to the State, and expend funds, as detailed in letter dated August 26, 2014, in the amount of \$16,989 to cover expenditures for the Public Works Memorial. Effective upon G&C approval through June 30, 2015. **100% Private Local Funds. Unanimous Vote**

**#3 MOP 150, I, B (3): Reports and Findings**

**POLICE STANDARDS & TRAINING COUNCIL**

**#A.** Authorized to accept and place on file the annual report for SFY 14 (July 1, 2013 to June 30, 2014).

**Unanimous Vote**

**#4 MOP 150, I, B (4): Nominations, Confirmations and Appointments**

**ADJUTANT GENERAL'S DEPARTMENT**

**#A.** *Authorized the nomination of Major Melinda A. Morin, Milan, NH, for promotion to the rank of Lieutenant Colonel, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified.* **Unanimous Vote**

**ADJUTANT GENERAL'S DEPARTMENT**

**#B.** Authorized the nomination of Captain Jackson R. McFarland, Epping, NH, for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally and professionally qualified. **Unanimous Vote**

**ADJUTANT GENERAL'S DEPARTMENT**

**#C.** Authorized the nomination of Major Davis K. Ulricson, Ashland, NH, for promotion to the rank of Lieutenant Colonel, NH Army National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, and professionally qualified. **Unanimous Vote**

**ADJUTANT GENERAL'S DEPARTMENT**

**#D.** Authorized the nomination of Major Wiley W. Semrau, Cambridge UK, for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally and professionally qualified. **Unanimous Vote**

**ADJUTANT GENERAL'S DEPARTMENT**

**#E.** Authorized the nomination of Major Brett E. Pierson, Kingston, NH, for promotion to the rank of Major, NH Air National Guard. This officer meets all prerequisites for this grade, having been found to be physically, mentally, morally and professionally qualified. **Unanimous Vote**

**DEPARTMENT OF JUSTICE**

**#F.** Authorized to appoint Amanda C. Godlewski as an Assistant Attorney General, at a salary level of \$62,000. Effective September 26, 2014 to June 30, 2015. **Unanimous Vote**

**#5 MOP 150, I, B (5): Other Items**

**ADJUTANT GENERAL'S DEPARTMENT**

**#A.** *Authorized to amend an agreement with the US Forest Service – White Mountain National Forest, Campton, NH, (originally approved by G&C on 6-20-12, item #22), for the purpose of a Wildland Fire Planning and Implementation Plan, by extending the end date from December 31, 2014 to December 31, 2016. No Additional Funding. 100% Federal Funds.* **Unanimous Vote**

## **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

### **Division for Children, Youth & Families**

**#B.** Authorized to amend an agreement with Southeastern Regional Education Services Center Inc., Bedford, NH (originally approved by G&C on 5-1-13, item #36), to conduct Afterschool Provider Support services, by adjusting certain budget line items for SFY 2015 in order to meet specific needs. Effective upon G&C approval through the original end date of June 30, 2015. No Additional Funding. **100% Federal Funds. Unanimous Vote**

## **DEPARTMENT OF HEALTH AND HUMAN SERVICES**

### **Division of Community Based Care Services**

**#C.** Authorized to amend an agreement with Easter Seals NH Inc., Manchester, NH (originally approved by G&C on 3-24-10, item #88), to continue managing the statewide Deployment Cycle Support Program that provides support services to NH National Guard, Reserves and Active Duty service members, who are deployed or returning from combat, and their families by adjusting certain budget line items for SFY 2014 & SFY 2015 in order to meet specific needs. Effective upon G&C approval through the original end date of September 30, 2014. No Additional Funding. **100% Other Funds. Unanimous Vote**

## **DEPARTMENT OF SAFETY**

**#D.** Authorized the Division of Homeland Security and Emergency Management to amend a grant agreement with the Town of Swanzey (originally approved by G&C on 6-4-14, item #98), to update the community's Local Emergency Operations Plan and develop a Continuity of Operations Plan, by extending the completion date from September 30, 2014 to September 30, 2015. No Additional Funding. **100% Federal Funds. Unanimous Vote**

## **DEPARTMENT OF SAFETY**

**#E.** *Authorized the Division of Homeland Security and Emergency Management to amend a grant agreement with the Town of New London (originally approved by G&C on 6-18-14, item #162), to install a simulcast system on Mount Kearsarge to enhance the Regional Communication Center's services, by extending the completion date from September 30, 2014 to September 30, 2015. No Additional Funding. 100% Federal Funds. Unanimous Vote*

## **DEPARTMENT OF SAFETY**

**#F.** Authorized the Division of Homeland Security and Emergency Management to amend a grant agreement with the Cheshire County Sheriff's Office (originally approved by G&C on 5-8-14, item #85), for the purchase and installation of two servers for the Sheriff's Office Regional Dispatch Center and provide system management training for Information Technology personnel, by extending the completion date from September 30, 2014 to September 30, 2015. No Additional Funding. **100% Federal Funds. Unanimous Vote**

## **DEPARTMENT OF SAFETY**

**#G.** Authorized the Division of Homeland Security and Emergency Management to amend a grant agreement with the Rockingham County Sheriff's Office (originally approved by G&C on 7-24-13, item #65), for the purchase and installation of ergonomic furniture and six LED monitors at the Rockingham County Dispatch Center, by extending the completion date from September 30, 2014 to September 30, 2015. No Additional Funding. **100% Federal Funds. Unanimous Vote**

## **DEPARTMENT OF SAFETY**

**#H.** *Authorized the Division of Homeland Security and Emergency Management to amend a grant agreement with SAU #59 Winnisquam Regional School District (originally approved by G&C on 11-20-13, item #65) to enhance the physical security of six schools, by extending the completion date from September 30, 2014 to September 30, 2015. No Additional Funding. 100% Federal Funds. Unanimous Vote*

## DEPARTMENT OF SAFETY

**#I.** *Authorized the Division of Homeland Security and Emergency Management to amend a grant agreement with the Town of Plymouth (originally approved by G&C on 6-4-14, item #97) to upgrade the police department's regional dispatch center, by extending the completion date from September 30, 2014 to September 30, 2015. No Additional Funding. 100% Federal Funds. Unanimous Vote*

## DEPARTMENT OF SAFETY

**#J.** *Authorized the Division of Homeland Security and Emergency Management to amend a grant agreement with the Town of Plaistow (originally approved by G&C on 5-23-14, item #85) for enhancements to the regional dispatch communication network, by extending the completion date from September 30, 2014 to September 30, 2015. No Additional Funding. 100% Federal Funds. Unanimous Vote*

## DEPARTMENT OF SAFETY

**#K.** *Authorized the Division of Homeland Security and Emergency Management to amend a grant agreement with SAU #42 Nashua School District (originally approved by G&C on 11-20-13, item #64) to purchase and install security equipment that will enhance the physical security and safety of the Broad Street School, by extending the completion date from September 30, 2014 to September 30, 2015. No Additional Funding. 100% Federal Funds. Unanimous Vote*

## DEPARTMENT OF JUSTICE

**#L.** *Authorized to amend the sub grants totaling \$60,000 with the Belknap, Cheshire & Sullivan County Department of Corrections (originally approved by G&C on 11-14-12, item #33), from the 2011 Residential Substance Abuse Treatment Grant programs for the purpose of providing residential substance abuse treatment programs in local correctional facilities, by extending the end date from September 30, 2014 to September 30, 2015. (2) Further Authorized to amend a sub grant with the Hillsborough County Department of Corrections, in the amount of \$20,000 (originally approved by G&C on 1-16-13, item #11) from the 2012 Residential Substance Abuse Treatment Grant programs for the purpose of providing residential substance abuse treatment programs in local correctional facilities, by extending the end date from September 30, 2014 to September 30, 2015. (3) Further Authorized to amend sub grants in the amount of \$40,000 with Sullivan & Cheshire County Department of Corrections (originally approved by G&C on 1-29-14, item #18), from the 2013 Residential Substance Abuse Treatment Grant programs for the purpose of providing residential substance abuse treatment programs in local correctional facilities, by extending the end date from September 30, 2014 to September 30, 2015. (4) Further Authorized to amend a sub grant in the amount of \$7,500 with the Sullivan County Department of Corrections (originally approved by G&C on 4-9-14, item #41A) from the 2013 Residential Substance Abuse Treatment Grant programs for the purpose of providing residential substance abuse treatment programs in local correctional facilities, by extending the end date from September 30, 2014 to September 30, 2015. (5) Further Authorized to amend a sub grant in the amount of \$4,900 with the Grafton County Department of Corrections (originally approved by G&C on 5-8-14, item #28), from the 2013 Residential Substance Abuse Treatment Grant programs for the purpose of providing residential substance abuse treatment programs in local correctional facilities, by extending the end date from September 30, 2014 to September 30, 2015. No Additional Funding. 100% Federal Funds. Unanimous Vote*

## DEPARTMENT OF JUSTICE

**#M.** *Authorized to amend a sub grant with the Department of Safety in the amount of \$45,000 (originally approved by G&C on 7-24-13, item #26), from the 2012 Statistical Analysis Center Grant program for the purpose of providing hardware, software and IT support for the State Police NIBRS Data Collection Center, by extending the end date from September 30, 2014 to September 30, 2015. (2) Further Authorized to amend a sub grant with the Department of Safety in the amount of \$54,000 (originally approved by G&C on 11-20-13, item #28), from the 2012 Statistical Analysis Center Grant program for the purpose of providing hardware, software and IT support for the State Police NIBRS Data Collection Center, by extending the end date from September 30, 2014 to September 30, 2015. No Additional Funding. 100% Federal Funds. Unanimous Vote*

## DEPARTMENT OF JUSTICE

[#N](#). Authorized to amend a sub grant with the Department of Safety in the amount of \$24,300 (originally approved by G&C on 4-9-14, item #40), from the 2013 Coverdell National Forensic Science Improvement Act, by extending the end date from September 30, 2014 to September 30, 2015. No Additional Funding. **100% Federal Funds.**

**Unanimous Vote**

## REGULAR AGENDA

### BUSINESS FINANCE AUTHORITY

[#6](#) **TABLED** to hold a Public Hearing with respect to the financing and refinancing of industrial water facilities by the Business Finance Authority for Pennichuck Water Works, Inc. at various locations within the State of New Hampshire. Action will Authorized a Resolution under RSA 162-I:9 to determine the financing will serve a public use, provide public benefit and is within the policy and authority of the Act. **(Pignatelli Recused)**

## DEPARTMENT OF HEALTH AND HUMAN SERVICES

### *Division of Child Support Services*

[#7](#) Authorized to enter into an agreement with Merrimack County Visitation Center, Boscawen, NH, for the provision of access and visitation services for parents with a minor child in an amount not to exceed \$30,000. Effective October 1, 2014 or upon G&C approval, whichever is later, through September 30, 2015. **100% Federal Funds. Unanimous Vote**

### *Division for Children, Youth and Families*

[#8](#) Authorized to enter into a contract with FIAI Inc., d/b/a Cross Insurance, Manchester, NH, to purchase general liability coverage for foster parents for a total cost not to exceed \$59,707.15. Effective October 11, 2014 through October 11, 2015. **30% Federal, 70% General Funds. Unanimous Vote**

### *Division of Public Health Services*

[#9](#) Authorized the Bureau of Infectious Disease Control to enter into a grant agreement with the Town of Milford, NH, under which the Division of Public Health Services will provide two portable ventilators and necessary accessories valued at \$13,980 to enhance respiratory medical capacity in response to a large-scale health emergency, using funding supported by the federal Department of Homeland Security Grant to NH. Effective upon G&C approval and until the agreement is terminated by one of the parties. **100% Other Funds. Unanimous Vote**

### *Bureau of Behavioral Health*

[#10](#) Authorized to pay the National Association of State Mental Health Program Directors, Alexandria, VA, in the amount of \$8,979 for annual membership dues. Effective **retroactive** to July 1, 2014 through June 30, 2015. **66% General, 34% Federal Funds. Unanimous Vote**

### *Bureau of Elderly & Adult Services*

[#11](#) Authorized the Bureau of Elderly and Adult Services to enter into an agreement with Granite United Way, Manchester, NH, for the provision of system support Administration for the Refer 7 database that is used by the Department and its contractors to provide Information and Referral services to citizens in NH, in an amount not to exceed \$89,220. Effective upon G&C approval through June 30, 2015. **57% Federal, 43% General Funds. Unanimous Vote**

### *Bureau of Elderly & Adult Services*

[#12](#) Authorized to pay the National Association of States United for Aging and Disabilities, Washington, DC, \$6,897 for annual membership dues. Effective **retroactive** to July 1, 2014 through June 30, 2015. **100% Federal Funds. Unanimous Vote**

## DEPARTMENT OF TRANSPORTATION

[#13](#) Authorized the Bureau of Right of Way to sell a 4.72 acre Utility Easement over a parcel of State owned land located on the southerly side of Monadnock Street in the Town of Troy directly to Public Service of NH for \$7,300 which includes an \$1,100 Administrative Fee. Originally purchased with 8.25% Highway, 91.75% Federal Funds. **Unanimous Vote**

[#14](#) Authorized the Bureau of Right of Way to sell a 5.32 acre Utility Easement over a parcel of State owned land located on the northerly side of Quarry Road in the Town of Troy directly to Public Service of NH for \$7,700 which includes an \$1,100 Administrative Fee. Originally purchased with 8.25% Highway, 91.75% Federal Funds. **Unanimous Vote**

[#15](#) Authorized to enter into an agreement with The Louis Berger Group Inc., Manchester, NH, and Morristown, NJ, to prepare the final design for improvements to a 2-mile segment of NH 101 from Wallace Road to NH 114 in the Town of Bedford, for a total fee not to exceed \$1,472,643.18. Effective upon G&C approval through March 31, 2017. **100% Federal Funds. Unanimous Vote**

[#16](#) Authorized the Bureau of Right of Way to pay property owners \$195,100 as documented in the Contemplated Awards List for amounts greater than \$5,000 for the period extending from August 12, 2014 through August 25, 2015. **Unanimous Vote**

[#17](#) Authorized the Bureau of Finance and Contracts to **retroactively** pay Phillip Rogers, Life Bridge Worker III \$1,599.25 for prior year rotating shift differential wages with current fiscal year funds that were not processed from June 14, 2013 to June 12, 2014. **66% Highway, 33% Local, 1% Agency Income Funds. Unanimous Vote**

[#18](#) Authorized the Bureau of Finance and Contracts to **retroactively** pay Barry White, Lift Bridge Worker III \$1,645.27 for prior year rotating shift differential wages with current fiscal years funds that were not processed from June 14, 2013 to June 12, 2014. **66% Highway, 33% Local, 1% Agency Income Funds. Unanimous Vote**

[#19](#) Authorized the Bureau of Construction to amend a contract with Worksafe Traffic Control Industries Inc., Barre, VT, (originally approved by G&C on 10-12-11, item #86), for furnishing, installing, relocating, operating and maintaining an automated, real-time, Smart Work Zone/Intelligent Transportation System package for the Interstate 93 expansion construction projects, by increasing the amount by \$190,000 from \$1,239,750 to \$1,429,750, and by extending the completion date from November 21, 2014 to May 21, 2015. **100% Federal Funds. Unanimous Vote**

[#20](#) Authorized the Bureau of Aeronautics to award a grant to the City of Manchester to rehabilitate a portion of Taxiway "M" adjacent to the Terminal Apron at the Manchester-Boston Regional Airport, in the amount of \$926,063. Effective upon G&C approval through October 31, 2018. **94.74% Federal, 5.26% General Funds. Unanimous Vote**

[#21](#) Authorized the Bureau of Planning and Community Assistance to enter into an agreement with Vanasse Hangen Brustlin Inc., Bedford, NH, to provide planning, design engineering, and technical design services for the update of the Hampton Beach Area Master Plan, for a fee not to exceed \$300,000. Effective upon G&C approval through June 30, 2018. **100% Federal Funds. Unanimous Vote**

[#22](#) Authorized the Bureau of Aeronautics to award a grant to the Nashua Airport Authority to install an airport perimeter and wildlife fence (Phase II) at Boire Field, Nashua, NH, in the amount of \$453,400.90. Effective upon G&C approval through July 31, 2018. **94.74% Federal, 5.26% General Funds. Unanimous Vote**

**#23 Authorized the Bureau of Aeronautics to provide funding to the Town of Plymouth, NH, to conduct an airport master plan and airport layout plan at the Plymouth Municipal Airport in Plymouth, NH, in the amount of \$150,100. Effective upon G&C approval through September 30, 2018. 94.74% Federal, 5.26% General Funds. Unanimous Vote**

**#23A Authorized the Bureau of Turnpikes to transfer funds in the amount of \$1,168,159 from the Turnpike General Reserve Account to budget and expend revenue for equipment purchases delayed from Fiscal Year 2014. Effective upon G&C approval through June 30, 2015. 100% Turnpike Funds. Unanimous Vote**

#### **COMMUNITY DEVELOPMENT FINANCE AUTHORITY**

**#24 Authorized to award a grant to the County of Coos, West Stewartstown, NH, in the amount of \$500,000 on behalf of TKB Properties LLC to assist with the development of 13 units of affordable housing at the former Bartlett Elementary School in Berlin, NH. Effective September 17, 2014 through June 30, 2016. 100% Federal Funds. Unanimous Vote**

#### **OFFICE OF ENERGY AND PLANNING**

**#25 Authorized to enter into a sole source contract with Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, for the Fuel Assistance Program, in the amount of \$5,032,769. (2) Further Authorized to advance \$498,086. Effective October 1, 2014 through September 30, 2015. 100% Federal Funds. Unanimous Vote**

**#26 Authorized to enter into a sole source contract with Southern NH Services Inc., Manchester, NH, for the Fuel Assistance Program, in the amount of \$13,685,427. (2) Further Authorized to advance \$1,033,202. Effective October 1, 2014 through September 30, 2015. 100% Federal Funds. Unanimous Vote**

**#27 Authorized to enter into a sole source contract with Southwestern Community Services Inc., Keene, NH, for the Fuel Assistance Program, in the amount of \$3,822,218. (2) Further Authorized to advance \$378,418. Effective October 1, 2014 through September 30, 2015. 100% Federal Funds. Unanimous Vote**

**#28 Authorized to enter into a sole source contract with Tri-County Community Action Program Inc., Berlin, NH, for the Fuel Assistance Program, in the amount of \$6,972,504. (2) Further Authorized to advance \$54,047. Effective October 1, 2014 through September 30, 2015. 100% Federal Funds. Unanimous Vote**

**#29 Authorized to enter into a sole source contract with Community Action Partnership of Strafford County, Dover, NH, for the Fuel Assistance Program, in the amount of \$3,046,583. (2) Further Authorized to advance \$301,230. Effective October 1, 2014 through September 30, 2015. 100% Federal Funds. Unanimous Vote**

**#30 Authorized to enter into a retroactive sole source contract with Tri-County Community Action Program Inc., Berlin, NH, for the Federal Weatherization Assistance Program, in the amount of \$208,373.35. (2) Further Authorized to advance \$57,272.30. Effective July 1, 2014 through March 31, 2015. 100% Federal Funds. Unanimous Vote**

**#31 Authorized to enter into a retroactive sole source contract with Southwestern Community Services Inc., Keene, NH, for the Federal Weatherization Assistance Program, in the amount of \$133,401.47. (2) Further Authorized to advance \$36,555.34. Effective July 1, 2014 through March 31, 2015. 100% Federal Funds. Unanimous Vote**

**#32 Authorized to enter into a retroactive sole source contract with Southern NH Services Inc., Manchester, NH, for the Federal Weatherization Assistance Program, in the amount of \$364,440.96. (2) Further Authorized to advance \$107,673.21. Effective July 1, 2014 through March 31, 2015. 100% Federal Funds. Unanimous Vote**

**#33** *Authorized to enter into a retroactive sole source contract with Community Action Partnership of Strafford County, Dover, NH, for the Federal Weatherization Assistance Program, in the amount of \$97,919.39. (2) Further Authorized to advance \$26,154.02. Effective July 1, 2014 through March 31, 2015. 100% Federal Funds. Unanimous Vote*

**#34** *Authorized to enter into a retroactive sole source contract with Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, for the Federal Weatherization Assistance Program, in the amount of \$162,600.23. (2) Further Authorized to advance \$45,114.75. Effective July 1, 2014 through March 31, 2015. 100% Federal Funds. Unanimous Vote*

**#35** *Authorized to enter into a sole source contract with Southwestern Community Services Inc., Keene, NH, for the Senior Energy Assistance Services Program, in the amount of \$5,408. Effective October 1, 2014 through June 30, 2015. 100% Other Funds (NH DHHS). Unanimous Vote*

**#36** *Authorized to enter into a sole source contract with Community Action Program Belknap-Merrimack Counties Inc., Concord, NH, for the Senior Energy Assistance Services Program, in the amount of \$7,841. Effective October 1, 2014 through June 30, 2015. 100% Other Funds (NH DHHS). Unanimous Vote*

**#37** *Authorized to enter into a sole source contract with Southern NH Services Inc., Manchester, NH, for the Senior Energy Assistance Services Program, in the amount of \$14,514. Effective October 1, 2014 through June 30, 2015. 100% Other Funds (NH DHHS). Unanimous Vote*

**#38** *Authorized to enter into a sole source contract with Tri-County Community Action Program Inc., Berlin, NH, for the Senior Energy Assistance Services Program, in the amount of \$10,815. Effective October 1, 2014 through June 30, 2015. 100% Other Funds (NH DHHS). Unanimous Vote*

**#39** *Authorized to enter into a sole source contract with Community Action Partnership of Strafford County, Dover, NH, for the Senior Energy Assistance Services Program, in the amount of \$2,519.76. Effective October 1, 2014 through June 30, 2015. 100% Other Funds (NH DHHS). Unanimous Vote*

**#40** *Authorized to enter into a contract with GDS Associates Inc., Marietta, GA and Manchester, NH, for developing model solar photovoltaic permitting and zoning, a guide to PV utility interconnection and related educational resources for the US Department of Energy's Rooftop Solar Challenge II to reduce soft costs associated with residential solar PV installations, in an amount not to exceed \$40,000. Effective September 17, 2014 through February 27, 2015. 100% Other Funds (Clean Energy States Alliance). Unanimous Vote*

#### **DEPARTMENT OF CULTURAL RESOURCES**

**#41** *Authorized the Division of Arts to award Public Value Partnership Grant in the amount of \$13,000 to Opera North, Lebanon, to strengthen their capacity for affordable diverse arts programs to NH residents and visitors. Effective upon G&C approval through June 30, 2015. 100% Federal Funds. Unanimous Vote*

**#42** *Authorized the Division of Arts to award Public Value Partnership Grant in the amount of \$13,000 to Friends of the Colonial, Bethlehem, to strengthen their capacity for affordable diverse arts programs to NH residents and visitors. Effective upon G&C approval through June 30, 2015. 100% Federal Funds. Unanimous Vote*

**#43** *Authorized the Division of Historical Resources to award a Certified Local Government Grant in the amount of \$8,034.20 to the City of Keene to conduct a Certified Local Government Training session. Effective upon G&C approval through September 30, 2014. 100% Federal Funds. Unanimous Vote*

## DEPARTMENT OF REVENUE ADMINISTRATION

[#44](#) Authorized to enter into a contract with Robert Half International, Manchester, NH, for temporary data entry services in the amount of \$105,000. Effective upon G&C approval through June 30, 2015. **100% General Funds. Unanimous Vote**

[#45](#) Authorized to **retroactively** pay a membership fee to the Federation of Tax Administrators, Washington, DC, in the amount of \$8,845 for organizational dues. Effective July 1, 2014 through June 30, 2015. **100% General Funds. Unanimous Vote**

## DEPARTMENT OF AGRICULTURE, MARKETS AND FOOD

[#46](#) *Authorized to enter into a memorandum of understanding with the NH Department of Resources and Economic Development, Division of Travel and Tourism Development, to continue a marketing project uniting NH agriculture with tourism marketing for the State, in the amount of \$70,575. Effective upon G&C approval through June 30, 2015. 96% Federal – Specialty Crop Block Grant, 4% Other – UNH Risk Management Grant Funds. Unanimous Vote*

[#47](#) Authorized the Division of Agricultural Development to enter into a **sole source** agreement with WTPL Radio, aka Great Eastern Radio, Bow, NH, to develop and implement a plan to air a series of 30-second radio spots for the purpose of promoting the state's agriculture industry and encouraging the purchase of local products as well as a live interview segment to be scheduled, in the amount of \$8,000. Effective upon G&C approval through June 30, 2015. **100% General Funds. Unanimous Vote**

[#48](#) Authorized the State Conservation Committee to enter into a grant with The Town of Alstead, NH, in the amount of \$25,000 for the *Lower Warren Brook Stream Restoration Project*, in the Town of Alstead, Cheshire County. Effective upon G&C approval through April 30, 2016. **100% Other Funds – State Conservation Committee. Unanimous Vote**

## INSURANCE DEPARTMENT

[#49](#) Authorized to hire Christian Citarella into the position of the Department's Property and Casualty Assistance Actuary (an unclassified position at labor grade FF) at Step 4 (\$82,795). Effective October 3, 2014. **100% Agency Income. Unanimous Vote**

## HIGHWAY SAFETY AGENCY

[#50](#) Authorized to enter into an agreement with the Capital Hotel Company II LLC d/b/a The Courtyard Marriott/Grappone Conference Center, Concord, NH, to serve as the host site for the 2014 Annual Drunk and Drugged Driving Awareness Month Lunch scheduled for November 24, 2014, in the amount of \$4,252.50. Effective upon G&C approval through December 31, 2014. **100% Federal Funds. Unanimous Vote**

## BANKING DEPARTMENT

[#51](#) Authorized to make a **retroactive** payment in the amount of \$1,702.13 to James Spencer Culp, Hearings Examiner, Temporary Downgrade, LG 26, step 5 for a promotional labor grade and step increment which was not processed in FY 2014 in error. **100% Other (Bank Assessment) Funds. Unanimous Vote**

## DEPARTMENT OF RESOURCES AND ECONOMIC DEVELOPMENT

[#52](#) *Authorized the Division of Forests and Lands to enter into a retroactive memorandum of agreement with the NH Fish and Game Department for the purpose of providing Off Highway Recreational Vehicle Enforcement Patrols. (2) Further Authorized to accept and expend payments not to exceed \$2,720 to be made by NH Fish and Game Department. Effective July 1, 2014 through June 30, 2015. 100% Transfers from Other Agencies. Unanimous Vote*

[#53](#) Authorized the Division of Forests and Lands to enter into a contract with Kruger Trucking LLC, Pembroke, NH, for a New Foundation for a New Equipment Barn at the State Forest Nursery in Boscawen, in the amount of \$34,909. Effective upon G&C approval through October 17, 2014. **98% Agency Income, 1.3% Inter-Agency Transfers. Unanimous Vote**

[#54](#) *Authorized the Division of Parks and Recreation to exercise a lease renewal with the Mount Washing Observatory, North Conway, NH (originally approved by G&C on 9-23-09, item #47B), for a portion of the Sherman Adams Building on top of Mount Washington in the amount of \$300,000 plus 50% of museum admissions earned annually in excess of \$120,000 plus 5% commission on gross fees, sales, and other charges collected for services performed and material sold. Effective October 2, 2014 through September 22, 2019.* **Unanimous Vote**

#### **NEW HAMPSHIRE FISH AND GAME DEPARTMENT**

[#55](#) Authorized to enter into a **sole source** contract with Bear-Paw Regional Greenways for up to \$10,000 to be used for costs associated with land conservation efforts in the Bear Brook – Hooksett Focus Area. Effective upon G&C approval through December 31, 2015. **10% Other (Conservation License Plate) Funds. Unanimous Vote**

[#56](#) *Authorized to acquire fee title to 96.5 acres in Stark, NH from the Law Office of Mark R. Dunn on behalf of Northwood Marquis Land and Timber LLC in the amount of \$81,000. Effective upon G&C approval through December 31, 2014. 75% Federal, 25% Other (Wildlife Habitat Funds).* **Unanimous Vote**

[#56A](#) Authorized to accept and expend \$12,810 from the State of NH, Department of Safety, Homeland Security Grant Funds, for reimbursement of Overtime and Mileage costs associated with Operation Stonegarden activities. (2) Further Authorized to accept and expend \$11,101 from the National Oceanic and Atmospheric Administration, National Marine Fisheries Service for reimbursement of Overtime and Mileage costs associated with special operations details. Effective upon G&C approval through June 30, 2015. **100% Agency Income. Unanimous Vote**

#### **DEPARTMENT OF ENVIRONMENTAL SERVICES**

[#57](#) *Authorized a Clean Water State Revolving Fund loan agreement with the North Conway Water Precinct in the amount not to exceed \$2,993,000 to finance Water and Sewer Infrastructure Improvements. Effective upon G&C approval. 100% CWSRF Repayment Funds. Unanimous Vote*

[#58](#) Authorized to enter into **retroactive** grant agreements with the six entities as detailed in letter dated August 28, 2014, totaling \$90,129 to fund Household Hazardous Waste collection projects. Effective July 1, 2014 through June 30, 2015. **100% Hazardous Waste Funds. Unanimous Vote**

[#59](#) *Authorized to enter into a grant agreement with the Lakes Regional Planning Commission totaling \$16,416 to fund Household Hazardous Waste collection projects. Effective upon G&C approval through June 30, 2015. 100% Hazardous Waste Funds. Unanimous Vote*

[#60](#) Authorized Kenneth Anderson / Ea2 LLC's request to perform work on the Piscataqua River, Newington. **Unanimous Vote**

[#61](#) Authorized John Fritz's request for ownership change and request to perform work on Little Bay, Dover. **Unanimous Vote**

#### **NEW HAMPSHIRE VETERANS HOME**

[#62](#) Authorized to enter into a **sole source** contract with Simplex Grinnell, Nashua, NH, to provide recurring annual fire alarm test and inspection – parts and labor at the NH Veterans Home, in the amount of \$115,280. Effective upon G&C approval through June 30, 2019. **100% General Funds. Unanimous Vote**

[#63](#) Authorized to enter into a contract with Aulson Company LLC, Methuen, MA, to provide construction repairs and improvements to the John Start Neighborhood, in the amount of \$14,500. Effective upon G&C approval through December 30, 2014. **100% General Funds. Unanimous Vote**

#### **DEPARTMENT OF EDUCATION**

[#64](#) Authorized the Bureau of Vocational Rehabilitation to enter into a **sole source retroactive** lease amendment to the existing lease with The Maestro Fund III-Bel Canto LLC, Portsmouth, NH, (originally approved by G&C on 5-5-04, item #56A), for continued occupation by the Manchester Vocational Rehabilitation Office, by increasing the price in the amount of \$82,824 to \$699,999.24 from \$617,175.24, and by extending the term from September 15, 2014 to September 14, 2015. **100% Federal Funds. Unanimous Vote**

#### **POLICE STANDARDS & TRAINING COUNCIL**

[#65](#) Authorized to enter into a service agreement with Charles C. Hemp, Ramrod Key, FL, to provide instruction to law enforcement officers on how best to conduct internal affairs investigations, in the amount of \$6,200, to be held at the Arthur D. Kehas Law Enforcement Training Facility and Campus. Effective upon G&C approval through June 30, 2015. **100% Penalty Assessment Fund. Unanimous Vote**

[#66](#) Authorized to enter into a service agreement with the Institute of Police Technology Management, of the University of North Florida, to provide instruction to law enforcement officers on field training and crash scene reconstruction, in the amount of \$42,500, to be held at the Arthur D. Kehas Law Enforcement Training Facility and Campus. Effective upon G&C approval through June 30, 2015. **100% Penalty Assessment Fund. Unanimous Vote**

[#67](#) *Authorized to enter into a service agreement with Crawford Polygraph Services, Center Harbor, NH, to provide instruction to law enforcement officers on how best to conduct courses on effective interview and interrogation techniques, in the amount of \$7,000, to be held at the Arthur D. Kehas Law Enforcement Training Facility and Campus. Effective upon G&C approval through June 30, 2015. 100% Penalty Assessment Fund. Unanimous Vote*

#### **DEPARTMENT OF SAFETY**

[#68](#) Authorized the Division of State Police to enter into a contract with National Medical Services Inc., d/b/a NMS Laboratories – New England Toxicology Services for the provision of DNA identification services for the State Police Cold Case Unit, in an amount not to exceed \$42,000. Effective upon G&C approval through June 30, 2017. **100% General Funds. Unanimous Vote**

[#69](#) Authorized an annual salary increase for William Joseph, Deputy Director of the Division of Motor Vehicles, in the amount of \$4,298.73 from \$74,197.08 to \$78,495.81, unclassified position 9U567. Effective October 7, 2014. **Unanimous Vote**

[#70](#) Authorized the Division of Homeland Security and Emergency Management to enter into a memorandum of agreement with the Department of Environmental Services for the Fluvial Erosion Hazard Assessment Program, which provides support for two full-time personnel and associated benefits necessary to support the program of preparing and conducting assessments for the identification of river-induced public safety hazards in NH, for \$209,453. Effective upon G&C approval through September 30, 2015. **100% Federal Funds. Unanimous Vote**

[#71](#) Authorized to enter into a grant agreement with the NH Department of Environmental Services for the purchase of equipment through the State Homeland Security Program portion of the 2013 Homeland Security Grant Program, in the amount of \$59,404. Effective upon G&C approval through August 31, 2015. **100% Federal Funds. Unanimous Vote**

[#72](#) Authorized to enter into an agreement with the NH Department of Health and Human Services for the purchase of equipment through the State Homeland Security Program portion of the 2013 Homeland Security Grant Program, in the amount of \$50,687.55. Effective upon G&C approval through August 31, 2015. **100% Federal Funds. Unanimous Vote**

[#73](#) *Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Errol for updating of their local hazard mitigation plan, for a total amount of \$6,000. Effective upon G&C approval through January 9, 2016. 100% Federal Funds. Unanimous Vote*

[#74](#) *Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Upper Valley Lake Sunapee Regional Planning Commission to provide technical to the Towns of Newport and Washington for updating their local hazard mitigation plans, for a total amount of \$13,500. Effective upon G&C approval through January 9, 2016. 100% Federal Funds. Unanimous Vote*

[#75](#) *Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with the Town of Shelburne for updating of their local hazard mitigation plan, for a total amount of \$6,000. Effective upon G&C approval through January 9, 2016. 100% Federal Funds. Unanimous Vote*

[#75A](#) Authorized the Division of Homeland Security and Emergency Management to enter into a grant agreement with School Administrative Unit (SAU) #12/Londonderry School District for the purchase and installation of school emergency notification software at six schools (800 devices) and fourteen police cruisers for a total amount of \$6,240. Effective upon G&C approval through September 30, 2015. **100% Federal Funds. Unanimous Vote**

#### **DEPARTMENT OF JUSTICE**

[#76](#) Authorized to enter into a one-year contract with Charles M. West to provide investigative services for the Cold Case Unit, in an amount not to exceed \$45,240. Effective upon G&C approval through June 30, 2015. **100% General Funds. Unanimous Vote**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

[#77](#) Authorized to extend a temporary full-time Program Specialist IV / Fund Accountant position in the Risk Management Unit, to continue financial support of Risk Management Finance. Effective November 1, 2014 through June 30, 2015. **100% Agency Funds. Unanimous Vote**

[#78](#) Authorized to accept and place on file the report containing a list of Executive Branch classified employees that have received retroactive payments relating to prior fiscal year payroll events for the period of April 1, 2014 through June 30, 2014. **Unanimous Vote**

[#79](#) Authorized to accept and place on file the report containing a list of vendors that agencies have contracted with for the period of April 1, 2014 through June 30, 2014. **Unanimous Vote**

[#80](#) Authorized to make transfers from the Salary Adjustment Fund to agency permanent personnel service accounts after approval by the Director of the Division of Personnel during the period of September 3, 2014 to July 24, 2015 for transfers related to fiscal year 2015 and to report transfers made as soon as practical after each quarter or the year end closing date. (2) Further Authorized to make transfers from the Benefit Adjustment Fund to agency benefit accounts during the period of September 3, 2014 to July 24, 2015 for transfers related to fiscal year 2015 and to report transfers made as soon as practical after each quarter or the year end closing date. **Unanimous Vote**

[#81](#) Authorized the request of the Division of Personnel for a waiver of classification decisions. **Unanimous Vote**

[#82](#) Authorized a Working Capital Warrant in the amount of \$550,000,000 to cover the payment of expenditures for the month of October. **Unanimous Vote**

[#83](#) Authorized to enter into a **sole source** amendment the State's contract with Argyle Associates Inc., d/b/a NH Print & Mail Services, formally NH Mailing Services Inc., Concord, NH (originally approved by G&C on 9-14-11, item #19), for presort flat mailing services, by extending the end date from September 30, 2014 to December 31, 2015, with a corresponding increase in the contract price limitation by \$49,005 from \$117,612 to \$166,617. Effective October 1, 2014 through December 31, 2015. **100% Agency Income. Unanimous Vote**

[#84](#) Authorized to enter into a contract with AT&T Corp, Hanover, MD, for the provision of Wireless Cellular Telephone and Data Services, in the amount of \$500,000. Effective upon G&C approval through March 31, 2016. **Unanimous Vote**

[#85](#) Authorized the Bureau of Public Works Design and Construction to enter into a contract with Turnstone Corp., Milford, NH, for the cooling Tower Replacement and HVAC Upgrades – 7 & 29 Hazen Drive, Concord, for a total price not to exceed \$803,800. Effective upon G&C approval through February 27, 2015. **84% General Capital, 16% Transfer Funds.** (2) Further Authorized the amount of \$2,570 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction, for engineering services provided, bringing the total to \$806,370. **100% Transfer Funds. Unanimous Vote**

[#86](#) Authorized the Bureau of Public Works Design and Construction to enter into a contract with Gerard A. Laflamme Inc., Londonderry, NH, for the John O. Morton Building Data Center HVAC and UPS Upgrade, Concord, NH, for a total price not to exceed \$282,700. Effective upon G&C approval through March 27, 2015. **100% Capital – Highway Funds.** (2) Further Authorized the amount of \$9,000 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction, for engineering services provided, bringing the total to \$291,700. **100% Capital-Highway Funds. Unanimous Vote**

[#87](#) Authorized the Bureau of Public Works Design and Construction to enter into a contract with Hutter Construction Corp., New Ipswich, NH, for the Glencliff Home Fire, Security and ADA Upgrades, Benton, NH, for a total price not to exceed \$655,917. Effective upon G&C approval through September 15, 2015. **93% Capital – General, 7% Operating – General Funds. Unanimous Vote**

[#88](#) Authorized a new section, MOP 150 VI, of the Manual of Procedures entitled “Council’s Periodic Review of Processes”, and the renumbering of existing Section MOP 150 VI (“Other Sources and Information”) as MOP 150 VII. Effective upon G&C approval. **Unanimous Vote**

[#89](#) **WITHDRAWN** amendments to the Manual of Procedures Section MOP 150 IV and paragraph MOP 1200, I, D.

[#90](#) Authorized the Bureau of Public Works Design and Construction to enter into a contract with Schroeder Construction Management, Nashua, NH, for the Combined Support Maintenance Shop – Building H Renovations Project, Concord, NH, for a total price not to exceed \$726,350. (2) Further Authorized a contingency in the amount of \$45,000 for unanticipated structural expenses and owner initiated changes, bringing the total to \$771,350. (3) Further Authorized the amount of \$30,000 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction, for engineering services provided, bringing the total to \$801,350. Effective upon G&C approval through April 30, 2015. **100% Federal Funds. Unanimous Vote**

[#91](#) Authorized the Bureau of Public Works Design and Construction to enter into a contract with Careno Construction Co LLC, Portsmouth, NH, for the Somersworth Field Maintenance Shop, Somersworth, NH, for a total price not to exceed \$1,104,500. (2) Further Authorized a contingency in the amount of \$35,000 for unanticipated structural expenses and owner initiated changes, bringing the total to \$1,139,500. (3) Further Authorized the amount of \$45,000 for payment to the Department of Administrative Services, Bureau of Public Works Design and Construction, for engineering services provided, bringing the total to \$1,184,500. Effective upon G&C approval through May 31, 2015. **100% Federal Funds. Unanimous Vote**

## TABLED ITEMS

### CONFIRMATION TABLED *(Tabled at 8/5/14 G&C Meeting)*

**The Governor and Council on motion of Councilor Pappas, seconded by Councilor Pignatelli voted to table the following:**

Director of the Division of Marketing, Merchandising, and Warehousing for the Liquor Commission - RSA 176:8  
Richard Gerrish, Weare Effective: Upon Confirmation  
Vacancy (new appointment per RSA 176:8) Term: August 5, 2018  
Salary: Grade GG; Step 4- \$87,422.97

#### **Approved Late Item**

#### **DEPARTMENT OF ADMINISTRATIVE SERVICES**

A. Authorized, with Councilor Sununu voting **no**, amendments to the Manual of Procedures- Section MOP 150, IV "Governor and Executive Council Actions-Approval of Service Contracts" and paragraph MOP 1200, I, D, regarding membership fees or dues. Effective upon G & C approval. **Vote 4-1 (Sununu NO)**

#### **The following individuals from District One were nominated by Governor Hassan to serve on State Boards and Commissions.**

Gary Merchant, Claremont, NH to the Pharmacy Board  
Daniel S. Jones, North Conway, NH to the Real Estate Commission  
Amanda A. Merrill, Durham, NH to the Site Evaluation Committee  
Bob Odell, New London, NH to the Site Evaluation Committee  
Maureen W. Heckman, Gilford, NH to the Speech-Language Pathology Governing Board

***The Executive Council welcomes public input on nominations that are brought forward by the Governor for consideration and confirmation.***

***If you have any interest in serving on any of the 300+ State Boards or Commissions please send a letter of interest along with a resume, to Jennifer Kuzma in care of the Governor's office and a copy to Executive Councilor Kenney. A list of Boards and Commissions can be found at [Http://www.sos.nh.gov/redbook/index.htm](http://www.sos.nh.gov/redbook/index.htm).***

***Please feel free to contact me with any concerns or support for any of the above individuals or any other issues you might have.***

<u>DISTRICT ONE</u>	<u>DISTRICT TWO</u>	<u>DISTRICT THREE</u>	<u>DISTRICT FOUR</u>	<u>DISTRICT FIVE</u>
JOSEPH D. KENNEY P.O. Box 201 UNION, NH 03887 TELEPHONE: 473-2569	COLIN VAN OSTERN P.O. Box 193 CONCORD, NH 03302 TELEPHONE: 290-5848	CHRISTOPHER T. SUNUNU 71 HEMLOCK COURT NEWFIELDS, NH 03856 TELEPHONE: 658-1187	CHRISTOPHER C. PAPPAS 629 KEARNEY CIRCLE MANCHESTER, NH 03104 TELEPHONE: 867-8438	DEBORA B. PIGNATELLI 22 APPLETREE GREEN NASHUA, NH 03052 TELEPHONE: 888-5245