

Town of Marlow

v.

Department of Revenue Administration

Docket No.: 23999-08ER

STRUCTURING ORDER AND HEARING NOTICE

On June 11, 2009, a telephone structuring conference was held pursuant to Tax 211.03. The following individuals participated in the telephone conference: Mr. Daniel Kinson, Selectman and Ms. Jackie Fay, Administrator, on behalf of the Town; and Michael Williams, Esq., Stephan Hamilton, Director, Property Appraisal Division and Linda Kennedy, on behalf of the department of revenue administration (“DRA”). This order is intended to memorialize the results of this conference.

In light of the hearing and ruling constraints set forth in RSA 71-B:5, II(a), the parties agreed to the following schedule.

A) Pursuant to RSA 71-B:5, II(a), a hearing on the Town’s appeal of the DRA’s determination of its equalized valuation pursuant to RSA 21-J:3, XIII is scheduled for July 6, 2009 at 10:00 a.m. in the board’s offices located at Johnson Hall, 107 Pleasant Street, Concord, New Hampshire.

B) The Town and the DRA officials agreed to meet at 6:00 p.m. on June 15, 2009 at the Marlow Town Offices to review the details of DRA's 2008 equalized valuation calculations, discuss the Town's concerns with the DRA's equalized valuation determination and to explore potential settlement.

C) The parties shall apprise the board's Deputy Clerk verbally of the outcome of the June 15, 2009 meeting no later than June 17, 2009 to be followed up by written response.

Given the requirements of RSA 71-B:5, II(a), that the decision must be issued within sixty (60) days of the filing of the appeal, no continuances will be granted from the above schedule and hearing date except for extraordinary circumstances.

SO ORDERED.

BOARD OF TAX AND LAND APPEALS

Paul B. Franklin, Chairman

Michele E. LeBrun, Member

Douglas S. Ricard, Member

Albert F. Shamash, Esq., Member

Certification

I hereby certify a copy of the foregoing Order has been mailed this date, postage prepaid, to: Chairman, Board of Selectmen, Town of Marlow, P.O. Box 184, Marlow, NH 03456, Michael Williams, Esq., Department of Revenue, 109 Pleasant Street, Concord, NH 03301, counsel for DRA.

Dated:

Melanie J. Ekstrom, Deputy Clerk